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MARION & POLK EARLY LEARNING HUB

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Board of Directors

Thursday, October 5, 2023 |3:00-4:30 PM

YMCA Capitol Room

Action	Time	Topic
	3:00	**Welcome and Introductions** • Review agenda for real or potential conflicts of interest – All • Establish any conflicts of interest
		Public Comment Period • Comments should be limited to three (3) minutes • Please provide copy of written materials to the Executive Director, if available
Action	**3:05**	**Consent Agenda – David Rheinholdt** *Staff Recommendation: Approve* 1. September 2023 Board of Directors Meeting Minutes 2. September 2023 Executive Committee Meeting Notes 3. September 2023 Collective Action Team Notes 4. September 2023 Parent/Caregiver Advisory Committee 5. Executive Director Report
Action	**3:10**	**Financial Reports – Donalda Dodson/Lisa Harnisch** • Action: Approve July 2023 Financial Reports • MAPS Credit Union Update
Acti9on	**3:20**	**Nominating Committee** • Approve Juan Larios, Woodburn School District Superintendent to the Board of Directors
Inform/ Input	**3:25**	**Parent/Caregiver Advisory Committee Update-** Sharon Anderson

Inform	**4:35**	**Executive Director Report – Lisa Harnisch**
		• Department of Early Learning and Care
		  ○ Contract update
		  ○ Legislative update
		• Staffing update
		• Health and kinder readiness update
		• Dolly Parton Imagination Library update

Inform/ Input	**4:00**	**Upstream Initiative Presentation.** Governor John Kitzhaber and Chelsea King, Oregon Health Education Collaborative • Initiative goals and activities discussion • Presentation of funding to support the community based activities
Next Meeting Date		Thursday, November 2, 2023. 3:00 – 4:30pm. Via Zoom.

Consent Agenda – Action Item

Staff Recommendation: Approve

October 2023 Consent Agenda

a. September 2023 Board of Directors Meeting Minutes
b. September 2023 Executive Committee Meeting Notes
c. September 2023 Parent/Caregiver Advisory Committee Notes
d. September 2023 Collective Action Team Notes
e. Executive Director Report

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Board of Directors Meeting Minutes

Thursday, September 7, 2023 | 3:00 – 4:30 PM

Virtual via Zoom

X	Sharon Anderson, Parent/Caregiver Advisory Committee	X	Naomi Biggs, Polk County Public Health	X	Angie Blackwell, Confederated Tribes of Grand Ronde	X	Phil Blea, Marion County Children's Behavioral Health
X	Olga Cobb, Salem Keizer Public Schools	X	Donalda Dodson, Oregon Child Development Coalition		Jimmy Jones, Mid-Willamette Valley Community Action	X	Levi Herrera-Lopez, Mano a Mano
X	Justin Hopkins, Willamette Health Council	X	Dawn Meyers, Oregon Department of Human Services Child Welfare	X	Joe Morelock, Willamette Education Service District		Cydney Nestor, Oregon Department of Human Services Child Welfare
	Kim Parker-Lleranas, Willamette Workforce Partners	X	David Rheinholdt, Rheinholdt Insurance	X	Jim Seymour, Community Member	X	
MPELH Staff							
X	Lisa Harnisch, Executive Director		Margie Lowe, Performance & Fiscal Officer	X	Tiffany Gallagher, Parent Education & Family Engagement Manager		Claudia Rodriguez, Safe at Home Program Manager
	Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		Kiara Yoder, Screening & Care Systems Coordinator		Leslye Garcia, Ready! For Kindergarten Coordinator		Nancy Figueroa, Family Navigator
X	Ana Garcia, Coordinated Enrollment Specialist		Maribel Hernandez, Coordinated Enrollment Specialist		Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		

Guests Stephanie Whetzel, Salem-Keizer School District.

Action Summary

- July 2023 Consent Agenda;
- Appointment of Dr. Joe Morelock, Willamette Education Service District Superintendent to the Board of Directors;
- June 2023 Financial Reports;
- Continuous Service Budget through December 2023.

Topic

Welcome and Introductions

Board members and MPELH staff introduced themselves.

Conflict of Interest

No conflicts of interest were declared.

Consent Agenda

The July 2023 consent agendas were included in the Board packet.

Angie Blackwell moved to approve the consent agendas as presented. Olga Cobb seconded. Motion passed.

Nominating Committee

The Nominating committee reviewed an application for Dr. Joe Morelock, Superintendent Willamette Education Service District for joining the Board of Director. Former superintendent, Dave Novotney and Executive Director, Lisa highly recommends his application.

Donalda Dodson moved to approve Dr. Joe Morelock, Superintendent Willamette Education Service District to the Board of Directors. Justin Hopkins seconded. Motion passed.

Financial Reports

June 2023 financial reports included revenues of $453,409. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Total expenses for June 2023 were $469,110. In addition to employee salary and benefits expenditures, expenditures include payments for program outreach for several programs, Preschool Promise, Kindergarten Partnership and Innovation (KPI) and family support subcontracts, Ready! For Kindergarten, and parent education programs.

The financials are in good shape however on the statement of activities year to date budget percentages some programs are over 100% due to end of the biennium recoding that needs to be completed internally.

Donalda moved to approve the June 2023 financial report as presented. Phil Blea seconded. Motion passed.

Due to so many unknowns, MPELH would like to have a continuous resolution budget through December 2023. The Board of Directors initially approved a continuous budget resolution through October 2023. However, MPELH still has many unknowns for funding. Does not seem wise to put together a budget based on unknowns. There following are nine different funding streams that are new, anticipated, or funding streams existing that we do not know about yet:

- **Hub Coordination- anticipate current service level (CSL);**
- **Kindergarten Partnership & Innovation and Literacy Funding- anticipate CSL and additional funding to support literacy anticipated in the second year of the biennium;**
- **Coordinated Enrollment- contract in place, but with incorrect funding amounts. Will be amended;**
- **Preschool Promise slots- contract in place, but with incorrect amount. Anticipate 9% increase afforded by legislature;**
- **Parent Education- CHIP Funding- additional support for parent education;**
- **Health and Kindergarten Readiness- funding from Willamette Health Council to support early learning and health related initiatives;**
- **Latina Early Childhood Educator Project- Seeding Justice grant awarded; Oregon Child Development Coalition will be the backbone. MPELH and the Yamhill Hub will receive supports to assist families in finding needed care;**
- **Employee Retention Tax Credit- sustainability for Dolly Parton Imagination Library;**
- **Dolly Parton Imagination Library- Marion County potential investment and Capital Manor.**

Donalda moved to adopt a continuous resolution budget through December 2023. Naomi Biggs seconded. Motion passed.

Governance Policy Reports – February thru July 2023

Provided in the Board packet all of the Governance Policy Reports the Executive Committee reviews monthly.

Executive Director Report

- **Spotlight: Parent Education at MacLaren Youth Facility**- Parent Education and Family Engagement Manager Tiffany Gallagher shared the new partnership with Oregon Family Support Network, Oregon Youth Authority and MPELH to offer Nurturing Fathers parenting education curriculum at MacLaren Youth Correctional Facility. This is a pilot project that hopes to be expanded statewide.
- **Dolly Parton Imagination Library**- great news the Marion County Commissioners have asked MPELH to apply for an Economic Development Opportunity for $30K for the next three years. Capital Manor event fundraising event on September 13th.
- **State level conversations**- The Department of Early Learning and Care (DELC), Early Learning Council (ELC) and Early Learning Hubs continue to meet to discuss how Hubs are aligned better with the ELC. How do we work together to ensure that we have the right channels of communication.
- **Coordinated Enrollment**- four providers submitted response to under-enrollment and three providers received additional capacity in our region – a total of 15 slots
- **Family Connects** continues to have challenges with scheduling visits. MPELH is evaluating their role and how it is most valuable. How and where are we adding the most value to the process? There maybe a few ways that we can be effective.
- **MPELH Staff update**- Coordinated Enrollment Manager Skye Hibbard Swanson is leaving her position; Accountant Harold Hagglund is trainistionig out and MPELH will be hiring a fiscal and operations manager; and Margie Lowe will be moving to part time working from Colorado periodically.

Next Board Meeting: Thursday, October 5, 2023 at 3:00-4:30pm. YMCA Capitol Room.

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MPELH Executive Committee Meeting Notes

Wednesday, September 20, 2023 |8:00 – 9:00am
David Rheinholdt and Donalda Dodson

Topic
Financial Reports Lisa reviewed the July 2023 financial reports with a disclaimer that due to no budget the financial statements are thinner than normal. July 2023 financial reports included revenues of $174,079. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds. Total expenses for June 2023 were $106,320. In additi9on to employee salary and benefit expenditures, expenditures include payments for program outreach for Preschool Promise and contract payments for parent education programs. *David Rheinholdt moved to approve the July 2023 financial report as presented. Donalda Dodson seconded. Motion passed.* Through the Board and staff's recommendation, MAPS credit union has secured an additional insurance on MPELH's bank accounts up to $2 million.
Nominating Committee Board Member Phil Blea invited the new Superintendent, Juan Larios, of Woodburn School District to join the Board of Directors. Phil and Lisa recommend approving Juan Larios as a member of the Board of Directors to allow for a continued partnership with Woodburn School District. *Donalda moved to approve Juan Larios to the Board of Directors. David seconded. Motion passed.* Yadira Juarez has not been able to attend the board meetings due to health challenges and other commitments. She may be able to rejoin in the future. The Board needs to identify a secretary for the board. Lisa recommends Dr. Joe Morelock or Dawn Myers to be our secretary. David will reach out to Dawn Myers first.
Governance Policy Report The Executive Committee reviewed aspects of the Governance Policies. The following sections were reviewed and discussed: • **Board job description**- all green

- **Agenda planning-** all green except MPELH is out of sync with the budget cycle due to the funding streams. The Executive Committee acknowledged the state and other grand funding organizations are out of sync and Lisa's role as Executive Director's connection to the Board is successful as she is clear, shares updates, continues looking for other funding and is focused on the mission, vision and end goals.

David moved to approve the governance policies as presented. Donalda seconded. Motion passed.

Program Updates

- **Board Onboarding-** Due to scheduling challenges, the orientation with new board members has not been done. Lisa will try to schedule within in the next month.
- **Upstream Initiative-** still moving forward. The MPELH region is one of four pilots with the Oregon Health Education Collaboration. Been fundraising to put on local learning collaborative and have access to facilitation. The OHEC team will attend the October Board of Directors meeting to introduce the purpose and the intentions of the learning collaborative.
- **Staffing-** MPELH has done initial phone screening interviews for the Coordinated Enrollment Manager position. Lisa is working on a position description for accountant to also include some of the reporting and contractual roles of the organization.
- **Parent Education-** MPELH has been anticipating for months a large influx of parent education funding. Found out last week it will be significantly less. It will be just a replacement of OPEC funds. We are recalibrating the use of the additional funds to get. Maybe able to use some of the Willamette Health Council health metric funds to offset the difference.

Next meeting: Wednesday, October 18, 2023 - 8:00-9:00am via Zoom

Collective Action Team (CAT) Meeting Notes

Thursday, September 21, 2023

Tiffany Gallagher, Ana Garcia, Michelle Carmona, Cristobal Lopez, Michelle Nichols, Nicole Charlson, Claudia Caratachea, Chelle, Claudia Rodriguez, Jenna Sanders, Kiara Yoder, Kyle Miller, Nancy Soto, Nodabi Morales, Patricia Gonzalez, Leslye Garcia, Marlene Arellano, Melissa MacCoumber, Rebecca McDermitt, Rosa A. Flores

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Topics for Discussion

Welcome Activity – Tiffany Gallagher led an opening icebreaker activity using the chat box for everyone in attendance to enter their name & organization along with sharing their favorite drink to cozy up with during the fall season.

SNAP Employment and Training

Michelle Carmona and Cristobal Lopez, ODHS/SNAP Employment and Training Navigators, presented the Collective Action Team about the STEP Program. The STEP program supports employment, training and education opportunities for people in Oregon who:

- Are receiving SNAP benefits
- Are not receiving Temporary Assistance to Needy Families (TANF) benefits
- Are 18 and older

Michelle & Cristobal shared some of the following in her presentation:

- What is the role of the SNAP Employment & Training Navigator
- What E&T Services are available within STEP
- Types of services
- E&T Referral Process
- D3 Step Providers

Leslye Garcia (MPELH) will share the power point presentation, contact information and flyers on Basecamp for everyone to obtain a copy.

Child Passenger Safety Awareness

Nicole Charlson from Northwest Region Traffic Safety Coordinator and Michelle Nichols from Child Passenger Safety Coordinator presented on child passenger safety. Information shared is to prepare caregivers on why it is important to buckle up. Nicole shared this information:

- How to properly install car seats
- Different types of protection
- Marion county data for car injuries (1st in highest amount of children killed in 2021/2019/2018)
- Car seats reduce risk of fatal injury by 71% for infants and 54% for toddlers

- Current Oregon laws for child safety seats
- Crash test videos with dummies
- Additional safety certification tech courses available

Partner announcements & updates

- Kiara (MPELH)- Car seat clinics coming up (every other month @ Keizer Fire Station & Woodburn)
- Ana (MPELH)- available Preschool Promise slots in Marion & Polk County
- Claudia (SKSD)- prek spots full
- Rosa (SKCE)- Spanish prek classes available for parent and child (flyer shared on basecamp)
- Kyle (Community Action)- openings still available
- Tiffany- Kinder calendars available in Spanish and English

Next meeting: October. 19, 9:00-10:30 a.m.

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Parent/Caregiver Advisory Committee

Wednesday, September 13, 2023 |Dinner 5:30 – 6:00 and Meeting 6:00-7:30pm

Location: Capitol Room at the Salem YMCA 685 Court Street NE; Salem, OR 97301

Topic
Opening Activity/Icebreaker- **In thinking about parent education you have participated in, what is something that you thought about this summer? Or put in place this summer?** **Notes: Events or programing that our Parent/Caregiver Advisory committee participated in this summer 2023** • **Lindsay** in our committee participated in a Nurturing Parent parenting class series, she learned the spices tool. The benefit of connecting with other parents or hearing other parent's parenting insight. • **Lucy** in our committee traveled- while traveling she reflected on her parenting and learned how to parent in new capacities/settings. Lucy was able to enjoy her Polk County's community highlights such as Saturday markets, visit the skateboard park, and the independence celebration. • **Sharon** participated in neighborhood gatherings including a community mural project (Edgewater). • **Autumn** has focused her efforts to support her family and attended community projects including the Riverfront movie in the park **Additional agenda highlights** • Update on summer dates- remove September and add July for 2024 • Celebrate Autumn's PAC achievements and the wealth of knowledge that she has passed to the committee throughout the past years – Autumn Parent/Caregiver Advisory Committee departure
MPELH PAC & Board Liaison- Sharon Anderson • Share Board meeting highlights **Notes** ○ Sharon's new professional role: North Salem DHS office- Family coach ○ Parent Education highlight. **Nurturing Fathers - MacLaren pilot project highlight** (series of 13 weeks) ▪ Becca recommended to include a skill building activity to promote the critical child CPR training ▪ Lucy recommended to better track data on how NP has supported youth before and after taking the class. OPEC before and after skill building evaluations. ○ **Health & Early Learning Sector Planning**- Partnership with Willamette Health Council and Pacific Source. ○ **Upstream initiative**- Former Governor John Kitzhaber – Focus on the first 1,000 days. Reimagine how we can better support our prenatal care. Lucy is interested in supporting with a testimonial on her living experience on her advocating experience in getting support for her and facing barriers due to her child not being at the two year mark to be able to go through the evaluation process. Becca shared the importance of acknowledging how families are unaware of early signs and the power of misinformation. Additionally, removing stigma. Address that children bad behavior is more profound than a child simply being "bad". • What should she share at the next Board meeting from PAC?

Dolly Parton Imagination Library – Leslye

- Share celebrations – Marion County Commissioners

  Notes

  - Shared most updated qualifying zip codes.
  - News on Marion County commissioner donation for Dolly Parton Imagination library- Funds could potentially cover remainder of Salem's zip codes in exclusion of 97302 but including Gervais and Tri-districts.
- Discuss how can we help spread the word further?

  Notes on ideas on intentional outreach;

  - Continue to share throughout community events that are strategically located in qualifying zip codes
  - Connect with CCR&R to add to their newsletter
  - Explore additional ways to share with multiple newsletters
  - Salem Public Library and other library partnerships- attending library programing (work on collaborating with libraries).
  - PAC members volunteer to execute story time with DPIL books.
  - Ask families who currently participate in the DPIL program to re-share DPIL facebook posts to their family and friends

  Notes on ideas on testimonials

  - Ask families who currently participate in the DPIL program to provide testimonials through Facebook posts and to send personal videos/photographs.

Parent Education - Tiffany

- Share new logo!
- Brainstorm how to use
- PEP update
- CHIP Dreaming!

parented
BUILDING STRONG CONNECTIONS + COMMUNITIES

parented
BUILDING STRONG CONNECTIONS + COMMUNITIES

Closing

- Next Meeting: October 11, 2023 from 5:30-7:30pm
- Location: YMCA of Marion and Polk Counties

FUTURE PAC MEETINGS

Capitol Room at the Salem YMCA 685 Court Street NE; Salem, OR 97301- 3rd Floor
Dinner: 5:30 – 6:00pm & Meeting 6:00 – 7:30 PM

October 11, 2023
November 8, 2023
December 13, 2023
January 10, 2024

February 14, 2024
March 13, 2024
April 10, 2024
May 8, 2024

June 12, 2024
July 10, 2024
October 9, 2024

November 13, 2024
December 11, 2024

Marion & Polk Early Learning Hub –Executive Director Report

October 2023 – representing highlights from the work for September 2023

Department of Early Learning and Care	• We have not yet received our grant amounts or contract for coordination, Kindergarten Partnership and Innovation, or family support. We have contracts for Coordinated Enrollment and Preschool Promise. However, these are supposed to be amended to correct the amounts. • DELC held the first learning collaborative since prior to the pandemic. During the meeting, Raise Up Oregon 2.0 was released.
Preschool Promise Coordinated Enrollment	• We oversee enrollment for 601 slots. We are currently at approximate 80% enrollment overall. • DELC announced the reallocation of PSP slots – our region received 15 additional slots.
Parent Education, including OPEC	• The contract between DELC, OHA, and OSU for the additional funding to support seems to be winding its way through the system. The amount of funding is less than we anticipated and we will scale our plans accordingly. We should receive approximately $70,000. We have a declining grant with OPEC for approximately the same amount next year. • The Nurturing Fathers class at the MacLaren Correctional Institution is going incredibly well. We have 4 dedicated fathers participating. The facility and staff are committed to continuing this partnership over time. • The Parent Education Planner (PEP) group has reconvened. We had 18 at our first session! There was great enthusiasm and participation in planning a robust parent education calendar. We will be modifying our mini-grant application award process to 2 times a year so that we are can have an intentional and consistent calendar for families.
Family Support	• We will be launching the grant process for Family Support funds in October. We hope to have additional grantees to be able to support the needs of children and families.
Kindergarten Partnership and Innovation	• KPI coordinators are working with local sites to plan this year's activities. • October 7 is the first of three of our regional professional development sessions. Dr Cindy Ryan, Western Oregon University will conduct a class on working with children with social emotional concerns. There are over 115 people registered.
Dolly Parton Imagination Library	• We currently have over 2,800 children registered. • Capital Manor launched in September 13 with a sing-along and challenge to raise approximately funds to support the launch of 97304 (West Salem) geographic area. A special thanks to Board members Dr Joe Morelock, Olga Cobb and Commissioner Jeremy Gordon and Superintendent Andrea Castaneda for attending the event. We raised close to $8,000, which puts us well on the road to being able to open 97304.

	• Marion County Board of Commissioners is investing of $30,000 for the next three years to support DPIL for zip codes not already covered. • A generous gift from former State Librarian Jim Scheppke will allow us to open 97302. • We are engaging in conversations with Polk County Commissioners for the support of uncovered Polk County zip codes.
Family Connects	• Acceptance rates of Family Connects continues to be lower than hoped. Salem Health has started to provide information at discharge about Family Connects. Family Building Blocks continues to work on recruitment at the Santiam Hospitals. • We continue to champion program/policy alignment so that all home visiting programs are maximized.
ODHS	• Staff have been participating in the Oregon Department of Human Services Continuous Quality Improvement processes for both Marion and Polk counties. • We continue work with CASA, Salem Angels, and Safe Families to advance collaboration on volunteer recruitment.

Summary of Financial Results Period Ending July 2023

Revenue:

July 2023 included revenues of $174,079. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Expenses:

Total expenses for July 2023 were $106,320. In addition to employee salary and benefits expenditures, expenditures include payments for program outreach for Preschool Promise and contract payments for parent education programs.

Balance Sheet

As of July 31, 2023, MPELH has assets of $4,642,170 and current liabilities of $246,438. The required reserve of approximately $1,434,279 is met with a portion of the Unrestricted Net Assets. MPELH's contract with the State Early Learning Division requires the Hub to maintain a six-month operating reserve; the MPELH Board of Directors approved increasing the reserves to a nine-month period due to state contract delays. MPELH calculates the reserve estimate based on nine months' of staff salaries and benefits and six months' of phase-out operations for subcontractors. All subcontracts contain a dis-appropriation clause allowing rapid discontinuation. A recent contribution from the Salem-Keizer Education Foundation of $79,704 is set aside for the Imagination Library project to benefit the donation source community.

Changing Grants and Contracts

- The Early Learning Division (the soon to be Department of Early Learning and Care) plans to continue the funding distribution formula for hubs that was used in 2021-23 for the coming biennium. There may be some adjustments based on risk population changes. Initial state contracts for 2023-24 have not been updated to reflect the new allocations for any programs.
- The grant agreement with the Oregon Health Authority to support the Family Connects newborn visitation program is expected to remain the same for the coming year.
- OPEC Marion County Parent Education Program of $60,750 and funding from the Student Success Act will be approximately $102,000 for Marion County parent education. Polk and Yamhill will receive a similar amount through their parenting hub.
- OPEC grantors announced federal approval of Title XIX (Medicaid) funds for statewide parent education programs. The required matching funds will come from the current state support for the program. The new

funds are expected to be available in the coming year. The OPEC grantors confirmed that they would continue their existing support for the next two years.

- MPELH's contract for 40 Preschool Promise placements, will continue in the new fiscal year allowing the Hub to continue to subcontract with three in-home providers to deliver services for children. The 2023-25 Preschool Promise Coordinated Enrollment contract appears to maintain the current level which supports both marketing/outreach and staff to review student applications and support placements for providers.
- The Dolly Parton Imagination Library initial four sites' expenditures are supported by grants from the Marie Lamfrom Charitable Foundation, the Oregon Community Foundation, the Rotary Clubs of Salem, DKG International, and individual donors. Future years' expenditures will also be supported by these sources along with the legacy contribution from the Salem-Keizer Education Foundation. MPELH is applying for additional grants to fund expansion to new communities. The Willamette Health Council and a new grant from the Oregon Community Foundation provided sufficient funds to add the 97317 (Four Corners area) to the program at the end of the calendar year. Remaining KPI funds for the Santiam Canyon communities provided funds to support expansion to the Aumsville community. The Creekside Rotary Club announced its support of the children who live in the South Salem 97306 zip code beginning in August.

Match Requirements

- Oregon Hub Coordination Funds 25% Match ($160,741 non-state funds). In the 2022-23 fiscal year this is projected to be met by the OPEC grant ($60,750) and the Family Connects contract ($100,000).
- Oregon Family Support Funds 25% Match ($68,471 non-state funds). This match has been met by funds (approximately $65,000) provided through local partners as a part of the Emergency Family Support Program and the Safe at Home program funded by a private foundation.
- OPEC Grant Match ($18,750). This match is met by the Hub Coordination and KPI funds provided by the Early Learning Division.

State Administrative Expenditure Limit

- Family Support Funds -- 10%
- Preschool Promise – Funds included in the Preschool Promise Coordination Account
- All Other State Grants – 15%

Marion & Polk Early Learning Hub
Statement of Position (Balance Sheet)
July 31, 2023

ASSETS

Current Assets			
Petty Cash	$ 300		
Cash in Bank-Operating	801,622		
MAPS Bus MMKT-1589	1,454,979		
Prepaid Expense	14,109		
Accounts Receivable	2,366,481		
Total Current Assets			4,637,491
Fixed Assets	4,679		
Total Assets		**$**	**4,642,170**

LIABILITIES AND NET ASSETS

Current Liabilities			
Accounts Payable	$ 142,558		
Accrued Wages/Benefits	66,786		
Credit Cards	37,094		
Total Current Liabilities			246,438
Total Liabilities			246,438
Net Assets			
State Required Restricted	1,354,351		
Unrestricted	2,290,388		
OPEC Marion Region	163,952		
Other State and Local Grants	587,041		
Total Net Assets			4,395,732
Total Liabilities and Capital		**$**	**4,642,170**

Marion & Polk Early Learning Hub
Statement of Activities
Year-to-Date for the Period ending July 31, 2023

	Month Actual	YTD Actual
Revenues		
Hub Coordination	54,450	54,450
Parenting Education	0	0
Preschool Promise	37,683	37,683
School Readiness/KPI	7,238	7,238
Other Grants & Contracts	74,708	74,708
Total Revenues	174,079	174,079
Expenses		
Salaries and Benefits	85,766	85,766
Professional Development	(742)	(742)
Supplies/Materials/Equipment	66	66
Subcontracts and Local Grants	0	0
Family Support/Aid	527	527
Parent Education Series	4,470	4,470
Parent Support Activities	956	956
Special Proj/Collaborations	0	0
Facilitator Support/Training	0	0
Training & Curriculum	1,569	1,569
Travel/Trans/Meetings	20	20
Facilities	5,083	5,083
Parent Advisory Committee	0	0
Communicatons/Outreach	7,305	7,305
Administrative Costs	1,300	1,300
Total Expenses	106,320	106,320
Net Income (Loss)	**67,759**	**67,759**

	YTD Actual
Expenditures by Program	
Hub Coordination	27,827
KPI/School Readiness	7,237
Parent Education Grants	7,555
Preschool Promise	39,178
BCare Connect	0
Family Support	24,523
Total Expenses	**106,320**

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Compliance Rating System

Red = out of compliance
Yellow = near compliance
Green = full compliance

Policy Effectiveness Rating System

Red = eliminate policy
Yellow = improve policy
Green = maintain policy

3) Agenda Planning

Board Report Due: September 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
The Board shall follow an annual agenda that completes a review of the Ends policies annually and continually improves performance through Board education and enriched input and deliberation.			
The cycle will conclude each year on the last day of April so that administrative planning and budgeting can be based on accomplishing a one-year segment of the Board's most recent statement of long-term Ends.			We are out of sync with this cycle based; lack of clarity in the statement of work with DELC and not knowing funding levels contributes to this.
The cycles will start with the Board's development of its agenda for the next year. ▪ Consultations with selected stakeholders, or other methods of gaining stakeholder input, will be determined and arranged in the first quarter, to be held during the balance of the year. ▪ Governance education and education related to Ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be arranged in the first quarter, to be held during the balance of the year. ▪ A Board member may recommend or request an item for Board discussion by submitting the item to the Chair no later than five days before the board meeting.			
Throughout the year, the Board shall attend to consent agenda items as expeditiously as possible.			
Executive Director monitoring will be on the agenda if reports have been received since the previous meeting, if plans must be made for direct inspection monitoring, or if arrangements for third-party monitoring must be prepared.			
Executive Director remunerations will be decided by the Board during the month of February after a review of monitoring reports			

received in the last year.			

Executive Director Signature: _____ Date: _____

Board Chair: _____ Date: _____

Board of Directors Member Application

Name: Juan Larios Primary Phone number: 503-750-2131

Home Address: 990 Hermanson Street City: Woodburn State: OR Zip Code: 97071

Primary Email Address: jlarios@woodburnsd.org

Occupation/Position Title: Superintendent

Employer: Woodburn School District Business Phone number: 971-338-1684

Employer Address: 1390 Meridian Dr. City: Woodburn State: OR Zip Code: 97071

Who referred or recommended you to the Board of Directors: Phil Blea and Lisa Harnish

Please answer the following questions, you may attach an additional sheet if needed.

1. Why are you interested in serving on the Marion & Polk Early Learning Hub, Inc. (MPELH) Board of Directors?

The mission and goals of the MPELH resonates with me. Supporting children to enter school ready to succeed and supporting families to be stable and attached are foundational building blocks for a better world, one where each child is engaged, inspired, and prepared to learn, lead, and contribute towards an equitable society.

My heart calls me to support our children and families and I believe that by serving on the MPELH Board of Directors, I'll be able to positively impact the alignment of services and resources for children and families and to positively change lives.

2. What do you hope to contribute to the MPELH's Board of Directors?

I hope to contribute first hand preK-post secondary knowledge as well as knowledge of Woodburn youth, families, and resources. I've dedicated myself to the children and families of Woodburn and hope to extend that dedication to the MPELH's Board of Director as it strives to convene, collaborate and catalyze action in our hub region to better align services and resources for children and families.

(503) 485-3219 | info@earlylearninghub.org | 2995 Ryan Drive SE, Suite 100 Salem, OR 97301

3. Please explain how you feel you can make a positive contribution to the MPELH's Board of Directors.

I believe that my knowledge and skills regarding preK-12 systems and my passion for children and families can positively contribute to the MPELH's Board of Directors. I believe that I can support governance toward achieving the goals of the MPELH and expanding early learning opportunities for children and families.

4. Please tell us about yourself. Briefly describe your background, employment, and experience on other boards/advisory councils/committees/commissions.

I have been an educator for 23 years. I have been an elementary bilingual dual language teacher, an elementary assistant principal, elementary principal, high school principal, district office director, and superintendent. I have served and worked with many education related boards including school site councils, budget committees, budget committees, school boards, and education service district regional steering committees.

5. What is your experience in early learning and/or serving families with children ages 0 to 6?

As an elementary principal, I worked to serve our school area pre-K families by working with the Early Learning Hub and other organizations to create opportunities for school readiness and to strengthen families. I have worked with our kindergarten teachers to provide kindergarten jump start programs that serve students and engage families. As a high school principal, I supported a cadet teaching program that included high school students working in our child learning center with pre-K children. As superintendent, I work to increase and enhance all our pre-K programs and services.

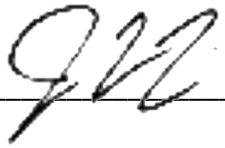
6. The board is made up of members from 6 different sectors. Please circle which sector(s) you believe your role on the Board of Directors would be?

☐ Business or Community	☐ Early Education & Care	☐ Healthcare
☑ K-12 & Post-Secondary Education	☐ Parent/Caregiver	☐ Social Services

7. Board members are expected to attend meetings; the board meets on the first Thursday of every month from 3:00 to 5:00pm. Are you available at this time each month?

☑ YES NO

I certify the statements I have made on this form are true. I understand that completion of this form does not automatically make me a member of the Marion & Polk Early Learning Hub, Inc.'s Board of Directors. Application will be reviewed by nominating committee with a recommendation to the Board of Directors.

Signature:  Date: 09-08-23

For office use only

Date Received: _____

Date Sent to Nomination Committee : _____

Date Reviewed by Nomination Committee: _____

Oregon **Health and Education** Collaborative

OHEC

Creating models of care so **all** children thrive

Overview of the Statewide Learning Collaborative

Introduction

If Oregon is to address the root causes of health disparities and the educational and economic inequities that persist in our state, we must focus upstream, on the first 1000 days of life. Systemic change that addresses both the social determinants of health, and the sources of maternal stress that lead to epigenetic changes in the unborn child, lie at the heart of the Oregon Health and Education Collaborative's Upstream Initiative.

The Upstream Initiative is informed by the knowledge that the most lasting and effective solutions are generated by those closest to the work, and placed inside the community. OHEC has chosen four Design Pilots to support culturally-responsive local processes that will engage in a "blue sky" visioning exercise to answer the question: *If anything were possible, what would it take to ensure that every child and family in our community has an equitable opportunity to succeed?* The goal is for each Design Pilot to engage in an 8-10-month local process, coinciding with the 2023-2024 Academic Year, that will co-imagine the blueprint for a Child Success Model (CSM) that can disrupt the systemic root causes of childhood trauma and adverse experience that undermine the success of children and families.

Central to the success of this effort is a **Statewide Learning Collaborative,** which will serve as the common platform where the Design Pilots will regularly share their local experiences as they develop their Blueprints: lessons learned, barriers encountered, insights realized, and best practices developed. The Learning Collaborative will also seek to glean from the work of each Design Pilot the best practices, best innovations, and best ways to overcome barriers. Through program evaluation, we will synthesize those into policy proposals, a detailed budget proposal, and compelling budget narrative, for consideration in the 2025 legislative session. This is how we will begin to scale the CSM across Oregon over the next five years.

Participants

The local design pilots are: (1) Yamhill Community Care, (2) Early Childhood Hub of Lane County, (3) Marion & Polk Early Learning Hub and (4) Kairos (Multnomah County). Design Pilots are comprised of a backbone entity with a network of partners that may include community-based organizations, coordinated care organizations and other healthcare providers, education services district, child care providers, direct service providers, human and social services, K12 school districts, or early learning hubs and/or persons with lived experience from the populations being served. Each Design Pilot is encouraged to send two to three people to participate in the Learning Collaborative. The Design Pilot will choose who will participate in the Learning Collaborative.

In addition to the four Design Pilots, OHEC has invited four additional local "learning communities". These communities are deeply involved with efforts to ensure the success of children and families, and will bring deep experience and invaluable local wisdom to the development of the blueprint for a statewide CSM. The learning communities are: (1) Southern Oregon Success (Jackson and Josephine counties), (2) the Blue Mountain Early Learning Hub (Morrow, Grant and Umatilla counties), (3) All:Ready (Clackamas county), and (4) the Linn-Benton and Lincoln county Early Learning Hub. The Learning Collaborative will consist of one person from each of the local learning communities.

Combined, these Design Pilots and Learning Communities represent nearly half of Oregon's counties and almost every type of agency or organization.

Timeline

The Learning Collaborative will meet during the 2023-2024 Academic Year, starting in the late summer or early fall. The group will then meet every other month, for a total of six sessions. There will be one in-person daylong session, likely as a kick-off event, to build relationships and establish a firm foundation for future sessions. There could be a final in-person daylong session as a closing event in the summer of 2024. The other Learning Collaborative meetings are likely to be virtual. Each virtual session is likely to last two hours.

Process

Facilitation: Two facilitators with experience in healthcare and/or early childhood, and facilitator expertise, will be hired to collaborate as leads on the Learning Collaborative. Their objective will be to design, develop and guide a process for blue sky envisioning and the co-imagining of a Child Success Model that leads to statewide systemic change.

Program Evaluation: Two researchers will be hired to capture data and hold research frameworks as a broad structure for the Learning Collaborative. Their objective is to be prepared to apply the quantitative and qualitative findings from the Learning Collaborative into legislative proposals and budget narratives.

Coaching and Technical Assistance: Each of the four Design Pilots will have access to individual coaching and technical assistance in between Learning Collaborative meetings. This may be provided by the Program Evaluators, Facilitators, or OHEC.

Objectives of the Learning Collaborative

Knowledge Exchange: Facilitate the exchange of knowledge and local experience between the participants—including best practices, evidence-based strategies and research findings related to upstream interventions. We will use this cross-sector collaboration to develop a replicable blueprint for a Child Success Model, which is likely to be a coordinating entity or governing body that can ensure support and investments follow the child and family in an integrated and effective way.

Evaluation and Assessment: Regularly assess the Learning Collaborative by collecting feedback from participants both during and between meetings and measuring progress toward shared outcomes. The design of the Learning Collaborative will be iterative and collaborative, using input from the Design Pilot representatives, the OHEC Executive Director, the facilitators and the program evaluators. The data from the Learning Collaborative may refine the strategies of the Design Pilot Process and ultimately will lead to the draft of a blueprint for a Child Success Model which will demonstrate the value of upstream interventions. A program evaluator and researcher may help with a needs assessment for the Design Pilots, technical assistance with the Design Pilots, and formative as well as summative data throughout the process.

Mobilization: Leaders, communities and resources will be organized toward the goal of making primary prevention, in the First 1000 Days of life, a much higher policy and budget priority for the State of Oregon. A strategic communications plan that is ongoing throughout the Design Pilots and focused on at the conclusion of the Learning Collaborative will be instrumental in the effectiveness of this objective.

Policy and Budget Recommendations: Develop a detailed budget proposal and compelling budget narrative, for consideration by the 2025 legislative session, on how to begin to scale the CSM across Oregon over the next five years. Input from the Design Pilots, co-created with program evaluators and facilitators during the Learning Collaborative, will inform these legislative proposals.

Conclusion

The OHEC Statewide Learning Collaborative, focused on community-based and culturally responsive Upstream Interventions, will drive significant positive change toward disrupting the systemic root causes of childhood trauma and adverse experience that undermined the success of children and families. This, in turn, will lead to positive and equitable outcomes in health and education for all children regardless of ZIP code, socioeconomic status, ethnicity, race or language. It has the potential to be a national model.

Oregon **Health and Education** Collaborative

OHEC

Creating models of care so **all** children thrive

Introduction

The Oregon Health and Education Collaborative (OHEC) is a statewide nonprofit supporting cross-sector and community-based collaboration between partners in healthcare and education with the mission of disrupting intergenerational cycles of trauma and adverse experiences so together we can generate positive and equitable health and education outcomes for all of Oregon's children, regardless of socioeconomic status, zip code or race. Our flagship effort, the Upstream Initiative, strategically focuses on the First 1000 Days of Life.

The Covid-19 pandemic deeply affected our children and families as schools halted in-person operations for approximately 18 months. Social isolation, the severe stress of chronic uncertainty, and the fragmentation in our social fabric are just some of the outcomes from this extremely challenging time. These negative affects were disproportionately felt by children living in rural communities, children from working class families, and children who are black, indigenous, immigrant or persons of color. The individual and collective trauma is still be addressed in our healthcare and education systems.

The Upstream Initiative is designed to make systems-level change so that our communities are more resilient, more interdependent and connected, and more responsive to natural disasters. By focusing on the First 1000 Days of Life, we use a targeted universalism approach to make change that will positively impact all levels of our communities, and we rely on the science of epigenetics so we can get ahead of trauma and stop intergenerational replication of adverse experiences.

Overview of the Upstream Initiative

Vision: Disparate outcomes that are based on race, zip code, and socio-economic status are eliminated and patterns of intergenerational trauma are interrupted, creating positive and equitable outcomes in health and education for all of Oregon's children.

Mission: Cross-sector partners, especially those focused on health and/or education, participate in community-based collaboration that is trauma-informed and focused on mitigating the "Pair of ACEs", strengthening individual, family and community resilience, and leading to systemic change in the local community and the state of Oregon.

Strategy: Identify and support 4 community-based design pilots that will participate in a local "blue sky" visioning process to imagine and describe a "Child Success Model"

(CSM) that would ensure each child and family an equitable opportunity to succeed. The process will include the drafting of community-specific scenarios that describe how the CSM will ensure the success of individuals facing a variety of challenges ("Client Journey"). In other words, community partners will describe the typical process that a pregnant person or person with a very young chid goes through while navigating the various programs supports and services available, and partners will identify the cracks in the system, aggregate the various supports, and determine changes that can be made for a more integrated and streamlined community based approach. The design of the CSM will include a detailed budget and budget narrative for the 5-year implementation of the local Child Success Model. The local pilots will also participate in a statewide learning collaborative (see "Design Pilots and the OHEC Learning Collaborative" below). Each local Design Pilot will "own" their local blueprint and OHEC will work to synthesize all local designs into statewide systems-level policy and budgetary proposals so that the entire state of Oregon can benefit from the local wisdom.

Goals: Support the development of four local blueprints, synthesized into one statewide blueprint, for a Child Success Model that is replicable and sustainable.

Outcome: These design pilots will generate a plan for a Child Success Model, which is a governance or coordinating structure that will ensure services, supports, interventions and protective factors reach upstream to the first 1000 days of life, prepare a child and their family to successfully enter the education system, then follow the child and their family across the community and over time in a culturally responsive way.

Design Pilots and the OHEC Learning Collaborative

The Board of OHEC engaged in a multi-part process to select Design Pilots for the Upstream Initiative. OHEC created Readiness Criteria and a Scoring Rubric in partnership with the Children's Institute, conducted statewide outreach inviting communities around Oregon to submit a Letter of Interest, the applied the criteria to all submissions. The four Design Pilots that were chosen are: (1) the Marion & Polk Early Learning Hub, the (2) Early Childhood Hub of Lane County, (3) Yamhill Community Care, and (4) KairosPDX (Multnomah County). These Design Pilots are integral to the Upstream Initiative and OHEC's statewide Learning Collaborative.

A primary effort of the Design Pilots will be to co-imagine a local blueprint for a Child Success Model (CSM). OHEC will operate a parallel Learning Collaborative which will give the pilots a regular opportunity to share their work and learn from one another. The

Learning Collaborative will also seek to glean from the work of each Design Pilot the best practices, best innovations, and best ways to overcome barriers, then synthesize those into a detailed budget proposal and compelling budget narrative, for consideration by the 2025 legislative session, on how to begin to scale the CSM across Oregon over the next 5-years. This co-created CSM will align with the work of other statewide efforts such as the Raise Up Oregon plan, the Systems Level Social-Emotional Metric and Social Determinants of Health Metrics (CCOs). The OHEC Learning Collaborative will work with a Program Evaluator for data collection.

Four additional communities are also invited to send one representative to the OHEC Learning Collaborative. These communities, which are deeply involved in collaborative, cross-sector work to ensure the success of children and families but are not formally engaged in developing the blueprint for a local CSM, include: (1) Southern Oregon Success (Jackson and Josephine Counties), (2) the Blue Mountain Early Learning Hub (Umatilla, Union and Morrow Counties), (3) the Early Learning Hub of Linn, Benton and Lincoln Counties, and (4) All: Ready (Clackamas County). These four communities also scored high in the Design Pilot Readiness Criteria and will be a valuable contributor to the OHEC Learning Collaborative.

In recognition that the funds directed by Brian Clem are specified for a specific region, this request for funding will focus on the Marion-Polk Design Pilot and their participation in both a local process and the statewide Learning Collaborative.

Marion-Polk Design Pilot

The Backbone Entity for the Marion-Polk Design Pilot is the Early Learning Hub. The Design Pilot in the Marion & Polk region may include representation from these partners: Marion-Polk CCO, System of Care Executive Council, Community Impact Network, Community Business Education Leaders, Mano a Mano Family Resource Center, Salem Keizer Public School District, Northwest Human Services, Catholic Community Services, Family Building Blocks, Willamette Health Council, Babies First, Healthy Families Oregon, Safe Families, CASA, Marion County Behavioral Health, Oregon Department of Human Services, Safe Families, Willamette Workforce Partnership, Chamber of Commerce, Family Connects, Pacific Source Community Solutions, Cocoon, Soaring Heights, Yakima Valley Farm Workers, Marion County and Polk County Coordinated Care Organization, Salem-Keizer Coalition for Equality, Oregon Family Support Network.

The Blueprint for a Child Success Model that the Marion-Polk Design Pilot creates will have direct impact on Pregnant persons, children younger than age 5, families with young children, and those who are on Medicaid and/or historically marginalized.

Population	Expected#
Pregnant Individuals	4,600
Children (0-5)	5,900
Families	4,600
People Experiencing Housing Insecurity/Homelessness	1,000
Institutionally Underserved (e.g., BIPOC, LGBTQIA+)	5,120
Oregon Health Plan/MarionPolk CCO Members	25,000

Timeline, Budget and Budget Narrative

The timeline for the Learning Collaborative and Local Design Pilot process is the 2023-2024 Academic Year.

Summer 2023: OHEC Board, in partnership with Design Pilots, make strategic decisions about next steps for structuring and supporting the Design Pilots.

Fall 2023: OHEC supports the launch of design pilots and Learning Collaborative.

Winter 2023 to Spring 2024: Design Pilots are operating a local process and engaged in an OHEC level learning collaborative.

Summer 2024: Design Pilots conclude and legislative proposals and a compelling budget narrative are developed in time for the 2025-26 legislative biennium to begin to scale the blueprint for a Child Success Model statewide.

Upstream Initiative Project Budget		
OHEC Statewide Learning Collaborative	$261,500	See details below
Funding for Local Community Based Design Projects	$260,000	4 Design Pilots x $65k per pilot for support them with monies for hiring local facilitators, or technical assistance
30% of the time of the Executive Director	$57,000	All planning, strategizing, meetings, document creation, data analysis, communication strategy and community development for project. Also coaching and technical assistance to design pilots.
30% of the time of an Executive Assistant	$22,500	Supporting the Executive Director
Total Project Cost	**$601,000**	
Learning Collaborative Budget		
Program Evaluator/ Researcher/ Data Collection and Synthesis	$65,000	
Duo or Team of Facilitators with Learning Collaborative Experience	$65,000	
30% of the time of the Executive Director	$57,000	
30% of the time of an Executive Assistant	$22,500	
Strategic Communication Consultant	$25,000	
Travel Reimbursements for IN-Person Meetings, Stipends for staff to attend, and the Hosting a Virtual Knowledge Sharing Platfrom	$27,000	
Total Learning Collaborative Cost	**$261,500**	

While OHEC is working to fund the entire Upstream Initiative, which includes four Design Pilots a statewide Learning Collaborative, the communication strategy and administrative costs, we know that the Marion- Polk region and their participation in the Upstream Initiative as a whole is the focus area of former Representative Brian Clem.

Marion-Polk Design Pilot Participation Budget			
Description	**Total Project**	**Marion-Polk 25% of total**	**Notes**
OHEC Statewide Learning Collaborative	$261,500	$65,375	Program Evaluators, Facilitators, Data Collection, Travel and Stipes
Funding for Local Community Based Design Projects	$260,000	$65,000	Facilitator, Stipends, Data, Staff
Executive Director for Upstream Initiative	$57,000	$14,250*	*This number represents the Marion-Polk portion of cost of ED; 7% of total cost of Executive Director for Upstream Initiative
Executive Assistant for Upstream Initiative	$22,500	$5,625*	*This number represents the Marion-Polk portion of cost of Assistant; 7% of total cost of Executive Assistant for Upstream Initiative
Total	**$601,000**	**$150,250**	

The Oregon Health and Education Collaborative is requesting $100,000 to fund a portion of the Marion-Polk Design Pilot percentage of the Upstream Initiative.

The Oregon Health and Education Collaborative is a 501(c)3 organization and our EIN is 88-2968875.