MARION & POLK earlylearninghub parentinghub.org

MPELH Board Meeting

April 3, 2025 | 3:00 – 4:30pm
In-person | YMCA Capitol Room

Agenda

Action	Topic
Inform/Input	**Welcome & Introductions**
Action	**Public Comment Period** • Comments should be limited to three (3) minutes • Please provide copy of written materials to the Executive Director, if available
Action	**Conflicts of Interest**
Action	**Consent Agenda** • March 2025 Board of Director Meeting Minutes • March 2025 Executive Meeting Committee Notes • March 2025 Parent/Caregiver Advisory Committee Notes • March 2025 Collective Action Team Notes • Executive Director Report
Action	**Financial Reports – February 2025** • **Review and approve February 2025 financial report**
Action	**Governance Policy Training – Quarter 1** • February — Delegation Clarity • March — Monitoring • April — Ends Policies
Inform	**PAC Update – Sharon Anderson** • Update on PAC meetings • PAC member involvement in parent education grant funding decisions
Inform	**Program Updates** • Prenatal to age 3 Resource Fair
Inform/Input	**Executive Director Report – Lisa Harnisch** • Strategic Planning update • Rules update/DELC update • Upcoming events • And more!
	Adjourn
Next meeting: May 1, 2025| YMCA Capitol Room| 3:00-4:30	

Consent Agenda – Action Item

Staff Recommendation: Approve

April 2025 Consent Agenda

a. March 2025 Board Of Director Meeting Minutes
b. March 2025 Executive Meeting Committee Notes
c. March 2025 Parent/Caregiver Advisory Committee Notes
d. March 2025 Collective Action Team Notes
e. Executive Director Report

MPELH Board of Directors Meeting Minutes

Thursday, March 6, 2025 | 3:00 – 4:30 p.m.
YMCA | 685 Court St. NE

X	Sharon Anderson, Parent/Caregiver Advisory Committee		Donalda Dodson, Oregon Child Development Coalition	X	Eva Pignotti, Mid-Willamette Valley Community Action Agency	X	Joe Morelock, Willamette Education Service District
X	Olga Cobb, Salem Keizer Public Schools		Juan Larios, Woodburn School District	X	Dawn Meyers, Oregon Department of Human Services Child Welfare		
X	Justin Hopkins, Willamette Health Council		Kim Parker-Lleranas, Willamette Workforce Partners	X	Phil Blea, Marion County Children's Behavioral Health		
	Cydney Nestor, Oregon Department of Human Services Child Welfare		David Rheinholdt, Rheinholdt Insurance		Levi Herrera-Lopez, Mano a Mano		
MPELH Staff							
X	Lisa Harnisch, Executive Director		Margie Lowe, Performance & Fiscal Officer		Tiffany Gallagher, Parent Education & Family Engagement Manager		Claudia Rodriguez, Safe at Home Program Manager
	Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		Kiara Yoder, Health Systems Manager		Leslye Garcia, Ready! For Kindergarten Coordinator		Nancy Figueroa, Family Navigator
	Ana Garcia, Coordinated Enrollment Specialist		Maribel Hernandez, Coordinated Enrollment Specialist		Katrina Casas, Coordinated Enrollment Manager	X	Sasha Siclait, Program Operations Associate
X	Vanessa Cardoso, Fiscal Operations Manager		Tracy Lopez Mendoza, Community Alignment Specialist				

Guests: Josh Kay, *First Commercial Real Estate*

Action Summary:

- Approved Consent Agenda
- Approved January 2025 Financials
- Approved MPELH to enter into an agreement with DAS for lottery bonds and purchase of the Center Point building.
- Approved the Executive Director to enter into a purchase and sale agreement outlining the terms and conditions of the proposed transaction and subject property.

Topic
Welcome & Introductions
Conflicts of Interest

No conflicts of interest were declared.

Consent Agenda

- February 2025 Board of Directors Meeting Minutes
- February 2025 Executive Committee Meeting Minutes
- February 2025 Parent/Caregiver Advisory Council Notes
- February 2025 Collective Action Team Notes
- Executive Director Report

Olga Cobb moved to approve the consent agenda, Dawn Meyers seconded. Motion passed.

Financial Reports – Vanessa Cardoso-Driskill

In January revenues were $265,103. Most of this from DELC and OHA. Received $2k in DPIL donations. Expenses were $313,001 mostly towards salaries, benefits, peg, KPI and literacy mini grants. Assets as of 1/31/2025 are $6,605,337 and current liabilities are $126,271. Required reserves of $1,687,699 are met with restricted funds.

Eva Pignotti moved to accept financials as presented, Dawn Meyers seconded. Motion passed.

Parent/Caregiver Advisory Committee (PAC) Update – Sharon Anderson

Cards for Connection Training – Sharon found the training valuable and appreciated the time and effort put into its development. She has already applied some of the skills in her work with families and children, as well as in her own family interactions.

Advocacy Training – The Children's Institute provided advocacy training for community partners, who found it helpful in understanding how the legislative process works. Next week, Susan Fischer-Maki will join the group to discuss the strategic planning process.

Lottery Bond Update

Marion & Polk Early Learning Hub (MPELH) we received notice that Department of Administrative Services (DAS) would support this project as updates go to the Ways and Means Committee. After careful consideration, our team concluded that the Statesman Journal building would not be a financially viable option.

Josh Kay began working on a plan to keep the $3 million within the community while ensuring the building remains in the downtown core. After exploring available options, Center Point emerged as the most viable option due to its price per square foot, recent top-floor remodel, and new roof. The current tenants, accountants, have expressed interest in moving out sooner, but their contract extends until 2027, providing continued income. The former Red Cross space presents an opportunity for occupancy and potential partner collaboration. Listed at $4.4 million, if the MPELH uses some funds from the bond—an approved use—the two owners are willing to extend a 12-month contract for the remaining balance, after which MPELH would need to secure the remaining $2 million.

A cash flow analysis shows that annual income while the current tenants remain is $424,075, with annual expenses at $54,459. After an interest-only payment to the current owners, the first 12 months would see a positive cash flow of $15,000 per month. Once the MPELH moves in, saving its current rent of $5,500, the net positive cash flow would exceed $20,000 per month.

Lisa Harnisch posed some key questions to the board: Is this a community need? What should MEPLH consider if moving forward? The intent is to create an integrated service delivery space for prenatal to age five.

Phil Blea noted that families have expressed a lack of a central space to access multiple services. Justin Hopkins emphasized that these funds should serve a targeted population and sees strong alignment with the Upstream Initiative, as well as significant community and legislative support.

Eva Pignotti inquired about engaging the community with this refined focus and ensuring efforts do not duplicate existing services. Justin explained that last year, Brooke Rizer, worked on defining the purpose of the Statesman Journal building but faced challenges in clarifying roles and responsibilities among partners. With a more focused approach on prenatal to age five, he believes the community will rally better around families. Lisa added that certain services will extend beyond that age range, such as a parent education room and ODHS-SS services, which are not age-restricted.

The Family Navigator role was also discussed, emphasizing its importance in connecting families to services within the building or referring them to external resources like new family support services or 'The Nest' at Mid-Willamette Valley Community Action Agency (MWVCAA). Dr. Joe Morelock raised questions about the current balance sheet and financial exposure, noting that MPELH has a healthy balance sheet and substantial unrestricted funds. Josh clarified that until March 31, MPELH's financial exposure would be limited to approximately $10,000 for appraisals, environmental reports, and inspections. After that date, the earnest money is expected to become non-refundable, increasing exposure to $45,000.

Eva questioned whether securing a commercial loan upfront would eliminate the 12-month deadline. Olga Cobb responded that numerous potential funders are enthusiastic about the project, making a mortgage unnecessary and saving on interest. Josh added that commercial interest rates are expected to improve within 12 months. He believes private parties and philanthropists could contribute significantly, reducing financial pressure given the existing income stream.

Lisa noted that DAS has shortened the bond term from 20 years to 10, requiring the Hub to remain in the building and report back to the legislature, though specific reporting requirements remain unclear. The team has continued engagement with Ways and Means and DAS' Capital Finance Office, cautiously optimistic that a change in the fiscal backbone could occur. Next week, the bill will go before Ways and Means, pending DAS approval.

A site visit to the Center Point Building included discussions with the seller's representative, confirming their willingness to negotiate an agreement that allows the Hub to purchase the existing $2.3 million debt and make necessary improvements. Architects Kaley Fought and Chris Morris, who worked on the YMCA, visited the site and were highly impressed, agreeing to create initial renderings.

Should this move forward, the Hub will need to secure $2 million for the final payment by June 2026 and collaborate with the community to determine the most effective services for the new center. While nothing is finalized, momentum is building, and the pieces are coming together.

Salem-Keizer is interested in securing space within the building and is willing to seek funding to support the initiative. Today, DAS submitted additional questions, which we will address this afternoon. Josh has prepared a draft agreement with the sellers for discussion. If due diligence is completed, Ways and Means approval is secured, and the sellers agree to the proposed terms, the Hub could be under contract with the state by April.

Joe Morelock moved to accept MPELH to enter into an agreement with DAS for lottery bonds and purchase of Centerpointe, Olga Cobb seconded. Motion passed unanimously by the Board of Directors.

Joe Morelock moved to authorize Lisa to draft and then enter into a purchase and sale agreement outlining the terms and conditions of the proposed transaction structure and subject property, Olga Cobb seconded. Motion passed unanimously by the Board of Directors.

Legislative Update

Lisa testified before the legislature, advocating for Preschool Promise (PSP), Employment Related Day Care (ERDC), and literacy funds, including Dolly Parton's Imagination Library (DPIL). Lucy Briseno, Parent/ Caregiver Advisory Committee (PAC) member, also provided a powerful testimony highlighting the value of the MPELH and its impact on her family. With approximately one-third of state funding coming from federal sources, legislators are anticipating possible changes. Early Learning Hubs are up for rulemaking, and the budget includes a 4.6% increase that will support birth-to-five literacy and early learning hubs overall. Lisa is advocating for these funds to continue flowing through the Early Learning Hub system.

Lisa submitted written testimony on several bills, including SB 691, which provides funding for Project Nurture and Nurture Oregon, supporting caregivers affected by substance abuse. She emphasized the importance of collaboration between Coordinated Care Organizations (CCOs) and Early Learning Hubs.

Lisa specifically testified on the following bills:
SB 691: Project Nurture/Nurture Oregon
SB 692: Doulas and lactation consultant support & insurance mandate
SB 693: Perinatal workforce task force
SB 694: (Written testimony) Modifies child tax credit
SB 695: (In-person testimony) CCOs & early childhood

Executive Director Report

Parent Education Grant (PEG) - PEG applications are closed and the review committee is currently in the process of reviewing applications.

Prenatal to 3 Resource Fair – Marion & Polk Early Learning Hub (MPELH) will be hosting its first Prenatal to 3 Resource Fair for Marion and Polk Counties. This event is currently scheduled for November 13, 2025 at the State Fairgrounds in Salem, Oregon.

Kindergarten Partnership & Innovation (KPI) - KPI will hold a professional development training on April 5, 2025 at Roth's located in West Salem. This is the final training in a series of three sessions will Hilary Statum. Additionally, Hilary will join Esme Correa of the Woodburn School District to host a Family Literacy Night offered in both English and Spanish.

Next Board Meeting: April 3, 2025 | Salem Family YMCA | 3:00-4:30

MPELH Executive Committee Meeting Notes

Wednesday, March 19, 2025 |8:00 – 9:00am
Virtual via Zoom

Attendees: Phil Blea, Donalda Dodson, David Rheinholdt, Lisa Harnisch, Vanessa Cardoso, Sasha Siclait

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Topic
Welcome
Financials Revenues of $229,962 most of those were from the Department of Early Learning and Care (DELC) and Oregon Health Authority (OHA). We also received a payment from Oregon Department of Human Services (ODHS). Dallas Community Fund donated 4k for Dolly Parton's Imagination Library (DPIL). Total expenses were $258,996, some new things this February are our Growing Brain Webinar and paying for a new special needs program with Parent Education dollars. Our assets total $6,560,668 and our current liabilities are $161,573. We do cover our nine months reserved with our unrestrictive net assets. Our budget to actual report was pointed out that we are only at 46% of total budget, but programs are working diligently to spend them down. We increased family support funds, and we have two new partners we are supporting through those dollars. Our providers do need to turn in their reports so we can reimburse them. Our Primeros Pasos liaison has bought many curriculums and parent resource centers to be able to train and distribute to our awardees by the end of the fiscal year.
Governance Policy Reports **Lisa reviewed the following policies with the Executive Committee** • Unity of Control • Delegation to the Executive Director • Accountability of the Executive Director • Monitoring Executive Director Performance • Global Board Management Delegation All policies are in green, which denotes full compliance. Phil Blea mentioned that having an evaluation of Lisa more regularly is good practice for the board, as well as for Lisa. David Reinholdt suggests getting together with Lisa next month to review the process of reviewing board policies and procedures to do a review of the Executive Director and Marion & Polk Early Learning Hub (MPELH). *Phil Blea moved to approve governance policies as presented, Donalda Dodson seconded. Motion passed.*

April 2025 Board Meeting Planning

Strategic Planning – Susan Fischer-Maki will be reaching out to each board member for an appreciative interview that we will use in our Strategic Plan.

Center Point Family Resource Center — Since the last board meeting, Lisa and Josh Kay submitted a letter of intent, and progress has been smooth. An inspection is scheduled for today. However, Lisa received an email from DAS stating that they will not be including changes to the fiscal backbone or scope in the early session bill. The original funding was designated for social services, including housing, and must remain aligned with that purpose. This means the Salem Family YMCA must continue serving as the fiscal backbone.

There is a possibility of securing lottery bond funding in the next biennium, but this delay puts the acquisition of the Center Point building at risk. Lisa expressed gratitude to Tim Sinatra for his efforts in guiding this process on behalf of the community.

Phil acknowledged MPELH's need for a new space and appreciated Lisa's proposed concept. While he believes the community would benefit from such a project, he also suggested exploring alternative options for MPELH at Center Point. Lisa mentioned the possibility of renting the space initially and working toward purchasing it in the future. The executive committee discussed other potential funding sources and expressed enthusiasm for the vision at Center Point.

Update

Capitol Manor Kick-off – April is the kick-off month of fundraising for Dolly Parton's Imagination Library. MPELH will be holding four events with Capitol Manor is the month of April.

Little Learners Day - This event will be happening in the first week of May.

Literacy Night - Family Literacy Night will be held at Cummings Elementary with Hilary Statum. This night is intended to provide families with early literacy strategies for enriching their literacy experience at home.

Kindergarten Partnership & Innovation (KPI) Professional Development – Final KPI professional development with our early educators with Hilary. Currently there are nearly 100 participants already registered!

Next Meeting: April 16, 2025 | Virtual via Zoom | 8:00-9:00am

Parent Advisory Committee (PAC) Meeting
March 12, 2025 - 5:30 - 7:30 p.m.
Location: YMCA of Salem - 685 Court Street Ne Salem, OR
Attendees: Rebecca Blessing, Angelica Cadena, Sharon Anderson, Lucy Briseño, Carina Ventura, Lindsay McElroy, Richard McElroy, Melissa Owens, Nate Owens

Special Guests: Susan Fischer
MPELH Staff: Tiffany Gallagher | Leslye Garcia

Topics for Discussion
Welcome ➔ Family dinner ➔ Introductions
Agenda ● Marion & Polk Early Learning Hub Strategic Planning and Balanced Scorecards ○ MPELH Strategic plan ○ MPELH Scorecard
Marion & Polk Early Learning Hub Strategic Planning and Balanced Scorecards *Susan Fischer* **Meeting notes** ● Marion & Polk Early Learning Hub Strategic Planning and Balanced Scorecards ○ Overview: ■ Six conditions of systems of change ● Structural change ● Relational change ● Transformative change ○ MPELH Strategic plan ■ Executive summary ■ Mission vision and values ■ Environmental scan via SOAR analysis ■ Strategic priorities and goals ■ Objectives and strategies ■ Implementation and monitoring plan ■ Communication plan ■ Risk assessment

- MPELH Scorecard
  - Obtain perspectives around: Learning & growth, internal processes, family & partners, and financial perspectives
  - Target completion by October 2025
- Phases

- **Additional topics shared:**
  - Collective goal shared:
    - Accessible healthcare for all
      - Richard and Lindsay shared about their family experience in obtaining support in covering their child's diabetic treatment, Dexcom patient assistance.
      - Awareness in informing our community about the charity application process to support with hindering healthcare bills
    - Accessible preschool/head start for all children
- Activity; Topics mentioned
  - The importance of quality educators cannot be overstated when it comes to improving the lives of children
  - Accessible summer programs can also provide vital enrichment opportunities.
  - Addressing social determinants of health is crucial to enhance overall quality of life.
  - Additionally, providing comprehensive respiratory support and ensuring that all children have access to Head Start programs or high-quality childcare is essential for their development and well-being.

Announcements & Updates:

April 4 Family Literacy Night 6-7:30pm

Next meeting: April 9, 2025 | 5:30 - 7:30 p.m.

Collective Action Team (CAT) Meeting

Thursday, 3/20/24, - 9:00 - 10:30 a.m.

In-person

Attendees: Kyle M., Tracy, Drew, Leslye, Tiffany, Claudia R., Andrea, Erica, Jennifer, Claudia C., Grace, Gabriela, Iveth, Kyle H., Laura, Juanito, Susan, Lorena, Yanet, Guadalupe, Gisela, Max, Pricila, Leslye, Amber, Mayra, Rachel, Tiffany, Lori, Imelda, Miranda, Alyssa, Alicia, Katrina, Elizabeth, Sasha, Hunter, Zaira, Nancy, Amber

Topics for Discussion
Introductions Icebreaker and organization introductions Introduction to the presenter, the Oregon Department of Justice (Civil Rights Unit).
Resources provided during presentation: Sanctuarypromise.oregon.gov https://www.doj.state.or.us/oregon-department-of-justice/civil-rights/sanctuary-promise/community-toolkit/
Ask | **Offer** | **Share** **MPELH (Claudia)** - A MPELH immigration resources page has been created. There are half-sheets created and a notecard with a QR code linked to our resource page for communities. Many resources are available, including from community partners. There are also red cards available. There is information about how to protect employees. There is an Oregon for All coalition created, including community organizations. The coalition is creating a process in the event that there is an individual reporting ICE, the coalition will be available to ensure people's rights are not being impeded. **Head Start (Kyle Miller) –** On April 1, there is a child abuse awareness walk. It will be about an hour to an hour and a half. **MPELH (Cassandra) -** Open house on April 12 at the Salem Public Library- Riverfront Park is seeking feedback on expanding the Riverfront Park with new play structures, colors and textures. You will be able to walk through and view pictures of options being considered. Please share with families and educators. Flyers are available. **MPELH (Tiff) -** We are taking pre-orders for kinder ready calendars. They are free for partners who would like to give them out to families. Focus is ages 3-5. There is a QR code on the flyer. Open for order until next Friday 3/28. Cummings Family Literacy Night. It is a free event. The focus is families with children ages 2-8. There will be tools, activities, dinner and childcare. Flyers available. It will be taught in Spanish and English. It will be in Keizer. Open to all.

Creating opportunities (Yvette) - Looking for partners to be a pickup point for bags going to families. Info will be posted on Basecamp

Liberty House (Max) - Next month is child abuse prevention month. There will be training available regarding child abuse prevention on Tuesday, Wednesday, Thursday, available in Spanish and English for everyone. There are some training courses where you can bring your children, and some are focused only on parents.

MPELH (Claudia) - April 4th, Friday, there will be a child abuse prevention parade. 7:30am to decorate and the parade starts at 8:15am. This year there will be a community gathering at the Salem police department. There will be a few speakers on child abuse prevention.

MPELH (Sasha) - We are open to a new presenter next month. Please contact Sasha. Next CAT meeting is Apr 17.

MEPLH (Tiff) - Basecamp is a platform for all of us to use and collaborate on. There are about 300 partner organizations on it. If you sign in today, we will add you to Basecamp.

Next meeting: April 17, 2025, 9:00 - 10:30 a.m.

MARION & POLK earlylearninghub parentinghub.org

Executive Director Report

April 2025 – representing highlights from the work for March 2025

Coordinated Enrollment Preschool Promise	• We are maintaining strong enrollment at 99% full. • Continue to do monthly check-ins with 28 preschool providers through site visits, phone calls, and emails to support quality, troubleshoot issues, and maintain strong communication across programs. • Planning continues for Little Learner's Day planned for May 3rd. We're partnering with Salem-Keizer Early Childhood Programs again this year to support both preschool and kindergarten enrollment, and they will help distribute our event flyers through their elementary schools to boost outreach. • Child Plus is on track to be live on April 1st. This has involved creating and maintaining a clean, branded user interface for our new online preschool promise application, ensuring families can easily navigate the application and upload documents. • There are 13 slots designated to our region. DELC opened the RFA for these slots and for providers to be considered on the waitlist. • Successfully completed the regional priorities survey including providers, early learning partners, and parents with 13 participants (in comparison to 54 participants the last time it was completed). • We supported providers with low enrollment by offering flyer redesigns, collecting social media handles, and helping boost visibility through targeted outreach.
Parent Education, including OPEC	• We awarded 10 applicants parenting classes for 2025-2026 via the Parent Education Grant for over $129,000. • Tiffany, Abby and Leslye are presenting at the OPEC Spring Conference a session entitled "If You Build It… Will They Come? Parenting Education Recruitment & Engagement Strategies. Want to boost family engagement and keep parents coming back? Join us for a dynamic, interactive workshop packed with proven strategies to increase retention and strengthen connections in your parent education programs."
Ready for Kindergarten	• Salem Clinic sponsored series that concluded in the month of March include:

	○ Salem Library : In total 19 families attended the English series, 10 families attended the Spanish series. ○ Mano a Mano Casa Infantil: In total 14 families attended Spanish series ○ Stayton Library: In total 9 families attended this English series ○ North Marion School District: 10 families attended the English, 6 families attended Spanish. The principal led the English series.
Dolly Parton Imagination Library	• There are over 7,551 children registered for Dolly Parton Imagination Library! • Marion County Commissioners included a nice article in their newsletter about the program – which we are confident was responsible for a sizable uptick in registrations. • Dallas Community Foundation awarded a grant to help continue the program. • Capital Manor has adopted DPIL as their non-profit organization for the month of April. We have several events planned throughout the month to engage with the residents.
Kindergarten Partnership and Innovation	• April 4th is the next family workshop at Cummings Elementary, and April 5th is the final KPI professional development session for the school year. • KPI Coordinators are in the process of identifying the professional development trainer for the 2025-2026 school year. • Kindergarten Partnership & Innovation Coordinator's and local sites are entering their busiest quarter. There will be many kindergarten registration and literacy events this spring. • Mid-Valley Parenting and Polk County Family outreach hosted their 6th annual bridges to the future conference over spring break and had 190 educators attend. The overarching focus was on early literacy. • Scotts Mills had their Early Literacy Night where 15 families attended.
Family Connects	• Polk County Home visiting team has completed 5 home visits and there are currently 7 visits scheduled. • An exciting development - WVP will be offering home visits for the Marion County area. We are working with them and OHA to get them online and serving families.
Safe @ Home	• S@H continues to serve families working towards reunification. With the season changing there will be more opportunities for Family Partner volunteer recruitment. S@H is working with CP3 on continuing program in Marion for

	long term and possibly expanding to Polk County and serving in conjunction with a Family Preservation site.
Primeros Pasos	• Primeros Pasos Supplemental Literacy Curriculum has been finalized and will be offered in Mairon, Polk and Yamhill over the next 3 months. • Five additional training courses will be offered to the current cohort, including Second Step curriculum, Creative Curriculum, family engagement, literacy development, and Ready for Kindergarten.
Car Seat Clinics	• We held a car seat clinic in March, assisting 13 families with safe installation and new car seats for 7 children.

Summary of Financial Results Period Ending February 2025

Revenue:

January 2025 included revenues of $229,962, mostly funds from the Oregon Department of Early Learning and Care Awards Management System (AMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds. DPIL received $4,000 in donations.

Expenses:

Total expenses for December 2024 were $258,966. In addition to employee salary and benefits expenditures, expenditures include payments for subcontractors for KPI and contract payments for parent education programs and Preschool Promise providers and professional development for Brain Growing Webinar and parent education trainers. Communications and outreach expenditures were directed to the Preschool Promise opportunities, parent education programs and KPI Parent Night.

Balance Sheet

As of January 31st, 2025, MPELH has assets of $6,560,668 and current liabilities of $161,573. The required reserve of approximately $1,687,699 is met with a portion of the Unrestricted Net Assets. MPELH's original contract with the State Department of Early Learning and Care required the Hub to maintain a six-month operating reserve; the MPELH Board of Directors approved increasing the reserves to a nine-month period due to state contract delays. MPELH calculates the reserve estimate based on nine months of staff salaries and benefits and six months of phase-out operations for subcontractors. All subcontracts contain a dis-appropriation clause allowing rapid discontinuation.

Changing Grants and Contracts

- The Department of Early Learning and Care plans continued the funding distribution formula for hubs that was used in 2021-23 for the 2023-25 biennium. Recent action by the 2024 Legislative Session appropriated new funding for early literacy work that DELC plans to distribute using the current formula for the Kindergarten Partnership and Innovation grant which will grant MPELH approximately $650,000 for these efforts through the biennium.
- The Willamette Health Council contract plan with MPELH for $1,065,345 will implement multiple strategies to move providers to meet the objectives of the Health and Kindergarten Readiness metric.
- The Oregon Health Authority grant to support the Family Connects newborn visitation program that just launched in Polk County and is working on reviving in Marion County.

- The Safe @ Home program for the current fiscal year is funded by a direct contract with the Oregon Department of Human Services.
- OPEC Marion County Parent Education Program of $60,000 and funding from the Student Success Act provides approximately $102,000 for Marion County parent education. Polk and Yamhill will receive a similar amount through their parenting hub.
- OPEC grantors announced federal approval of Title XIX (Medicaid) funds for statewide parent education programs. The required matching funds will come from the current state support for the program. When the new funds can be expected is by the end of the biennium, but the continuation amount is subject to change. The OPEC grant is being discontinued at the end of the fiscal year.
- MPELH's contract for 40 Preschool Promise placements continues in the current biennium allowing the Hub to continue to subcontract with three in-home providers to deliver services for children. The 2023-25 Preschool Promise Coordinated Enrollment contract appears to maintain the current level which supports both marketing/outreach and staff to review student applications and support placements for providers.
- The Dolly Parton Imagination Library is supported by grants from the Marie Lamfrom Charitable Foundation, the Oregon Community Foundation, the Rotary Clubs of Salem, DKG International, Willamette Health Council, the Ford Family Foundation, the Dallas Community Foundation and individual donors. KPI funds for the Santiam Canyon funds DPIL in the Aumsville area and Creekside Rotary Club supports DPIL for the children who live in the South Salem 97306 zip code. A Marion County grant funds $30,000 annually for three years covering DPIL in the remaining Marion County communities. Jim Scheppke, an earnest supporter of the Imagination Library, gifted $20,000 in memory of his mother along with a $5,000 contribution from the OCF Betsy Priddy Fund to support the program for children who live in 97302 (South Salem). Recent OCF donor directed funds allowed the addition of Monmouth to the program and an unnamed donor closed the remaining need for the Dallas area.
- The Dollywood Foundation is serving as the State of Oregon's designated non-profit organization to oversee the administration of the DPIL matching grant funds that began in May 2024. The funds now pay 50% of each Oregon DPIL affiliate's monthly invoice going forward.

Match Requirements

- Oregon Hub Coordination Funds 25% Match ($160,741 non-state funds). In the 2023-24 fiscal year this is projected to be met by the OPEC grant ($60,000) and the contributions for the Imagination Library program.
- Oregon Family Support Funds 25% Match ($68,471 non-state funds). This match has been met by funds (approximately $65,000) provided through local partners as a part of the Emergency Family Support Program and the Safe @ Home program funded by a DHS contract.
- OPEC Grant Match ($18,750). This match is met by the Hub Coordination and KPI funds provided by the Department of Early Learning and Care.

State Administrative Expenditure Limit

- Family Support Funds -- 10%
- All Other State Grants – 15%

Marion & Polk Early Learning Hub
Statement of Position (Balance Sheet)
February 28, 2025

ASSETS

Current Assets			
Petty Cash	$ 300		
MAPS Bus Checking - 3013	992,402		
MAPS Bus checking -9003	1,328,489		
MAPS Bus Membership - 8994	5		
MAPS Bus MMKT-1589	1,528,955		
MAPS DPIL Checking - 6609	27,130		
Prepaid Expense	(49,000)		
DPIL PrePaid	139,887		
YE Temp Accruals	255,493		
Accounts Receivable	2,327,484		
Total Current Assets			6,551,145
Fixed Assets	9,523		
Total Assets		**$**	**6,560,668**

LIABILITIES AND NET ASSETS

Current Liabilities			
Accounts Payable	$ 37,745		
Accrued Wages/Benefits	99,547		
Unearned Revenue	0		
Credit Cards	16,160		
Copier Pay-Out	8,121		
Total Current Liabilities			161,573
Total Liabilities			161,573
Net Assets			
Unrestricted	4,816,647		
OPEC Marion Region	98,421		
Preschool Promise	646,185		
Other State and Local Grants	837,842		
Total Net Assets			6,399,095
Total Liabilities and Capital		**$**	**6,560,668**

Marion & Polk Early Learning Hub
Statement of Activities
Year-to-Date for the Period ending February 28, 2025

	Month Actual	YTD Actual	Annual Budget	YTD Budget %
Revenues				
Hub Coordination	59,821	262,608	820,621	32%
Parenting Education	0	119,996	127,475	94%
DPIL	5,000	138,245	65,250	212%
Preschool Promise	69,921	1,680,610	1,189,572	141%
School Readiness/KPI	23,125	370,971	685,109	54%
Other Grants & Contracts	68,432	506,525	968,572	52%
Unrestricted	3,663	179,027	63,875	280%
Total Revenues	229,962	3,257,982	3,920,474	83%
Expenses				
Salaries and Benefits	109,452	933,644	1,418,177	66%
Professional Development	792	36,233	19,857	182%
Supplies/Materials/Equipment	4,231	40,108	118,765	34%
Subcontracts and Local Grants	66,221	602,807	2,035,057	30%
Family Support/Aid	0	82,071	316,529	26%
Parent Education Series	8,033	110,535	221,729	50%
Parent Support Activities	699	7,625	36,372	21%
Special Proj/Collaborations	20,149	50,149	124,419	40%
Facilitator Support/Training	2,075	17,884	406,688	4%
Training & Curriculum	9,214	486,153	585,536	83%
Travel/Trans/Meetings	16,952	36,223	15,920	228%
Facilities	5,338	42,701	69,903	61%
Parent Advisory Committee	453	5,745	10,488	55%
Communicatons/Outreach	6,806	103,657	203,018	51%
Administrative Costs	8,377	44,039	94,661	47%
Fundraising Expenses	174	11,219	0	0%
Total Expenses	258,966	2,610,793	5,677,119	46%
Net Income (Loss)	**(29,004)**	**647,189**	**(1,756,645)**	

	YTD Actual	Annual Budget	YTD Budget %
Expenditures by Program			
Hub Coordination	457,721	820,320	56%
KPI/School Readiness	294,157	835,667	35%
Parent Education Grants	143,784	229,396	63%
Preschool Promise	679,744	1,189,572	57%
Family Support	1,003,705	2,538,289	40%
Total Expenses	**2,610,793**	**5,677,119**	**46%**

Division 900
EARLY LEARNING HUBS
DRAFT

414-900-0005: Purpose and Scope — Last review/update: 2/21/25

(1) Under ORS 417.827, the Department of Early Learning and Care (Department) has authority to administer the Early Learning Hub system, ensuring equitable and comprehensive early childhood services across the state.

(2) The purpose of these rules is to establish the framework under which the Department administers the Early Learning Hubs (Hubs) system. Early Learning Hubs foster collaboration across sectors, working with state, local, and community partners to implement the goals outlined in Raise Up Oregon and other relevant state strategic plans, ensuring that the early childhood system is family-centered, accessible, and inclusive.

(3) The scope of division 900 rules is to establish eligibility criteria and requirements of Early Learning Hubs. These rules define the governance, operational, and fiscal roles of Early Learning Hubs, including their relationship with backbone agencies and the Department, ensuring alignment with Raise Up Oregon's integrated, anti-racist, and collaborative framework.

Statutory/Other Authority: ORS 417.728 & ORS 417.827
Statutes/Other Implemented: ORS 417.728 & ORS 417.827
History:
DELC 50-2023, minor correction filed 11/01/2023, effective 11/01/2023
ELD 2-2014, f. & cert. ef. 1-15-14
ELD 4-2013(Temp), f. & cert. ef. 9-9-13 thru 3-5-14
ELD 1-2013(Temp), f. & cert. ef. 8-16-13 thru 2-12-14

414-900-0010: Definitions — Last review/update: 2/21/25

The following words and terms within these rules have the following meanings:

(1) "Administrative Overhead" means any dollar that is not spent directly on services for children or on preparing and evaluating services for children. This is the cost of operating administrative functions within the Hub and its subcontractors and may include staff duties such as payroll processing and data entry and non-program related costs including space, supplies and phones.

(2) "At Poverty Level" means at 100% of federal poverty guidelines as adopted by the United States Department of Health and Human Service.

(3) "At Risk" means an environment in which the child may not be thriving due to factors including but not limited to:

(a) A household at or near poverty level, as determined under federal poverty guidelines;

(b) Housing that is inadequate;

(c) Significant or documented domestic conflict, disruption or violence;

(d) Having a parent or caregiver who suffers from mental illness, engages in substance abuse or who experiences a developmental disability or an intellectual disability;

(e) Neglectful or abusive caregiving;

(f) Health care and medical treatment needs that are unmet; or

(g) Experiencing the impact of structural and individual racism or discrimination.

(4) "Autonomous Authority" means the independent authority and resulting decision-making capacity of the Governance Council, as described in ORS 417.827.

(5) "Backbone Entity" means the organization that provides administrative, operational, and fiscal support to the Early Learning Hub. A backbone entity is an organization that has an aligned mission and the resources to support an Early Learning Hub's vision, mission, and role in advancing the regional early childhood system.

(6) "Community of interest" means a special population not constrained by geography.

(7) "Early Childhood Services" means programs and services for children ages 0 through 6 years of age that address language and literacy development, cognition and general knowledge and learning approaches, physical health and well-being, motor development and social and emotional development.

(8) "Early Learning Hub" or "Hub" is comprised of a Governance Council, which consists of cross-sector partners, a Hub Director(s) and staff, and operational support from a backbone entity. A Hub may stand-up their own operational and organizational structures if able to demonstrate stability to the satisfaction of the Department. Hubs have statutorily designated authority to integrate early learning services across systems and geographic boundaries. [OAR?]

(9) Family Advisory Council" means a group of parents and caregivers providing input and guidance to the Governance Council to ensure family voices are central to regional decision-making.

(10) "Family Voice and Leadership" means incorporating parent/caregiver and family voice in decision-making processes, with an emphasis on leadership roles.

(11) "Governance Council" means a multisector council who is the autonomous body responsible for providing strategic leadership and oversight for the Early Learning Hub. The Governance Council oversees the allocation of resources and investments and ensures that Hub's priorities are executed successfully, with an emphasis on outcomes and continuous improvement. The Governance Council operates with full investment decision-making authority for the functions of the Hub, independent of the backbone entity's day-to-day operations.

(12) "In-kind contributions" means contributions to project scope other than cash. In-Kind Contributions include but are not limited to: provision of rent-free space, provision of utilities, provision of custodial services, provision of secretarial services, provision of liability insurance benefits, administrative services, and transportation services.

(13) “Kindergarten Readiness Partnership and Innovation Program” or “KPI” is a program that invests in promising models for connecting early learning and Kindergarten through 3rd grade education across the state, and coordinates regional efforts that address disparities and promote equity in early learning, K-12, and other regional sectors. KPI is focused on Priority Populations, particularly children and families that might not have the support they need for a successful transition to kindergarten and/or kindergarten experience.

(14) “Operational Support” includes any combination of human resources, fiscal management, signing contracts and accepting responsibility for the Hub’s outcomes, support for operations, supporting the Governance Council.

(15) “Opportunity Gap” means the ways in which race, ethnicity, socioeconomic status, English proficiency, community wealth, familial situations, or other factors contribute to or perpetuate lower educational aspirations, achievement, and attainment for certain groups of students.

(16) “Priority Populations” means communities historically marginalized or underserved, including but not limited to communities of color, tribal members, rural families, and families experiencing poverty.

(17) “System Coordination Funds” or “System Coordination Funding” is the main funding stream provided by the Department of Early Learning and Care for the operation of the regional early learning hubs as outlined in the Early Learning Hub Grant Agreement.

Statutory/Other Authority: ORS 417.728 & ORS 417.827 & **ORS 336.101**
Statutes/Other Implemented: ORS 417.728 & ORS 417.827
History:
DELC 51-2023, minor correction filed 11/01/2023, effective 11/01/2023
ELD 2-2014, f. & cert. ef. 1-15-14
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ELD 1-2013(Temp), f. & cert. ef. 8-16-13 thru 2-12-14

414-900-0015: Early Learning Hub Functions Last review/update: 2/21/25

Hubs are established to coordinate and align early learning and care services for children from birth to age six within a specific geographic area or community of interest, including special populations not constrained by geography. The purpose of Hubs is to produce improved outcomes for children and families by leveraging public and private resources, coordinating services, and purchasing services to address local needs.

(1) Hubs are conveners of cross-sector partners and facilitators of regional strategies aimed at advancing outcomes aligned with state priorities, including Raise Up Oregon goals. A Hub that provides direct services must meet additional criteria set forth in OAR 414-900-0020(1)(g)(F).

(2) Hubs must deliver services that benefit children and families in the Hub’s assigned geographic area or community including, but not limited to:

(a) Aligning service delivery across six core functional sectors and ensuring active participation of representatives from:

(A) Health services,

(B) Human and social services,

(C) Public education services,

(D) Early learning and care services,

(E) Tribes within the assigned Hub region,

(F) Business,

(G) Housing,

(H) Higher education and workforce development; and

(I) Other necessary sector partners as defined in Grant Agreement.

(b) Developing kindergarten readiness strategies utilizing the Early Learning Kindergarten Readiness Partnership and Innovation Program (KPI) funding as established by ORS 336.101,

(c) Ensuring that service providers coordinated or contracted by the Hub are accountable for child and family level outcomes that support the objectives of Oregon's Raise Up Oregon; and

(d) Developing strategies that improve child-centered outcomes, which include kindergarten readiness, stable and healthy families, and community-wide systems alignment.

(3) Each Hub must conduct a regional assessment of the early childhood system in their assigned region. The assessment must identify the capacity and readiness of local partners to coordinate services effectively. Each Hub must submit the regional assessment to the Department as outlined in the grant agreement.

(4) Hubs, through the direction of their Governance Council, are vested with the authority to distribute state, federal, and other funds to invest in their assigned priority populations across sectors. Hubs must ensure funding alignment with regional priorities, and coordination by:

(a) Developing and maintaining a comprehensive budget for the Hub region,

(b) Mapping all funding streams, including local, state, federal, and philanthropic resources.

(c) Ensuring alignment to shared outcomes that support the objectives of Oregon's Raise Up Oregon, as outlined in 414-900-0015(2)(c),

(d) Ensuring contracted providers are accountable for delivering cost-efficient services that align with shared goals of KPI, as outlined in 414-900-0015(2)(b),

(e) Providing a match of 25% of the system coordination funds that:

(A) Excludes funds received from KPI and federal Title IV-B for purposes of calculating the total system coordination funding.

(B) Provides matching funds that are not through funding awarded by the Department. The matching funds must be provided through other allowable financial support, including in-kind contributions.

(f) Ensuring public access to budgets, governance decisions, meeting minutes or recordings, and key reports on a website maintained by the Hub.

(5) Hub must conduct strategic convenings and engagement, which includes:

(a) Convening cross-sector partners and community stakeholders to facilitate collaborative planning, problem-solving, and alignment to inform investment strategies.

(b) Facilitating family voice in the design and implementation of Hub activities and priorities.

(c) Leading continuous improvement efforts for their assigned regional early childhood system.

(d) Collaborating and consulting with tribes within the assigned Hub region

(6) Hubs must ensure all strategies, funding allocations, and service delivery approaches are equity-driven, and address the opportunity gap among the priority populations within their assigned region.

Statutory/Other Authority: ORS 417.728 & ORS 417.827
Statutes/Other Implemented: ORS 417.728 & ORS 417.827
History:
DELC 52-2023, minor correction filed 11/01/2023, effective 11/01/2023
ELD 2-2014, f. & cert. ef. 1-15-14
ELD 4-2013(Temp), f. & cert. ef. 9-9-13 thru 3-5-14
ELD 1-2013(Temp), f. & cert. ef. 8-16-13 thru 2-12-14

Proposed Rule: 414-900-0030 Administration **Last review/update: 2/21/25**

(1) The Department shall administer grants that contribute to building the Early Learning Hub system. The system may not include more than 16 Early Learning Hubs under ORS 417.827.
(2) The Department shall administer and manage grant agreements with the grant recipients and provide fiscal and program guidelines. In most cases a grant agreement will be executed with the backbone entity. A Hub that has demonstrated the ability to provide stable organizational and operational structures to the satisfaction of the Department will execute the grant agreement. In all cases, the governance council provides oversight and authority of investments and has approval of contracts and/or agreements under ORS 417.827.

(3) Grant recipients must comply with the terms and conditions of the grant agreement including, but not limited to, cooperating with the Department's program monitoring, technical assistance, program evaluations, and reporting requirements.

(4) The Department may conduct a review to determine if any party is out of compliance with the terms of the Grant Agreement.

(a) The Department may require technical assistance, planning meetings or other remedial processes as needed to ensure compliance with the terms of the Grant Agreement.

(b)The Department may issue a notice of noncompliance outlining concerns and next steps.

(c) The Department may request a corrective action plan, which must be submitted to the Early Learning Hub Contract Administrator(s) within the timeframe outlined in the corrective action plan. The Department must review the plan and issue a decision of approval or disapproval.

a. (A) Parties that do not complete corrective actions or correct noncompliance may be subject to enforcement measures, including but not limited to: additional reporting requirements, conditions on funding, or withholding funds, in whole or in part, by the Department.

(B)The Department must provide notice to all parties including backbone entity, Hub Director, and Governance Council, of remedial action that will terminate or reduce eligibility for Hub funding within the timeframe outlined in the grant agreement.

(4) Grantees may use additional funds from other sources to carry out the Hub functions outlined in 414-900-0015.
(5) Grantees must ensure that Hubs invest and allocate all Department provided funds in service of the region's priority population per the terms of the grant agreement.

Proposed Rule: 414-900-0100 Backbone Entity Structure Last review/update: 2/21/25

(1) A backbone entity is an entity that provides operational and fiscal support to the regional Early Learning Hub. A Hub that has demonstrated the ability to provide stable organizational and operational structures to the satisfaction of the Department may provide its own operational and fiscal support. A backbone entity or Hub providing its own operational and fiscal support must:

(a) Provide fiscal and operational management to ensure accountability and compliance with Department standards.

(b) Maintain financial systems that meet state and federal auditing standards.

(c) Ensure that the Governance Council has the necessary information to make decisions, which includes, but is not limited to:

(A) Providing accessible financial reports to the Governance Council; and

(B) Conducting timely execution of fiscal documents needed to disburse funds.

(d) Maintaining transparency in all processes, including grantmaking and contracting, for any investment from the Department distributed to the entity for the operation and administration of the Hub.

(e)Being and remaining fiscally sound. A backbone entity should be an entity with the ability to fiscally support its core operations without funding from the Department to operate and administer Hub functions.

(f) Adhering to a "not to exceed" amount for administrative overhead costs set by the Department.

(g) Providing support for Hub functions for the full geographic region of the Hub, even if not the same as the backbone entity's general or usual service region.

(2) Backbone entities or Hubs providing their own operational and fiscal support must establish and enforce conflict-of-interest policies for all staff, community partners, and any sub-grantees designed to prevent undue influence in funding or operational decisions.

(3) Backbone entities or Hubs providing their own operational and fiscal support may make use of Department funds for staffing only when proportional to the funded staff's work on Hub functions and priorities. The Department will review and must approve funding models that divide staffing costs between Hub administration and other functions.

(4) If the Department determines that the grant agreement with the backbone entity will be terminated, whether voluntarily or involuntarily, it will issue a competitive Request for Application (RFA) within the affected Hub region. All applicants must fulfill the requirements of ORS 417.827 and other terms as outlined in the published Request for Application.

Proposed Rule: 414-900-0110 Early Learning Hub Governance Structure *Last review/update:* 2/21/25

(1) Each Hub must have a Governance Council. The Governance Council is the autonomous body responsible for directing the administration of the grant agreement for the Early Learning Hub. The Governance Council is the decision-making body for the investments of Early Learning Hub funds. If the Hub utilizes a backbone entity for operational and organizational support, the Hub must do so as defined in 414-900-0100 and. The backbone entity may not make decisions regarding the investments of Early Learning Hub funds.

(a) Governance Councils must include representatives from the following sectors:

(A) Health services,

(B) Early learning and care services,

(C) K-12 public education,

(D) Human services,

(E) Housing services,

(F) Higher education and workforce development,

(G) Business services.

(b) Governance Councils must include parent and caregiver representatives.

(c) For Grantees with a federally recognized Tribe (or Tribes) within their assigned region, a Governance Council position must be made available for a member of each Tribe in the region. Hubs must regularly offer each Tribe the opportunity for participation in the case of a vacant position for the Tribe.

(2) A Governance Council is the entity within the Hub structure that oversees the functions of the Hub. The Governance Council must:

(a) Include a chair and a co-chair who will be responsible for duties as outlined in the grant agreement.

(b) Approve strategic plans, budgets, and funding priorities.

(c) Develop and adopt bylaws to govern the operation of the Hub.

(3) The Governance Council shall be governed by a set of bylaws.

(a) The Governance Council must develop and adopt bylaws within 90 days of its establishment or restructuring.

(b) The bylaws must include, but are not limited to:

(A) A clear statement of the Governance Council's purpose and authority,

(B) Membership composition, including sector representation requirements, term limits, and appointment or election procedures,

(C) Roles and responsibilities of officers, committees, and members,

(D) Procedures for conducting meetings, including frequency, quorum requirements, decision-making processes, and conflict resolution methods,

(E) A conflict of interest policy, including provisions for identifying, disclosing, and addressing potential conflicts,

(F) Policies for public engagement and transparency, including mechanisms for community member engagement and dissemination of Council decisions,

(G) A process for amending the bylaws,

(H) Procedures for conflict mediation and resolution with the backbone entity, and

(I) Procedures for dissolution or transition of the Council, if necessary.

(4) Meeting minutes from Governance Council meetings must be made available to the public on a website maintained by the Hub.

(5) The Governance Council must, in accordance with the procedures in its bylaws and following a vote, notify the Department if it has lost confidence in the Backbone entity's ability to perform any or all of its functions in accordance with these rules.

(a) If the Governance Council votes to notify the Department of its desire to change the backbone entity for the Hub, the Governance Council must contact the Early Learning Hub Contract Administrator(s) for assistance and support in carrying out the backbone entity transition process.
(b) Such notification must specify the basis for the lack of confidence, including specific lack of confidence in the Hub Director or specific personnel. Such notification may also recommend desired changes to address or remedy the lack of confidence.

Proposed Rule: 414-900-0000 Early Learning Hub Director Role *Last review/update:* 2/21/25

Each Hub must have designated Hub Director(s) who focuses on centering equity and addressing the needs of the region's priority populations. The Hub Director(s) is the conduit, connector, and systems capacity builder of the Early Learning Hub. The Hub Director(s) leads strategies, communication and alignment in coordination with the Governance Council.

(1) In partnership with the Governance Council, the Early Learning Hub Director must administer the functions of the Hub as outlined in Oregon Administrative Rule 414-900-0015 and the grant agreement. The Hub Director(s) must:
   (a) Work in close partnership with the backbone entity to ensure the financial transparency and accountability of the Hub's operations; and
   (b) Maintain a clear and comprehensive understanding of how the Department provided funds are allocated and spent, as outlined in the grant agreement.
(2) While the Hub Director(s) is employed by the backbone entity for administrative purposes, their role and responsibilities are distinct in that they provide leadership, coordination, and oversight of the Hub's strategic initiatives and community engagement efforts. The Hub Director(s) role, while different region to region, must include:

(a) Engaging with the backbone entity to facilitate operations and fiscal support for the Hub,

(b) Developing a budget for the Hub and managing fiscal responsibilities.

(c) Communicating priorities on behalf of the Governance Council; and

(d) Serving as a liaison to the Department, which includes but is not limited to:

(A)Engaging in meetings convened by the Department,

(B) Attending technical assistance/peer learning opportunities as convened by the Department,

(C) Staying apprised of Department policies, initiatives, updates and equity goals, and

(D) Ensuring the Governance Council is up to date on Department policies.

(e) Leading regional alignment and coordination of early learning systems as follows:

(A) Creating a shared vision for the regional early childhood system.

(B) Engaging cross-sector and community partners.

(C) Engaging in system-focused problem-solving and action.

(D) Engaging in continuous learning and improvement of regional early childhood system plans.

(E) Facilitating strategic convening of sector and community partners.

(f) Ensuring alignment with Raise Up Oregon and other state priorities.

(g) Monitoring the effectiveness and equity of Hub operations.

Proposed Rule: 414-900-0500 Data Collection and Reporting ***Last review/update:*** **2/21/25**

Early Learning Hubs must collect and assess data in accordance with the standards established by the Department, as outlined in the grant agreement, and Hubs must ensure the accuracy, reliability, and validity of the data.

(1) Data collection must be conducted using approved tools and systems that align with the requirements specified in the Hub grant agreement. The Department shall provide a template for data reporting to grant recipients.
(2) Hubs must safeguard the confidentiality of family and child-level data compiled or submitted to the Department in accordance with all applicable laws, regulations, policies, procedures, and guidance.
(3) Hubs must utilize data for reporting, analysis, and decision-making to enhance system effectiveness and drive outcomes for children and families as outlined in Oregon Administrative Rule, 414-900-0015.

414-900-0510 Administration of Early Learning Kindergarten Readiness Partnership and Innovation Program ***Last review/update: 2/21/25***

The Early Learning Kindergarten Readiness Partnership and Innovation Program (KPI) is established by ORS 336.101.KPI funds are invested by Early Learning Hubs to support access to and continuity of services that provide supportive transitions for families, particularly priority populations and priority geographic areas. Through innovative programming and partnerships, Early Learning Hubs must utilize KPI funding to coordinate regional efforts that address disparities and promote equity in P-3 services.

(1) Hubs must invest KPI funding to increase the connection between early learning, K-12, and other regional sectors to support a successful transition into kindergarten. KPI funding must be used to:

(a) Invest in innovative or promising strategies for early learning, K-12, and other sectors across the state and build a body of evidence that Oregon can use to create stronger alignment between its early learning and K-12 education systems.

(b) Engage families of children who are prenatal through five years of age in being partners in the learning and development of their children. Provide opportunities for families to connect with early learning, school, district and community resources.

(c) Promote community and school partnerships and innovations that result in improvements in family and children's well-being and success in school including access to early literacy resources and programs

(4) As recipients of KPI funds, Hubs must report KPI data to the Department and evaluating agencies as outlined in the grant agreement. The report must include:
- (a) Outputs or activities related to implementation of the early learning and K-12 partnership strategy.
- (b) Impact of outputs or activities on children and their families.
- (c) Impact of outputs or activities on the attitudes, behaviors, or instructional practices of early childhood educators and kindergarten teachers.

(2) Funds received for the administration of KPI must be separately accounted for and may be used only to provide funding for the purposes described in the grant agreement.

Statutory/Other Authority: ORS 336.101 & ORS 336.104
ORS 336.104
ef. 7-7-14
ef. 1-15-14 thru 7-13-14