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Board of Directors Annual Meeting

Thursday, February 1, 2023 |3:00-4:30 PM

Virtual via Zoom

Action	Time	Topic
	3:00	**Welcome and Introductions** • Review agenda for real or potential conflicts of interest – All • Establish any conflicts of interest
		Public Comment Period • Comments should be limited to three (3) minutes • Please provide copy of written materials to the Executive Director, if available
Action	**3:05**	**Consent Agenda – David Rheinholdt** *Staff Recommendation: Approve* 1. December 2023 Board of Directors Meeting Minutes 2. January 2024 Executive Committee Meeting Notes 3. January 2023 Collective Action Team Notes 4. Executive Director Report
Action	**3:10**	**Financial Reports – Donalda Dodson/Lisa Harnisch** • Approve December 2023 Financial Reports
Action	**3:15**	**Funding Plan Approval – Lisa Harnisch/Donalda Dodson** • Approval of the 2023/2024 funding plan
Action	**3:40**	**Parent/Caregiver Advisory Committee Update-** Sharon Anderson • Updates from the December and January meetings
Inform/ Input	**3:50**	**Executive Director Report** • Preschool Promise slot reduction • 2024 Legislative Session • Children, Youth and Families Summit Planning • Celebrating 10 years as MPELH
Next Meeting Date		Thursday, April 4. 3:00 – 4:30pm. Please register for the March 7 Children, Youth and Families Summit!

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December 2023 Financial Report – Action Item

Staff Recommendation: Approve

Summary of Financial Results Period Ending December 2023

Revenue:

December 2023 included revenues of $220,511. Funds from the Oregon Department of Early Learning and Care Awards Management System (AMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Expenses:

Total expenses for December 2023 were $226,840. In addition to employee salary and benefits expenditures, expenditures include payments for subcontractors for KPI and contract payments for parent education programs and Preschool Promise providers and audit costs.

Balance Sheet

As of December 31, 2023, MPELH has assets of $4,546,893 and current liabilities of $182,661. The required reserve of approximately $1,434,279 is met with a portion of the Unrestricted Net Assets. MPELH's original contract with the State Department of Early Learning and Care required the Hub to maintain a six-month operating reserve; the MPELH Board of Directors approved increasing the reserves to a nine-month period due to state contract delays. MPELH calculates the reserve estimate based on nine months' of staff salaries and benefits and six months' of phase-out operations for subcontractors. All subcontracts contain a dis-appropriation clause allowing rapid discontinuation.

Changing Grants and Contracts

- The Department of Early Learning and Care plans to continue the funding distribution formula for hubs that was used in 2021-23 for the coming biennium.
- The Willamette Health Council announced that it will contract with MPELH for approximately $1 million to implement multiple strategies to move providers to meet the objectives of the Health and Kindergarten Readiness metric.
- The Oregon Health Authority grant to support the Family Connects newborn visitation program will remain the same for the coming year.
- The Safe @ Home program for the current fiscal year will be funded by a direct contract with the Oregon Department of Human Services.
- OPEC Marion County Parent Education Program of $60,750 and funding from the Student Success Act will be approximately $102,000 for Marion County parent education. Polk and Yamhill will receive a similar amount through their parenting hub.

- OPEC grantors announced federal approval of Title XIX (Medicaid) funds for statewide parent education programs. The required matching funds will come from the current state support for the program. The new funds are expected to be available in the coming year. The OPEC grantors confirmed that they would continue their existing support for the remainder of this year and next year.
- MPELH's contract for 40 Preschool Promise placements, will continue in the new fiscal year allowing the Hub to continue to subcontract with three in-home providers to deliver services for children. The 2023-25 Preschool Promise Coordinated Enrollment contract appears to maintain the current level which supports both marketing/outreach and staff to review student applications and support placements for providers.
- The Dolly Parton Imagination Library initial expenditures are supported by grants from the Marie Lamfrom Charitable Foundation, the Oregon Community Foundation, the Rotary Clubs of Salem, DKG International, Willamette Health Council, and individual donors. Remaining KPI funds for the Santiam Canyon communities provided funds to support expansion to the Aumsville community. The Creekside Rotary Club announced its support for the children who live in the South Salem 97306 zip code beginning in August. Marion County approved a grant for $30,000 a year for three year; this grant will cover the cost for DPIL in remaining Marion County communities. Jim Scheppke, a retired State Librarian and earnest supporter of MPELH's work for the Imagination Library, announced that he will gift $20,000 in memory of his mother (who taught preschool for over 30 years) along with a $5,000 contribution from the OCF Betsy Priddy Fund to support the program for children who live in 97302 (South Salem).

Match Requirements

- Oregon Hub Coordination Funds 25% Match ($160,741 non-state funds). In the 2022-23 fiscal year this is projected to be met by the OPEC grant ($60,750) and the Family Connects contract ($100,000).
- Oregon Family Support Funds 25% Match ($68,471 non-state funds). This match has been met by funds (approximately $65,000) provided through local partners as a part of the Emergency Family Support Program and the Safe at Home program funded by a private foundation.
- OPEC Grant Match ($18,750). This match is met by the Hub Coordination and KPI funds provided by the Early Learning Division.

State Administrative Expenditure Limit

- Family Support Funds -- 10%
- Preschool Promise – Funds included in the Preschool Promise Coordination Account
- All Other State Grants – 15%

Marion & Polk Early Learning Hub
Statement of Activities
Year-to-Date for the Period ending December 31, 2023

	Month Actual	YTD Actual
Revenues		
Hub Coordination	54,451	326,853
Parenting Education	0	3,360
DPIL	7,575	74,617
Preschool Promise	99,422	549,718
School Readiness/KPI	24,119	98,984
Other Grants & Contracts	30,776	226,341
Unrestricted	4,169	24,897
Total Revenues	220,511	1,304,770
Expenses		
Salaries and Benefits	130,820	602,007
Professional Development	45	5,915
Supplies/Materials/Equipment	4,683	13,746
Subcontracts and Local Grants	47,820	289,148
Family Support/Aid	201	1,090
Parent Education Series	3,478	61,070
Parent Support Activities	275	1,255
Special Proj/Collaborations	0	0
Facilitator Support/Training	0	2,121
Training & Curriculum	10,553	41,074
Travel/Trans/Meetings	611	4,873
Facilities	5,083	30,500
Parent Advisory Committee	1,937	4,431
Communicatons/Outreach	5,401	51,187
Administrative Costs	15,933	39,569
Total Expenses	226,840	1,147,986
Net Income (Loss)	**(6,329)**	**156,784**

	YTD Actual
Expenditures by Program	
Hub Coordination	232,563
KPI/School Readiness	98,984
Parent Education Grants	85,852
Preschool Promise	549,718
BCare Connect	0
Family Support	180,869
Total Expenses	**1,147,986**

Marion & Polk Early Learning Hub
Statement of Position (Balance Sheet)
December 31, 2023

ASSETS

Current Assets		
Petty Cash	$ 300	
MAPS Bus checking -9003	$1,723,602	
MAPS Bus Membership - 8994	$5	
MAPS Bus MMKT-1589	$1,474,626	
Prepaid Expense	$51,490	
DPIL PrePaid	$136,256	
Accounts Receivable	$1,155,904	
Total Current Assets		$4,542,184
Fixed Assets	$4,679	
Total Assets		**$4,546,863**

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable	$12,576	
Accrued Wages/Benefits	$85,036	
Unearned Revenue	$60,750	
Credit Card Balances	$24,299	
Total Current Liabilities		$182,661
Total Liabilities		$182,661
Net Assets		
State Required Restricted	$1,354,350	
Unrestricted	$2,085,108	
OPEC Marion Region	$63,538	
Preschool Promise	$0	
Other State and Local Grants	$861,206	
Total Net Assets		$4,364,202
Total Liabilities and Capital		**$4,546,863**

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Consent Agenda – Action Item

Staff Recommendation: Approve

February 2024 Consent Agenda

a. December 2023 Board of Directors Meeting Minutes
b. January 2024 Executive Committee Meeting Notes
c. December 2023 Parent/Caregiver Advisory Committee Notes
d. January 2024 Parent/Caregiver Advisory Committee Notes
e. Executive Director Report

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Board of Directors Meeting Minutes

Thursday, December 7, 2023 | 3:00 – 4:30 PM

Capitol Room – YMCA of Salem

x	Sharon Anderson, Parent/Caregiver Advisory Committee	X	Naomi Biggs, Polk County Public Health		Angie Blackwell, Confederated Tribes of Grand Ronde	X	Phil Blea, Marion County Children's Behavioral Health
X	Olga Cobb, Salem Keizer Public Schools	X	Donalda Dodson, Oregon Child Development Coalition	X	Jimmy Jones, Mid-Willamette Valley Community Action		Levi Herrera-Lopez, Mano a Mano
X	Justin Hopkins, Willamette Health Council		Juan Larios, Woodburn School District	x	Dawn Meyers, Oregon Department of Human Services Child Welfare		Joe Morelock, Willamette Education Service District
	Cydney Nestor, Oregon Department of Human Services Child Welfare		Kim Parker-Lleranas, Willamette Workforce Partners		David Rheinholdt, Rheinholdt Insurance	X	Jim Seymour, Community Member
MPELH Staff							
X	Lisa Harnisch, Executive Director		Margie Lowe, Performance & Fiscal Officer	x	Tiffany Gallagher, Parent Education & Family Engagement Manager	x	Claudia Rodriguez, Safe at Home Program Manager
	Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		Kiara Yoder, Screening & Care Systems Coordinator		Leslye Garcia, Ready! For Kindergarten Coordinator		Nancy Figueroa, Family Navigator
	Ana Garcia, Coordinated Enrollment Specialist		Maribel Hernandez, Coordinated Enrollment Specialist		Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator	X	Sasha Siclait, Program Operations Associate

Action Summary

- November 2023 Consent Agenda;
- October 2023 Financial Reports.

Topic

Welcome and Introductions

Board members and MPELH staff introduced themselves. Executive Committee member Phil Blea facilitated.

Conflict of Interest

No conflicts of interest were declared.

Consent Agenda

The November 2023 consent agendas were included in the Board packet.

Jimmy Jones moved to approve the consent agendas as presented. Donalda Dodson seconded. Motion passed.

Financial Reports

October 2023 financial reports included revenues of $133,626. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Total expenses for October 2023 were $127,771. In addition to employee salary and benefits expenditures, expenditures include payments for program outreach for Preschool Promise, a Kindergarten Partnership & Innovation professional development event, contract payments for parent education programs, and the subcontracted Preschool Promise Providers.

Olga Cobb moved to approve the October 2023 financial report as presented. Jimmy seconded. Motion passed.

Parent/Caregiver Advisory Committee Update

Sharon Anderson shared an overview of the November Parent/Caregiver Advisory Committee (PAC) meeting conversation with Pacific Source regarding the Social-Emotional Metric. Discussed barriers around health services. Another PAC member participated in the Holiday Parade held on December 1st.

Program Spotlight

MPELH's Safe at Home Program Manager, Claudia Rodriguez shared the story of a family who had been reunified with the help of Safe at Home.

- Story about Nicolas and Mateo being reunified; partnerships with Gervais school district, Children Public Partnership (CP3) for rent, etc.
- Lisa is proud of Claudia's involvement and reunification happened in part because of Claudia's advocacy for the family.
- Having two community advocates to help him understand the processes of the state. Additionally, Lisa mentioned there was advocacy for the client to receive services that met cultural and linguistic needs.

Board members were inspired by this story and the advocacy of Safe at Home to meet the needs of the families. What is the school's involvement in the reunification process? Student services helped to provide extra-curricular activities for student and helped them receive services through Oregon Health Plan (OHP). How do they determine how long families receive services? This is not a liner process and it is dependent on the family circumstances.

Upstream Initiative

Lisa Harnisch provided an update on the Upstream Initiative. Some highlights include:

- Justin and Lisa will be joining the learning collaborative, and will meet a couple of hours each month.
- Several committees are key to our work at the MPELH (Parent/Caregiver Advisory Committee (PAC), Collective Action Team (CAT), Parent Education Planners (PEP), Community Advisory Board (CAB), and Regional Implementation Team, (RIT)).
- The PAC is critical to our work at the hub, and they will help us to re-think how we are engaging with families. Tiffany is updating current PAC materials to help expand the PAC.
- RIT will continue work with the coordinated enrollment,
- CAB will be engaging with Family Connects differently, and will also be collaborating with the health related work we will be doing at the Marion & Polk Early Learning Hub,
- We will be revising and revamping our, but they will continue to provide guidance with the grant application process,
- CAT team survey was sent out to reengage and find out if CAT is useful and/or how we can make it more useful and community aligned

The intention in making these changes is to ensure that we are interconnected with other groups, we are unified, and that there is cross-representation. The Willamette Health Council is looking to find more alignment as well, and hopes to have a group that multiple parents can come to rather than different groups parents need to attend. Naomi asks about the interconnection between other learning hubs. Lisa says they work independently, but there will be some synergy that happens.

Raise Up Oregon Crosswalk

- Articulation of our current work aligned with RUO
- Board was broken into three groups to review strategies share observations, look at how our current work aligns, find areas of opportunity and synergy between community partners.

The board discussed a variety of RUO objectives and the challenges these hold. The board thinks it's a great plan, but it wondering about implementation. We need proactive rather than reactive, and streamline communication.

Next Board Meeting: Thursday, February 1, 2024 virtual via Zoom

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MPELH Executive Committee Meeting Notes

Wednesday, January 24, 2024 |8:00 – 9:00am
Virtual via Zoom

Attendees: Donalda Dodson, David Rheinholdt, Dawn Meyers

Topic
Welcome
Financial Reports Lisa shared the financial report for December 2023. Expenditures were the customary monthly expenditures, and included payment for the audit with Grove Mueller Swank. We are still in conversation with Willamette Health Council and Pacific Source on exactly what the health related work will be, but making sure it's aligned with health and kindergarten readiness. We will be receiving literacy funds, but are unsure when we will receive those funds. Lisa is hoping these funds will support literacy projects across the region. ***Dawn made moved motion to approve the financial report as presented, Donalda seconded. Motion passed.*** There was an overall estimated increase of 2 million in revenues compared to last year. This includes the proposed funding from health council, new funding to support. These fund amounts are not finalized, and expendures are estimated until contracts are approved. There is new grang funding to support our work as a part of the Primeros Pasos (Willamette Wine Foundation project), and grant funding for the Dolly Parton Imagination Library. We have the required reserve of 1.7 million per board policy. David inquired if there was any line items with large increases or decreases from last year's budget? Lisa says there is additional subcontracting, training and curriculum for sub contracts due to health and literacy funds. • Hub Coordination funds – Primeros Pasos – building infrastructure and work source to support families and children of Latino families. • Early literacy – have some ideas in the works and are waiting for the State to give some direction. • Willamette Health Council – anticipated revenues of $1 million, and only $500,000 in expenditures are included in this plan. Unexpended funds can be carried to the next fiscal year. ***Donalda moved motion to approve the funding plan as presented. Dawn seconded. Motion passed.***
Governance Policy Reports Lisa reviewed the governance policies**:** Unity of Control and Delegation to the Executive Director. These are all green during this review. ***Dawn moved motion to approve the governance policies as presented to the board as part of the quarterly review. Donalda seconded. Motion passed.***

Updates This year is the Marion & Polk Early Learning Hub 10-year anniversary. The board suggested some ways we could celebrate such as, a timeline showing the evolution of the Marion & Polk Early Learning Hub, top ten things we have accomplished, and a possible celebration with past and present board members.
Next Meeting: Wednesday, February 21, 2024. 8:00-9:00am

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Parent/Caregiver Advisory Committee Meeting Agenda

Wednesday, December 13, 2023 |Dinner 5:30 – 6:00 and Meeting 6:00-7:30pm

Location: Salem YMCA 685 Court Street NE (Capitol Room) Salem, OR 97301

Topic
Opening Activity- Leslye Garcia *Family photographs*
Continuation of Health Aspects of Kindergarten Readiness Presentation- Brittany Knowles and Zaira Flores *Oregon is at the forefront of creating a plan to involve the healthcare industry in promoting kindergarten readiness. PacificSource is interested in supporting and expanding its collaboration with pediatrician offices to facilitate the integration of health and early learning, thereby positively impacting kindergarten readiness.* *PacificSource is seeking input from PAC members regarding the Oregon Health Authority Metric data. This input will be used to develop PacificSource's action plan for 2024, specifically focusing on services for children under the age of 5. PAC members' insights on system barriers that affect their children's health services will be valuable for quality improvement purposes.* **Data presented included;** **Health Complexity Reports and Internal Data, CCO Reach Reports, and REALD Information.** *The Health Complexity and Reach report will recognize the importance of raising awareness and providing assistance for children aged 0-5 who are facing mental health issues. The Health Complexity Model examines both social obstacles and medical complexities.* ***Highlighted targeted areas*** ● *Target area1: increase awareness of SE Health services and reduce stigma* ● *Target area 2: Address access barriers for families* **<u>December follow-up conversation notes:</u>** *Members suggested having shorter screening/assessment eligibility forms.* *PacificSource provides a raffle system for members to participate in surveys. The survey includes questions about whether members have obtained or pursued any extra services.* *The Oregon Health Authority (OHA) requires approval for any communication, such as letters or emails, that PS intends to send directly to their members.* ***Primary Race and Authority of CCO member children from REALD data:*** *Nearly 50% of members identified as "unknown" for their race.*

According to the data from Marion County, it is estimated that each family possesses two social complexity indicators.

PAC member suggestions:

- *Advocate for PS to include the same mental health assessments that are used with DHS's child welfare involvement assessments.*
- *Advocate to include ASQ-SE screening assessments that can point out developmental milestones and questionnaires for social emotional health.*
- *Encourage PS to support families who have a member who has chronic health needs*
- *Better support families or individuals who are facing homelessness by identifying their barriers*
- *Encouraging nutritious wellness throughout parent education*
- *Medicaid to cover DNA testing to seek DNA sequence to highlight DNA mutations or irregularities*
- *Give more transparency in service denial services*

Follow up: Members were invited to attend a lunch and learn to dive into data | January 9
Members will also receive a follow up survey where they can provide additional feedback.

Board Meeting updates 12/7/2023 - Lucy and Sharon

- Safe @ Home case presentation: Claudia, a member of MPELH, shared a heartwarming story about her experience working with a family for reunification.
- Upstream initiative report
- Raise Up Oregon: looking at objectives
- DPIL: 4,300 children are enrolled in the program
- Barnes and Noble: supporting MPELH with books

Members

Closing

- Next Meeting: January 10, 2024 from 5:30-7:30pm
  - *(Members have shown interest in having a potluck for January's meeting.)*
- Location: YMCA of Marion and Polk Counties

PAC MEETINGS 2024

Capitol Room at the Salem YMCA 685 Court Street NE; Salem, OR 97301- (3rd Floor)
Dinner: 5:30 – 6:00pm & Meeting 6:00 – 7:30 PM

January 10, 2024
February 14, 2024
March 13, 2024
April 10, 2024
May 8, 2024

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Parent/Caregiver Advisory Committee

Wednesday, January 10, 2024 |Dinner 5:30 – 6:00 | Meeting 6:00-7:30pm

Location: Capitol Room at the Salem YMCA 685 Court Street NE; Salem, OR 97301

Topic
Opening activity | New year resolution | Leslye Garcia, MPELH

Parent Education Grant (PEG) Launch | Tiffany Gallagher, MPELH
• Share highlights
• Feedback:
  ○ Parent/Caregiver Advisory Committee enjoyed the application format. PAC members received applications to share directly with their known partners.
• Next steps
  ○ Will seek an application review committee soon after February 19

Oregon Parent Education Collaborative Renewal Application | Tiffany Gallagher, MPELH
• Introduction
  ○ Workplan working with local site coordinators
  ○ Narrative small group discussions
 	
GROUP 1: What are some new ways MPELH & Mid-Valley Parenting can collaborate across counties around parent education?
 	
Parent/Caregiver Advisory Committee' notes
 	
• **Host a parent event in West Salem to share resources from both counties**
• **Leverage the funding from both entities**
• **Sharing of information about all the programs in each county to families in the opposite county**
 	
• **More collaboration with Salem health community health education center, other pediatric clinics**
 	
GROUP 2
Are there approaches to parent education we should consider in the coming year that touch parents and families, including K-12 education, health partners, social service partners, corrections, etc.?
 	
Parent/Caregiver Advisory Committee' notes
 	
• **Have PAC parents create a testimonial video of the importance of parent education**
• **Disability accommodations**

- **When collaborating with schools, have the parent teacher clubs be a big part of it as they have a way to connect with new families**
- **More collaboration with Salem health community health education center, other pediatric clinics**

GROUP 3

How should we reach and/or plan to reach families who are not connected with parent education and the work of the with special focus on equity and inclusion (addressing language, culture, geographic and technological barriers, etc.)?

Parent/Caregiver Advisory Committee' notes

- **New places to think about: local elementary schools, Have local elementary schools host**
- **How do childcare providers/ERDC disseminate information? Can they also host**
- **Promotion at coffee shops, news, billboards, bench ads, radio, social media, collaboration with low-subsidized housing, flyers with the courts, promotion with Salem health community health education center,**
- **More alignment with all Community Health Workers**
- **Host classes where families already go: Kroc Center, libraries, YMCA, B&GC, Ike Box, etc.**

Next Meeting

PAC MEETINGS 2024

Capitol Room at the Salem YMCA 685 Court Street NE; Salem, OR 97301- 3rd Floor
Dinner: 5:30 – 6:00pm & Meeting 6:00 – 7:30 PM

February 14	**March 13**	**April 10**	**May 8**

Marion & Polk Early Learning Hub –Executive Director Report

February 2024 – representing highlights from the work for December 2023 and January 2024

Department of Early Learning and Care	• Representatives of the Early Learning Council, DELC, and Hub directors have met a few times in the past few months focusing on Objective 3 of RUO 2.0. A large focus of the work has been related to communication, relationship, and defining roles. DELC is bringing BUILD in to facilitate the conversations. They intend to focus on studying the Hub initial intention, the changes in the Hub role, etc. with the purpose of identifying the role of the Hubs in the development and implementation of the early learning system.
Preschool Promise & Coordinated Enrollment	• Two Preschool Promise programs in our region are being reduced given PSP slots not being full. There is no clear process identified how those slots will be reallocated in our region. • We are actively getting ready for the 2024-25 enrollment. This includes modifications to our Enrollment data system, as well as fine-tuning outreach and recruitment efforts. • We will be adding programs that have subsidized infant and toddler programs to our website, such as Early Head Start, and
Parent Education, including OPEC	• The new Parent Education Grant (PEG) is now open for applications. This grant model supports our moving to an annual model with the goal of having more consistent parent education opportunities more widely dispersed geographically. The grant application closes Feb 19 and will fund classes from July 1, 2024 through June 30, 2025.
Health and Kindergarten Readiness	• We continue to work weekly with Willamette Health Council and PacificSource Community Solutions to ensure our new work is aligned with the HAKR measure. • We are finalizing a work plan and budget to support the proposed work focusing on developmental screening and referral pathways; navigation and community health alignment; childhood safety education; and clinic connections.

Kindergarten Partnership and Innovation	• Many of the KPI Coordinators, and additional Woodburn teaching staff attended an early learning and literacy conference. This will assist our KPI work and offering more literacy strategies.
	• We are waiting for DELC to release funding to support literacy for children and families ages 0-5. These funds will be one time funds at this time, and we are advocating for consistency and ongoing funding.
	• We will work with the community to identify strategies and supports needed. They will, generally speaking, fall in these 4 categories. More details to come once we know the scope of the work and the amounts to be allocated.
	  • **Empowering Parents as Educators**
	  • Annual Kindergarten Readiness calendar focus on literacy, in partnership with local libraries

	• Work with K12 partners to provide parent engagement opportunities that support early literacy • Provide families books in partnership with existing programs like Little Free Libraries, Dolly Parton Imagination Library, Reach Out and Read, and partnerships with community organizations • **Strengthening Home Visit Programs** • Purchase literacy kits for families to use • Train home visitors, navigators, educators and parents in early literacy interventions • Develop an early literacy market for home visiting program, including the supplies needed for various programming • **Training Early Childhood Educators** • Support literacy education with trainings • Partner with school districts to provide professional development for preK-K educators in early literacy skills • **Responding to Community Need and Diversity** • Partner with CBOs to identify and fund their proposals to close equity gaps in literacy services and programming; leverage the existing equity grants as appropriate • Provide bilingual, culturally specific literacy trainings for new parents and educators
Dolly Parton Imagination Library	• We are nearing 5,000 children registered, and have seen significant growth since being able to serve all of Marion County and the Polk Communities of 97304, Falls City, Independence and now Monmouth. We are working to secure funding for Dallas.
Family Connects	• We are adjusting our role as Community Alignment. We have been meeting with Marion County regarding adjusting our day to day role. We will continue to provide guidance to Polk County as they begin to implement the program. • Acceptance rates of Family Connects continues to be lower than hoped. Salem Health has started to provide information at discharge about Family Connects. Family Building Blocks continues to work on recruitment at the Santiam Hospitals. • We continue to champion program/policy alignment so that all home visiting programs are maximized.
Safe @ Home	• We are meeting with CASA in hopes that we will be able to maximize volunteer recruitment efforts. • We continue to work with ODHS to explore prevention aspects to this work.

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Funding Plan – Action Item

Staff Recommendation: Approve

Marion Polk Early Learning Hub, Inc.
Revised 2023-24 Funding Plan

	2022-23 Approved Budget	2023-24 Proposed Budget
Estimated Revenues	3,191,153	5,036,671
Salaries and Benefits	1,092,769	1,227,330
Professional Development	12,000	15,472
Supplies/Materials/Equipment	30,140	29,024
Sub-Contracts	943,694	1,515,556
Family Support/Aid	191,539	180,441
Parent Education Series	227,832	205,481
Parent Support Activities	27,965	2,810
Special Projects/Collaborations	207,093	43,875
Facilitator Support/Training	11,600	159,695
Training & Curriculum	228,209	798,505
Travel/Transportation/Meetings	3,994	9,996
Facilities	70,802	68,630
Parent Advisory Committee	26,779	8,740
Communications/Outreach	103,689	154,124
Administrative Costs	66,116	103,563
Total Expenses	3,244,221	4,523,242
Ending Balance	-53,068	513,429
State Required Reserve	710,000	773,500

Carryover/Reserve: MPELH's contract with the Department of Early Learning and Care required the Hub to maintain a six month operating reserve; the Board adjusted this policy to nine months due to state contract delays. MPELH calculates the reserve estimate based on nine months of staff salaries and benefits and six months of phase out operations for subcontractors. All subcontracts contain a disappropriation clause allowing rapid discontinuation. The proposed budget will require reserves in the range of $1,768,500 to be set aside to comply with Board policy. Carryover/reserve funds are excluded from the Estimated Revenues as they are not available for program expenditure.

Employee Benefits: MPELH funds a basic health benefits package for its employees and their dependents. Cost increases for these benefits are approzimately 10% for the current year. Employer retirement benefit costs through a Simple IRA benefit plan equal 3 percent of eligible positions' wages. To be eligible, a position, when filled, needs to include 600 or more hours of work in a year. The remaining benefit costs are the mandated Social Security, Medicare, and Unemployment/Workers Compensation payroll taxes.

Facilities and Related Support: The MPELH now leases space if the WVP Building and receives IT and Payroll services from WVP; these costs are included in the proposed budget. Rent is allocated based on program FTE and IT and Payroll services are funded in the Hub Coordination section.

	Coordination	Hub Unrestricted
Estimated Revenues*	675,098	43,875
Salaries and Benefits	360,660	
Professional Development	3,642	
Supplies/Materials/Equipment	15,312	
Sub-Contracts	0	
Family Support/Aid	0	
Parent Education Series	3,786	
Parent Support Activities	550	
Special Projects/Collaborations	0	43,875
Facilitator Support/Training	0	
Training & Curriculum	198,880	
Travel/Transportation/Meetings	2,056	
Facilities	15,254	
Parent Advisory Committee	8,740	
Communications/Outreach	14,574	
Administrative Costs	51,644	
Total Expenses	675,098	43,875
Ending Balance	0	0

Revenue: Hub Coordination funds are a biennial grant from the State Department of Early Learning and Care (DELC). These funds support the regional infrastructure and the Hub's ability to meet the short term indicators for coordinated, aligned and family centered systems to support high risk families with children from prenatal to age 6. These funds are monthly payments but can no longer be carried over to a new biennium. For fiscal clarity, MPELH will isolate the previously accrued unrestricted funds in a new account and use this program code to track other activities' revenues and expenditures for programs like CBEL and the new Primeros Pasco.

Expenditures: Two full time positions are primarily funded by Hub Coordination including the Executive Director and the Fiscal and Performance Officer. Two other positions are partially funded from this program for community outreach, employee on-boarding, and general administrative duties they perform for all MPELH programs. The general insurance requirements and the Parent Advisory Committee are also funded here. To meet the state's requirement that the contracted Hub Coordination funds be fully expended each biennium, any excess resources will be directed to the Dolly Parton Imagination Library to sustain the program as other grant funds expire.

Raise Up Oregon 2.0: Objective 2 - Multi-agency partnerships are developed at the local level to systematically support improved outcomes and streamlined access for all young children and their families.

	Kindergarten Partnership and Innovation	Dolly Parton Imagination Library	Early Literacy Program
Estimated Revenues	639,504	211,000	470,000
Salaries and Benefits	92,698		
Professional Development	8,040		3,642
Supplies/Materials/Equipment	1,924		
Sub-Contracts	458,293		
Family Support/Aid			
Parent Education Series	130		
Parent Support Activities			
Facilitator Training			155,453
Training & Curriculum	50,000	211,000	310,905
Travel/Transportation/Meetings	1,852		
Facilities	7,624		
Parent Advisory Committee			
Communications/Outreach	1,366		
Administrative Costs	17,577		
Total Expenses	639,504	211,000	470,000
Ending Balance	0	0	0

Revenues: The DELC Kindergarten Partnership and Innovation (KPI) Grant has supported collaboration between local KPI priority areas partners (early learning providers and elementary schools) to share best practices related to kindergarten transition, shared professional development and family engagement. The Dolly Parton Imagination Library is projected to receive approximately $120,000 in private grants and donations in the current year. Although the Legislature appropriated matching funds for this program and many of the donations have been made expecting a match, the budget does not assume this support as the DELC has not announced the appropriation allocation methodology. The Early Literacy Program is a new grant that will be distributed by DELC in Spring of 2024.

Expenditures: KPI funds training series opportunities for families and professionals in 31 elementary catchment areas across the MPELH region through small grants totaling $285,877. Local planning and delivery is supported by contract KPI coordinators for Woodburn, Salem-Keizer, and Polk and by Hub staff for the smaller districts in Marion; the contract coordinators are budgeted for $172,416. All contributions for the Imagination Library are used for the purchase and shipment of books to eligible children. Early Literacy funding will train parents and early learning providers new effective methods to help children gain key basic literacy awareness and skills and to purchase books.

Raise Up Oregon 2.0: Objective 15 - The early childhood workforce is diverse, culturally responsive, high quality, and well compensated. Objective 16 - Children and families experience supportive transitions and continuity of services across early learning and care and public education settings.

	OPEC Funds (Marion)	DHS Parent Programs	ELD Parent Programs
Estimated Revenues	115,750	59,996	102,814
Salaries and Benefits	23,794		23,794
Professional Development			
Supplies/Materials/Equipment	640		
Sub-Contracts			
Family Support/Aid			
Parent Education Series	67,162	59,002	72,688
Parent Support Activities			
Special Projects/Collaborations			
Facilitator Support/Training	4,242		
Training & Curriculum	2,172	994	
Travel/Transportation/Meetings	1,264		
Facilities	3,812		3,818
Parent Advisory Committee			
Communications/Outreach	4,718		1,194
Administrative Costs	880		1,320
Total Expenses	108,684	59,996	102,814
Ending Balance	7,066	0	0

Revenues: MPELH has funds from OPEC, DHS, and DELC to provide parent education programs to families in Marion County. Polk County parent education programs are supported by OPEC and the other programs in partnership with Yamhill County. It is expected that the OPEC program will end in 2025, but be replaced with funding from the Oregon Health Authority's federal Child Health Insurance Program (CHIP) grants. The OPEC grant requires a 25% match which is provided by the Family Support grant covering a portion of the coordinator position.

Expenditures: OPEC funds support parent educator facilitators training in new curriculum. The Parent Engagement and Education Coordinator plans the training for active facilitators, coordination of facilitator placements for sites that wish to host a class, and review and monitoring of classes for adherance to quality and safety standards. Evidence-based parent education programs are funded through mini-grant s to community partner organizations. The OSU/DHS funds support parenting series for Marion County families with teenage children.

Raise Up Oregon 2.0: Objective 10 - All parents and families are supported and engaged in enabling their children to thrive.

	Preschool Promise Services	Coordinated Enrollment
Estimated Revenues	626,000	521,476
Salaries and Benefits	34,824	374,164
Professional Development		148
Supplies/Materials/Equipment	1,818	6,948
Sub-Contracts	573,834	
Family Support/Aid		
Parent Education Series	2,713	
Parent Support Activities		
Special Projects/Collaborations		
Facilitator Support/Training		
Training & Curriculum	5,348	
Travel/Transportation/Meetings	250	1,506
Facilities	3,812	15,250
Parent Advisory Committee		
Communications/Outreach		115,766
Administrative Costs	3,401	7,694
Total Expenses	626,000	521,476
Ending Balance	0	0

Revenues: MPELH subcontracts Preschool Promise funds through three in-home providers to serve 40 preschool children. Through the Coordinated Enrollment program, the ELD contracts with all hubs to coordinate Preschool Promise recruitment, eligibility and placement for non-Oregon Prekindergarten Preschool Promise programs.

Expenditures: The Preschool Promise Enrollment Coordination team provides leadership for community-wide preschool recruitment including Head Start and school-based programs. A portion of one of the positions supports the three Preschool Promise subcontractors for the 40 children in the MPELH program. A Family Navigator provides support to Preschool Promise providers when children experience low attendance or families need special assistance. Starting in the spring of each year, MPELH staff and other partners participate in numerous community events and over social media and other media to reach eligible families for the free preschool opportunities available in the region. Staff help interested families through the eligibility and enrollment processes for the programs.

Raise Up Oregon 2.0: Objective 14 - Families have access to high-quality (culturally responsive, inclusive, developmentally appropriate) and affordable early learning and care that meets their needs.

	Willamete Health Council Grant
Estimated Revenues	1,000,000
Salaries and Benefits	76,816
Professional Development	
Supplies/Materials/Equipment	192
Sub-Contracts	412,590
Family Support/Aid	
Parent Education Series	
Parent Support Activities	
Special Projects/Collaborations	
Facilitator Support/Training	
Training & Curriculum	
Travel/Transportation/Meetings	402
Facilities	
Parent Advisory Committee	
Communications/Outreach	
Administrative Costs	10,000
Total Expenses	500,000
Ending Balance	500,000

Revenues: This grant builds on the early work done to increase early childhood screening and referral to appropriate evaluation and services to address the needs of young children to address mental health and behavioral concerns that can affect kindergarten readiness and later life outcomes. It is expected that a substantial portion of the grant will be used for subcontracts in the latter part of this fiscal year and the next year.

Expenditures: The grant coordinator will establish agreements and policies with early childhood health care providers to increase child screening including those screening tools that measure needs for social and emotional health. The grants will support the providers working with families to assure that families that are referred to other supports get the needed care to serve the child's needs.

Raise Up Oregon 2.0: Strategy 2.5 - Create successful pathways for children's enrollment and participation in Early Intervention/Early Childhood Special Education through partnerships with health, child welfare, and early learning and care sectors. Objective 7 - All families have access to support for their physical, social, emotional, behavioral and oral health.

	Safe at Home
Estimated Revenues	100,000
Salaries and Benefits	87,657
Professional Development	
Supplies/Materials/Equipment	504
Sub-Contracts	
Family Support/Aid	
Parent Education Series	
Parent Support Activities	300
Special Projects/Collaborations	
Facilitator Support/Training	
Training & Curriculum	
Travel/Transportation/Meetings	1,414
Facilities	3,812
Parent Advisory Committee	
Communications/Outreach	3,186
Administrative Costs	3,127
Expense Transfers	
Total Expenses	100,000
Ending Balance	0

Revenues: The Safe at Home program is funded by contract with the Children's Public Private Partnership (CP3).

Expenditures: The budget supports the Safe at Home coordinator, additional liability insurance and support for volunteers; a portion of the Executive Director is included to cover program development, guidance and oversight. Safe at Home will recruit a pool of community volunteers, called Family Partners (FPs), with an appropriate proportion of providers being culturally representative of the families being served. Safe at Home will conduct background checks and appropriately train the FPs and ascertain that they have knowledge and skills related to ensure child safety. The identified FPs will maintain contact with the caseworker on a regular basis.

Raise Up Oregon 2.0: Families have expanded access to culturally and linguistically responsive and specific family preservation strategies, resources, and programs focused on the prenatal-to-five population.

	Family Support
Estimated Revenues	350,242
Salaries and Benefits	49,108
Professional Development	
Supplies/Materials/Equipment	1,078
Sub-Contracts	70,839
Family Support/Aid	180,441
Parent Education Series	
Parent Support Activities	1,960
Special Projects/Collaborations	
Facilitator Support/Training	
Training & Curriculum	19,206
Travel/Transportation/Meetings	1,252
Facilities	7,624
Parent Advisory Committee	
Communications/Outreach	12,134
Administrative Costs	6,600
Total Expenses	350,242
Ending Balance	0

Revenues: Healthy, Stable, and Attached Families Funds support work in the Hub's region to make progesss related to metrics that help families, with children from prenatal to age 6, maintain stability and avoid crisis situations that may cause child trauma.

Expenditures: These funds support local grants to organizations including non-profits and school districts to provide short term assistance for families' urgent housing, safety, or health needs. The Family Support coordination requires a quarter-time position. The funds also support one-half of the Parent Engagement and Education Coordinator and helps meet the 25% OPEC grant match. This program will support the early learning calendars and the Reach Out and Read program that had been previously supported by the School Readiness program.

Raise Up Oregon 2.0: System Goal 2 - All families with young children are supported to ensure their well-being. Objective 5 - Families with young children are supported in knowing about and accessing a full range of services that meet their needs and are culturally and linguistically responsive.

		OHA Family Connects
	Estimated Revenues	120,916
Salaries and Benefits		103,815
Professional Development		
Supplies/Materials/Equipment		608
Sub-Contracts		
Family Support/Aid		
Parent Education Series		
Parent Support Activities		
Special Projects/Collaborations		
Facilitator Support/Training		
Training & Curriculum		
Travel/Transportation/Meetings		
Facilities		7,624
Parent Advisory Committee		
Communications/Outreach		1,186
Administrative Costs		1,320
	Total Expenses	114,553
	Ending Balance	6,363

Revenues: MPELH was selected at a pilot site for the Oregon Health Authority Family Connects newborn home visiting program modeled after the evidence-based program in North Carolina. The OHSU Integrated Care of Kids program that focuses on the social determinates of health for children is closely aligned with the program and is contracting with the hub to support one-third of the initial costs. OHA has chosen to discontinue the federal grant for the Integrated Care of Kids program in December of this fiscal year.

Expenditures: The hub is working closely with health care providers and the county health departments to recruit and serve families with new infants in the first selected zipcodes. The program start has experienced delays due to the pandemic and the nursing shortage.

Raise Up Oregon 2.0: Objective 5 - Families with young children are supported in knowing about and accessing a full range of services that meet their needs and are culturally and linguistically responsive.

2024 Oregon Early Childhood Coalition LEGISLATIVE AGENDA

In 2024, providers, families, and advocates from across Oregon call on the Legislature to make urgent investments to support early learning and care, and early childhood health.

The Oregon Legislature has unfinished business from 2023, to prioritize young children prenatal through age 5. Immediate crises in housing and addiction are urgent. Yet the stories of Oregonians and decades of research tell us that these crises are often rooted in trauma experienced in early childhood.

Investing in proven services for children, prenatal through age 5 and their families, improves equitable opportunities now and prevents future challenges. Oregon must continue its progress and keep promises from previous sessions to invest in a brighter future for every child.

Support Economic Well-being of Children

Employment Related Daycare (ERDC)	Oregon instituted a waitlist for the ERDC program on November 4, 2023. ERDC allows families to go to work, school, and support their families' well-being. Urgent investment in this program is needed to fill a deficit and lift the waitlist.	***Funding ask to be determined for 2024.*** *The Department of Early Learning and Care's (DELC) Policy Option Package for 2023 was $250 million.*
CHIPS Childcare for Construction Workforce	The Federal CHIPS Act provides Oregon CHIP manufacturers subsidies to build the infrastructure they need to grow this sector. Leveraging existing state child care systems will ensure CHIPS applicants meet application requirements.	***$5 million***
Child Care Infrastructure Fund	In 2023, the Oregon Legislature passed HB 3005 and provided $50 million in lottery bond funding for child care facilities. However, licensed home-based and small center child care providers will be better served by a general fund investment in facilities.	***$5 million***

OREGON ECC

Provide Educational Opportunity

Early Literacy Success	Distribute funding for the Birth through Five Literacy Plan in alignment with the Department of Early Learning & Care (DELC) recommendation.	***$10 million*** *(already allocated)*
Early Intervention/ Early Childhood Special Education	Special Education services for children 0-5 increase school readiness, reduce later costs, and support families to foster life-long success. The program was funded anticipating no growth in caseloads. A $22 million investment would support 5% caseload growth and help prevent devastating cuts.	***$22 million***
Early Learning Educator Scholarship Program	Higher education is out of reach for many in early childhood. Yet access to education can increase outcomes for children and economic opportunity for providers. In 2023, the legislature passed HB 3561 to expand this program, but failed to allocate funds to implement.	***$2.5 million***

Stabilize Services That Support Family Well-being

Relief Nurseries	Relief Nurseries partner with families to be the best parents they can be, support child development, and prevent unnecessary foster care. This investment stabilizes services for 2300 children and families in 38 communities.	***$2.7 million***
Healthy Families Oregon	Healthy Families promotes child well-being and prevents neglect and abuse through in-home support. This investment will advance pay parity for staff to stabilize this workforce, allowing these proven services to reach more children and families.	***$2.7 million***
Nurse Family Partnership	Nurse Family Partnership empowers first time parents experiencing economic and social barriers by pairing them with a nurse home visitor who works alongside them and their children, from prenatal to age two. This investment will ensure greater stability for services for families.	***$3.16 million***

Adelante Mujeres · Clackamas Workforce Partnership · FACT Oregon · Family Forward Oregon · Nurse-Family Partnership · Happy Go Lucky Childcare · Healthy Families Oregon Coalition · IRCO · Children's Institute · OCCA Oregon Child Care Alliance · Oregon Head Start Association · Reimagine Oregon · Oregon Food Bank · Our Children Oregon · Early Learning Multnomah · OARN Oregon Association of Relief Nurseries · KairosPDX · Early Learning Washington County · United Way of Columbia County · United Way