MPELH Board Meeting

May 2, 2024| 3:00 – 4:30am

Virtual Link

Agenda

Action	Topic
Inform/Input	**Welcome & Introductions** • Review agenda for real or potential conflicts of interest • Establish any conflicts of interest
Action	**Public Comment Period** • Comments should be limited to three (3) minutes • Please provide copy of written materials to the Executive Director, if available
Action	**Consent Agenda - David** 1. April 2024 Board of Directors Meeting Minutes 2. April 2024 Parent/Caregiver Advisory Notes 3. April 2024 Collective Action Team Notes 4. March 2024 Executive Director Report
Action	**Financial Reports - Donalda** • March 2024 Financial Reports
Action	**Governance Policy Training –** Dawn Myers • Board Position
Inform/Input	**Executive Director Report - Lisa** • Empower Initiative • Health funding • Literacy funding • Coordinated Enrollment • And more!
Inform/Input	**OHEC Update and Strategic Planning** – Susan Fischer-Maki and Lisa • Update on the Community Circles and future engagement • Setting the table for strategic planning process
	Adjourn

Next meeting June 6, 2024 – In Person YMCA Capital Room

MPELH Board of Directors Meeting Minutes

Thursday, April 4, 2024 | 3:00 – 4:30 p.m.

Virtual via Zoom

x	Sharon Anderson, Parent/Caregiver Advisory Committee	X	Naomi Biggs, Polk County Public Health	X	Angie Blackwell, Confederated Tribes of Grand Ronde	X	Phil Blea, Marion County Children's Behavioral Health
	Olga Cobb, Salem Keizer Public Schools	X	Donalda Dodson, Oregon Child Development Coalition		Jimmy Jones, Mid-Willamette Valley Community Action		Levi Herrera-Lopez, Mano a Mano
x	Justin Hopkins, Willamette Health Council		Juan Larios, Woodburn School District	x	Dawn Meyers, Oregon Department of Human Services Child Welfare		Joe Morelock, Willamette Education Service District
	Cydney Nestor, Oregon Department of Human Services Child Welfare	X	Kim Parker-Lleranas, Willamette Workforce Partners		David Rheinholdt, Rheinholdt Insurance		
MPELH Staff							
X	Lisa Harnisch, Executive Director		Margie Lowe, Performance & Fiscal Officer		Tiffany Gallagher, Parent Education & Family Engagement Manager		Claudia Rodriguez, Safe at Home Program Manager
	Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		Kiara Yoder, Screening & Care Systems Coordinator		Leslye Garcia, Ready! For Kindergarten Coordinator		Nancy Figueroa, Family Navigator
	Ana Garcia, Coordinated Enrollment Specialist		Maribel Hernandez, Coordinated Enrollment Specialist		Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator	X	Sasha Siclait, Program Operations Associate
	Katrina Casas, Coordinated Enrollment Manager	x	Vanessa Cardoso, Fiscal Operations Manager				

Guests: Larry Grant and Toby Roth, *Grove, Mueller & Swanke*; Cassie Bruske, *Eames Consulting*

Action Summary:

- February 2024 Consent Agenda;
- March 2024 Consent Agenda;
- 2023 Fiscal Year Audit Presentation;
- February 2024 Financial Reports;
- March 2024 Financial Reports;
- Quarter 1 Governance Policy Reports

Topic
Welcome & Introductions We welcome Vanessa Cordoso as our new Fiscal and Operations manager. She is observing the meeting today.
Conflicts of Interest No conflicts of interest were declared.
Consent Agenda The February 2024 consent agenda was carried forward due to no Board of Directors Meeting in March. The March 2024 consent agenda was included in the board packet. *Donalda Dodson moved to approved consent agenda for Feb and march, Naomi seconded. Motion passed.*
Audit Presentation Larry Grant and Toby Roth, RedW Advisors and Certified Public Accountants (CPA) from Grove, Mueller and Swank attended the April 2024 Board of Directors meeting to present the preliminary audit report ending fiscal year June 30, 2023. The biggest risk is not having all of our restrictions in place. Toby and Larry gathered enough evidence to support their opinion. The Board of Directors extends its appreciation for the work of Toby and Larry. *Donalda moved to accept the audit, Justin seconded. Motion passed.*
Financial Reports Donalda reviewed the financial reports with the board. February 2024 included revenues of $571,027. Funds from the Oregon Department of Early Learning and Care Awards Management System (AMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds. Total expenses for February 2024 were $505,686. In addition to employee salary and benefits expenditures, expenditures include payments for subcontractors for KPI and contract payments for parent education programs and Preschool Promise providers. Costs related to Hub-sponsored or attended conferences, a professional development training for educators and outreach expenditures for Preschool Promise are reflected in other line items. As of February 29, 2024, MPELH has assets of $4,634,090 and current liabilities of $191,379. The required reserve of approximately $1,434,279 is met with a portion of the Unrestricted Net Assets.

Donalda moved to accept the financial reports, Kim seconded. Motion passed.

Governance Policy Reports

Lisa reviewed the Quarter 1 Governance Policy Reports with the Board of Directors. Each month the Executive Committee reviews these policies with Lisa. This month the following policies were reviewed;

- Unity of Control;
- Delegation of the Executive Director;
- Accountability of the Executive Director;
- Monitoring Executive Director Performance;
- Global Board Management Delegation

All areas are green.

Governance Policy Training

Donalda trained the board around Board Governance Policies and reviewed the Board Policy Statements. These policies should be reviewed each month by board member. Board members will be provided with a packet of these policies prior to the monthly board meeting.

Parent/Caregiver Advisory Committee Update (PAC)

Lucy Briseno and Board member Sharon Anderson of the PAC had the opportunity to participate on the parent panel during the Children Youth and Families Summit. Sharon and Lucy shared their experiences of feeling a sense of belonging once they joined the PAC. Sharon also shared about her participation with the Oregon Health and Education Collaborative (OHEC). Additionally, Sharon attended the Oregon Kitchen Table conversation to represent PAC and noted the challenges experienced for Kindergarten readiness in the Southern Oregon region. Sharon supports the Marion & Polk Early Learning Hub (MPELH) in various capacities and represents the board and MPELH through both her work and volunteer efforts. The board asks how often PAC meets and if all Early Learning Hubs have an active PAC. PAC meets once a month and some PACs across the region are not as active due to regional challenges. The board is excited about the potential of expanding the PAC in other areas of the work, and would like to recruit more parents to join various councils.

Executive Director Report

- 10 year anniversary branding – note new branding. We are updating our website, have annual communication pieces planned, and will have an event in June. The board is pleased with the branding refresh!
- Staffing changes – Vanessa Cordosa joined our team this week. She is the Fiscal and Operations Manager. We are excited to welcome her to our team!
- Preschool Promise – In collaboration with the Childcare Resource and Referral (CCRR), we submitted a reallocation recommendation. There are 35 slots being reallocated in the region

based on slots being returned or recovered from grantees. Unclear when the Request for Applications (RFA) will come out for the community. We will keep you apprized.

- Children Youth and Families Summit recap – shout out to our PAC members Lucy and Sharon for being on the panel. Over 300 in attendance, and we received a lot of positive feedback.
- Literacy – we received word that we have approximately $600K to support regional literacy events. This does not include the regional equity grant holders who will also be receiving funding to support literacy initiatives. We will bring a community steering committee together to assist in the development of this work.
- Department of Early Learning & Care (DELC) Update – article in paper. Most of article focused on the internal workplace culture. There was a portion focused on Coordinated Enrollment (CE) where it was articulated by the author that hub role needs to be better utilized/enhanced or hubs are better able to do their jobs (of responding to family needs and sharing those needs with the agency). As we engage with the Early Learning Council (ELC), DELC, and the Hub Association, it is my opinion that this can be leveraged.

Justin Hopkins says the summit was a huge success and they are already looking for dates for next year. Naomi Biggs wonders if there is capacity to take more attendees next year. Justin is going to brainstorm ideas to manage the capacity of attendees to ensure opportunities are extended to those who would like to attend, but also maintains localization.

Next Board Meeting: May 2, 2024 at 3:00-4:30 p.m virtual via Zoom.

Collective Action Team (CAT) Meeting
Thursday, April 18, 2024, - 9:00 - 10:30 a.m.
Virtual
Attendees: Alyssa Gaiser, Ana Garcia, Angie Carroll, Cassandra Hernandez, Connie, Isaiah Burrell, Iveth Solis, Jada Rojas, Katrina Casas, Kendra McGahuey, Kyle Miller, Leslye Garcia, Lori Christy, Lucy Mendoza, Max Gutfreund, Nancy Figueroa, Naomi Reams, Nicole Whitfield, Nodabi Morales, Patty Vega, R. Angelica, Rebecca McDermitt, Sasha Siclait, Tiffany Gallagher

Topics for Discussion

Opening Activity
Sasha Siclait, MPELH, began the meeting doing a creative activity using the drawing feature on zoom. Everyone drew their feeling/mood for that day.

Liberty House, *Max Gutfreund, Prevention Education Project Coordinator*

Max discussed child abuse prevention month and their work as the local child advocacy center. Organization provides therapy for children and adult survivors of childhood abuse and neglect, they specialize in learning how to identify abuse symptoms in children and they focus on community engagement and prevention education.

Here are some key takeaways discussed:

- The impact of social media on children's mental health, citing increased anxiety and depression rate.
- Advocating for education and prevention programs to address child abuse and neglect, rather than relying solely on punitive measures
- Importance of protecting children from abuse and neglect, providing trainings for parents and caregivers.
- Trainings cover topics such as healthy boundaries, consent, and responding to abuse, with a focus on empowering adults to make a difference
- Teaching kids about self-worth, resilience, and online safety
- Importance of teaching kids about self-worth, resiliency, and online safety, sharing personal stories and examples
- Need for kids to understand how to identify safe adults, keeping secrets and react to potentially harmful situations
- Free board session for middle school youth, covering topics such as self-worth, resiliency, and healthy relationships
- Speaker provided resource card with local contacts for support
- Preventing child abuse and neglect through community involvement

Court Appointed Special Advocates (CASA)-*Naomi Reams, Program Advocate*
Casa Marion County is a non-profit organization that trains and supports volunteers to advocate for children in foster care. Volunteers must pass a criminal background check and adhere to strict confidentiality agreements before being sworn in to court.

Naomi presented a program overview:

- Volunteers gather information, advocate for the child's best interests, and monitor court orders to ensure compliance.
- Program helps fill gaps in service provision, ensures the child's voice is heard in court, and provides fact-based recommendations to the judge.
- Volunteers advocate for children's best interests in court, providing personalized support and representation.
- CASA's model has been shown to improve outcomes for children in foster care, including increased adoption rates and better school performance.
- Program also advocates for foster youth.
- Serves 262 kids in care, with volunteers covering 37,927 miles and contributing 6321 hours in 2022.
- Naomi invited community members to join a 5k run/walk and volunteer opportunities with Casa.

Marion & Polk Early Learning Hub Safe at Home-*Claudia Rodriguez, Safe at Home Program Manager*

Safe at Home is a volunteer-led program connecting families with DHS caseworkers for reunification planning for foster children.

Claudia discussed collaboration with community partners to help families exit foster care. Points discussed around volunteering:

- They support families in need of safety planning and casework.
- Volunteers are asked to commit to at least 6 months of volunteering, with the option to extend after that period.
- The importance of safety service providers in reunification processes, emphasizing the need for families to have their basic needs met before their children can be returned.
- Rewarding nature of volunteering in this program, as volunteers get to witness families transitioning back home and putting their learnings into play with their children.

Kindred Partners-Safe Families for Children-*Isaiah Burrell, Program Coordinator Family Coach Supervisor*

Isaiah Burrell explains the Safe Families for Children program in Marion and Polk Counties provide temporary care for children in need, while their parents address crises or situations. Volunteers form a circle of support for families, providing navigation and advocacy services.

Information shared about the program:

- Church-led movement
- Family coaches support families in crisis, while friends/mentors offer emotional support.
- Provides temporary hosting for families in crisis, focusing on family preservation and prevention.
- Works with families that don't have natural support systems, often referred by community partners such as pregnancy centers or hospitals.
- Helps parents address personal needs while their kids are in care.
- Families can refer themselves or be referred by community partners for the program.

ASK, OFFER, SHARE (Partner Announcements & Updates)-

Tiffany Gallagher-reminds attendees of upcoming Santiam Kinderfest event. Asked partners to sign up to table at the event before the deadline of April 30th. Also, reminded everyone the next CAT meeting will be hybrid. Info will be posted on basecamp. LICC will be presenting at the May mtg.

Sasha Siclait- MPELH is taking orders for kinder literacy focused calendars. Link and flyers were provided in chat.

Patty- Nurse home visiting programs in Marion County updated their flyers and posted them in chat and Basecamp. QR code with referral process

Alyssa Gaiser- highlighted that May is Mental Health Awareness Month,will have events and self-care activities at the Community Health Education Center all month. FLyer shared on chat and basecamp.

Next meeting: May 16th, 2024 9:00 - 10:30 a.m.

Parent Advisory Committee (PAC) Meeting
Wednesday, April 10, 2024 - 5:30 - 7:30 p.m.
Location: YMCA of Salem - 685 Court Street Ne Salem, OR

Attendees: Angie, Sharon, Jada, Oscar, Carina, Teresa, Becca, Lindsay, Richard
Special Guests: Brittany Knowles, *Pacific Source*
MPELH Staff: Leslye Garcia, Tiffany Gallagher, Sasha Siclait

Topics for Discussion
Welcome
Agenda ● Welcome ● PAC group agreements ● Events and Kindergarten Readiness Calendar ○ KinderFest Event ○ Dia del Nino event in Woodburn ○ Kinder readiness calendars with a literacy focus ● PacificSource ● May meeting
PacificSource, *Brittany Knowles* ● Parent Advisory Committee Action Plan Input: ○ Increase community understanding of social-emotional health ○ Build up provider knowledge/skills ○ Support parents in navigating a complex and overwhelming system ○ Share information about services that are available in the community ○ Take into considerations the unique needs of different populations ○ Respond to families in a way that aligns with their cultural and life experiences ○ Consider non-traditional and innovative ways to address social-emotional health needs ● 2024 Area of Focus ○ Education opportunities ○ public health messaging ○ Improve care coordination efforts ○ Support THW workforce ○ Promote community information exchange ● Partnering with VIVE NorthWest, offering a 3 tier strategy SE public health

awareness campaign:marketing, Health and nature outdoor activities,
    - Phase 1 pilot: small outreach effort
- Health complexity indicators: support committees to diminish complexity indicators

Announcements & Updates

- KinderFest Event
- Dia del Nino event in Woodburn
- Kinder readiness calendars with a literacy focus

Next meeting: May 8, 2024 - 5:30 - 7:30 p.m.

Marion & Polk Early Learning Hub –Executive Director Report

April 2024 – representing highlights from the work for March 2024

Department of Early Learning and Care	• Representatives of the Early Learning Council, DELC, and Hub continue to meet on the spirit of Objective 3 of RUO 2.0. A large focus of the work has been related to communication, relationship, and defining roles. There has been a concerted amount of time looking at the current and future roles of Hubs as part of the early learning system building.
Coordinated Enrollment & Preschool Promise	• Three Preschool Promise programs are on Corrective Action Plans for under enrollment. The goal is 100% enrollment. • Applications for 2024-25 opens May 1. To be ready for this, we needed to make modifications to our Enrollment data system. • On April 6, we held the 2nd Annual Little Learning's Day (LLD). There were 185 adults and 156 children in attendance. There 21 preschool providers and over 10 community based organizations with information and resources. Kids had fun with face painting, crafts, and Pete the Cat! • Our website has been updated to include all Infant and Toddler subsidized program. • Outreach efforts have increased, including radio spots, videos in movie theaters, social media, billboards and more. These all speak to the importance of preschool and how to find the best-fit program for the family needs.
Parent Education, including OPEC	• The Parent Education Grant (PEG) process yielded 13 applicants wanting to offer 62 parent education series/courses over the year. We have approximately $80,000 in OPEC funds for 2024-2025 and we received applications for over $180,000. This includes new-to-us organizations desiring funding to be able to offer classes. We will be looking to braid and blend funding to support as many classes as possible. • We have been collaborating with Polk County on the application and review process. We received two proposals for Polk County and are working with them on the funding and implementation. • This grant model supports our moving to an annual model with the goal of having more consistent parent education opportunities more widely dispersed geographically.
Health and Kindergarten Readiness	• We continue to work weekly with Willamette Health Council and PacificSource Community Solutions to ensure our new work is aligned with the HAKR measure. • We are finalizing a work plan and budget to support the proposed work focusing on developmental screening and referral pathways; navigation and community health alignment; childhood safety education; and clinic connections. • This work will tie together the Health and Kindergarten Readiness Metric, OHEC, System of Care, and MPELH DELC related work.
Dolly Parton Imagination Library	• We have over 5,400 children registered!

	• We are developing partnerships with area libraries, Rotary groups, health providers and more to get the word out to families.

Kindergarten Partnership and Innovation	• April 13 we hosted Mr. Kindergarten, Dwayne Kohn, for the third professional development session for KPI. We had 142 people in attendance and he was well received.
	• May 3 is the Salem Keizer Public School Kindergarten Here I come event for registering kindergarten families.
	• May 4th is the 2nd annual Kinderfest in Aumsville.
	• We received notice that we will receive approximately $600,000 to support literacy for children and families ages 0-5. These funds will be one time funds at this time, and we are advocating for consistency and ongoing funding.
	• We will work with the community to identify strategies and supports needed. They will, generally speaking, fall in these 4 categories.
	  • **Empowering Parents as Educators**
	  • Annual Kindergarten Readiness calendar focus on literacy, in partnership with local libraries
	  • Work with K12 partners to provide parent engagement opportunities that support early literacy
	  • Provide families books in partnership with existing programs like Little Free Libraries, Dolly Parton Imagination Library, Reach Out and Read, and partnerships with community organizations
	  • **Strengthening Home Visit Programs**
	  • Purchase literacy kits for families to use
	  • Train home visitors, navigators, educators and parents in early literacy interventions
	  • Develop an early literacy market for home visiting program, including the supplies needed for various programming
	  • **Training Early Childhood Educators**
	  • Support literacy education with trainings
	  • Partner with school districts to provide professional development for preK-K educators in early literacy skills
	  • **Responding to Community Need and Diversity**
	  • Partner with CBOs to identify and fund their proposals to close equity gaps in literacy services and programming; leverage the existing equity grants as appropriate
	  • Provide bilingual, culturally specific literacy trainings for new parents and educators

Family Connects	• We are adjusting our role as Community Alignment. We have been meeting with Marion County regarding adjusting our day to day role. We will continue to provide guidance to Polk County as they begin to implement the program. • Acceptance rates of Family Connects continues to be lower than hoped. Salem Health has started to provide information at discharge about Family Connects. Family Building Blocks continues to work on recruitment at the Santiam Hospitals. • We continue to champion program/policy alignment so that all home visiting programs are maximized.

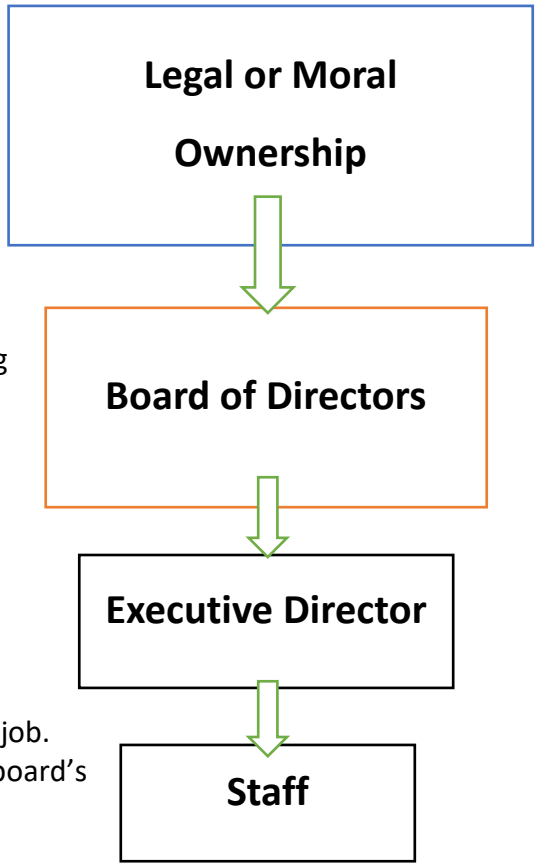
Safe @ Home	• We are negotiating with ODHS our contract for next year. CP3, the initial funder, is working on a proof of concept. There continues to be interest in this work, and a desire to explore prevention aspects to this work. • We currently have 7 Family Partners and 4 active cases. Two of our Family Partners are from our Parent Advisory Committee.
OHEC	• We held our second Community Circle in April. The next scheduled session is May 21 at the Polk County Family and Community Center. • PSU will be working with us on evaluation support.
Summer Events	• We have many community events that we will be supporting this summer and into the fall. This will allow us to get targeted messages out regarding preschool enrollment, literacy, Family Connects, and more.
Suspension Expulsion Prevention Program	• DELC has entered into an agreement with WESD as the Regional Entity to support and develop the workforce to increase capacity and skill with the goal of reducing suspension and expulsions. DELC has also selected Oregon Infant Mental Health Association as the statewide Central Entity. This roll will assist the state Regional Entities with endorsement and system building activities. Together with the CCRR, WESD, ORIMHA, and MPELH we hope to engage in a pilot to be able to be an example of multiple systems supporting the workforce and families.

Board Position

One of the ten elements of the Board Governance policies

With the ownership above it and operational matters below it, the Board forms a distinct link in the chain of command or moral authority. It exists to be accountable that its organization works on behalf of the owners. The Board's role is commander, not advisor.

Accountability Chain



The Board has total authority and total accountability, including over the Executive Director.

- The Board is accountable for what the Executive Director's job is and that the job is done well.
- Being accountable in leadership of the organization requires the Board to be definite about
  - its performance expectations,
  - to assign those expectations clearly, and
  - to check to see that the expectations are met.

In Policy Governance organizations the Board oversees its own job.

- The Executive Director is not accountable for what the board's job is and that the board do its job well.
- The Executive Director is not responsible for setting the agenda, pulling the board together when there is dissension or to orient new board members to their job.
- Board meetings become the Board's meetings rather than management's meetings for the board.
- Board meetings occur because of the need for board members to learn together, to contemplate and deliberate together, and to make decisions together.

The MPELH Global Governance Process policy states: The purpose of the Board, on behalf of people in Marion and Polk Counties and in a manner that is consistent with the overall organization's mission and vision, is to see that MPELH achieves appropriate results for appropriate persons at an appropriate cost, and avoids unacceptable actions and situation, as prohibited in the Board Executive Limitations Policies. This shows clear Board position. The policies further cover:

- Governing Style. The Board will govern lawfully, with an emphasis on an outward vision, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, a clear distinction of Board and chief executive roles, collective rather than individual decisions, future rather than past or present, and proactively rather than reactivity.
- In the glossary Policy Governance Model is defined as an approach to board governance that includes (items included that relate to Board position):
    - Total authority over the organization and total accountability for the organization on behalf of the ownership.

Questions for the Board to Consider:

- Does the Board have a shared understanding of total authority and total accountability?
- How well does the Board manage itself? How does it want to improve?
- How well does the Board learn, contemplate, deliberate, and decide together? How does it want to improve?

Little Learners Day 2024

hub inc.
MARION & POLK EARLY LEARNING HUB

earlylearninghub.org

Summary of Financial Results Period Ending March 2024

Revenue:

March 2024 included revenues of $265,078. Funds from the Oregon Department of Early Learning and Care Awards Management System (AMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Expenses:

Total expenses for March 2024 were $199,731. In addition to employee salary and benefits expenditures, expenditures include payments for subcontractors for KPI and contract payments for parent education programs and Preschool Promise providers. Costs related to Hub-sponsored conferences and outreach expenditures for Preschool Promise and parent education programs are reflected in other line items.

Balance Sheet

As of March 31, 2024, MPELH has assets of $4,701,222 and current liabilities of $185,780. The required reserve of approximately $1,434,279 is met with a portion of the Unrestricted Net Assets. MPELH's original contract with the State Department of Early Learning and Care required the Hub to maintain a six-month operating reserve; the MPELH Board of Directors approved increasing the reserves to a nine-month period due to state contract delays. MPELH calculates the reserve estimate based on nine months' of staff salaries and benefits and six months' of phase-out operations for subcontractors. All subcontracts contain a dis-appropriation clause allowing rapid discontinuation.

Changing Grants and Contracts

- The Department of Early Learning and Care plans continued the funding distribution formula for hubs that was used in 2021-23 for the 2023-25 biennium. Recent action by the 2024 Legislative Session appropriated new funding for early literacy work that DELC plans to distribute using the current formula for the Kindergarten Partnership and Innovation grant which will grant MPELH approximately $620,000 for these efforts through the biennium.
- The Willamette Health Council contract plan with MPELH for approximately $1 million will implement multiple strategies to move providers to meet the objectives of the Health and Kindergarten Readiness metric.
- The Oregon Health Authority grant to support the Family Connects newborn visitation program will remain the same for the coming year.
- The Safe @ Home program for the current fiscal year will be funded by a direct contract with the Oregon Department of Human Services.

- OPEC Marion County Parent Education Program of $60,750 and funding from the Student Success Act provides approximately $102,000 for Marion County parent education. Polk and Yamhill will receive a similar amount through their parenting hub.
- OPEC grantors announced federal approval of Title XIX (Medicaid) funds for statewide parent education programs. The required matching funds will come from the current state support for the program. The new funds are expected to be available in the coming year. The OPEC grantors confirmed that they would continue their existing support for the remainder of this year and next year.
- MPELH's contract for 40 Preschool Promise placements continues in the current biennium allowing the Hub to continue to subcontract with three in-home providers to deliver services for children. The 2023-25 Preschool Promise Coordinated Enrollment contract appears to maintain the current level which supports both marketing/outreach and staff to review student applications and support placements for providers.
- The Dolly Parton Imagination Library is supported by grants from the Marie Lamfrom Charitable Foundation, the Oregon Community Foundation, the Rotary Clubs of Salem, DKG International, Willamette Health Council, and individual donors. KPI funds for the Santiam Canyon funds DPIL in the Aumsville area and Creekside Rotary Club supports DPIL for the children who live in the South Salem 97306 zip code. Marion County grant funds of $30,000 annually for three years cover DPIL in the remaining Marion County communities. Jim Scheppke, an earnest supporter of MPELH's work for the Imagination Library, gifted $20,000 in memory of his mother along with a $5,000 contribution from the OCF Betsy Priddy Fund to support the program for children who live in 97302 (South Salem). Recent OCF donor directed funds allowed the addition of Monmouth to the program.
- The Dollywood Foundation announced recently that they will be serving as the State of Oregon's designated non-profit organization to oversee the administration of the DPIL matching grant funds beginning in May. The funds will be used to pay 50% of each DPIL affiliate's monthly invoice going forward.

Match Requirements

- Oregon Hub Coordination Funds 25% Match ($160,741 non-state funds). In the 2023-24 fiscal year this is projected to be met by the OPEC grant ($60,750) and the contributions for the Imagination Library program.
- Oregon Family Support Funds 25% Match ($68,471 non-state funds). This match has been met by funds (approximately $65,000) provided through local partners as a part of the Emergency Family Support Program and the Safe at Home program funded by a private foundation.
- OPEC Grant Match ($18,750). This match is met by the Hub Coordination and KPI funds provided by the Department of Early Learning and Care.

State Administrative Expenditure Limit

- Family Support Funds -- 10%
- Preschool Promise – Funds included in the Preschool Promise Coordination Account
- All Other State Grants – 15%

Marion Polk Early Learning Hub
Statement of Position (Balance Sheet)
March 31, 2024

ASSETS

Current Assets		
Petty Cash	300	
MAPS Bus checking -9003	1,180,941	
MAPS Bus Membership - 8994	5	
MAPS Bus MMKT-1589	1,482,382	
Prepaid Expense	44,344	
DPIL PrePaid	176,982	
Accounts Receivable	1,805,589	
Total Current Assets		4,690,543
Fixed Assets	10,679	
Total Fixed Assets		10,679
Total Assets		**4,701,222**

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable	$ 6,977	
Accrued Wages/Benefits	82,755	
Unearned Revenue	60,750	
Credit Cards	23,706	
Copier Pay-Out	11,592	
Total Current Liabilities		185,780
Total Liabilities		185,780
Net Assets		
State Required Restricted	1,354,350	
Unrestricted	2,343,695	
OPEC Marion Region	49,732	
Preschool Promise	(1)	
Other State and Local Grants	767,666	
Total Net Assets		4,515,442
Total Liabilities and Capital		**$ 4,701,222**

Marion Polk Early Learning Hub
Statement of Activities
Year-to-Date for the Period ending March 31, 2024

	Month Actual	YTD Actual	Annual Budget	YTD Budget %
Revenues				
Hub Coordination	121,831	576,632	675,098	85%
Parenting Education	0	3,360	115,750	3%
DPIL	0	93,627	211,000	44%
Preschool Promise	91,485	840,043	1,147,476	73%
School Readiness/KPI	21,448	230,738	639,504	36%
Other Grants & Contracts	12,939	319,517	673,972	47%
Unrestricted	17,375	76,958	43,875	175%
Total Revenues	265,078	2,140,875	3,506,675	61%
Expenses				
Salaries and Benefits	93,309	879,751	1,227,330	72%
Professional Development	10,080	21,169	11,830	179%
Supplies/Materials/Equipment	1,723	21,009	29,024	72%
Subcontracts and Local Grants	47,404	497,961	1,515,556	33%
Family Support/Aid	636	9,617	180,441	5%
Parent Education Series	11,292	82,478	146,479	56%
Parent Support Activities	4,608	6,410	2,810	228%
Special Proj/Collaborations	0	893	43,875	2%
Facilitator Support/Training	1,550	5,896	4,242	139%
Training & Curriculum	3,240	66,188	486,606	14%
Travel/Trans/Meetings	708	38,066	9,996	381%
Facilities	8,183	48,852	68,630	71%
Parent Advisory Committee	1,554	7,604	8,740	87%
Communicatons/Outreach	13,379	112,922	154,124	73%
Administrative Costs	2,065	56,405	103,563	54%
Total Expenses	199,731	1,855,221	3,993,246	46%
Net Income (Loss)	**65,347**	**285,654**	**(486,571)**	

	YTD Actual	Annual Budget	YTD Budget %
Expenditures by Program			
Hub Coordination	371,032	718,973	52%
KPI/School Readiness	232,016	639,504	36%
Parent Education Grants	120,066	211,498	57%
Preschool Promise	840,472	1,147,476	73%
BCare Connect	168	0	0%
Family Support	290,467	1,275,795	23%
Total Expenses	**1,855,221**	**3,993,246**	**46%**