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MARION & POLK EARLY LEARNING HUB

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Board of Directors Annual Meeting

Thursday, September 7, 2023 |3:00-4:30 PM

Virtual via Zoom

Action	Time	Topic
	3:00	**Welcome and Introductions** • Review agenda for real or potential conflicts of interest – All • Establish any conflicts of interest
		Public Comment Period • Comments should be limited to three (3) minutes • Please provide copy of written materials to the Executive Director, if available
Action	**3:05**	**Nominating Committee** • Approve Dr. Joe Morelock, Willamette Education Service District Superintendent to the Board of Directors
Action	**3:10**	**Consent Agenda – David Rheinholdt** *Staff Recommendation: Approve* 1. July 2023 Board of Directors Meeting Minutes 2. July 2023 Executive Committee Meeting Notes 3. July 2023 Collective Action Team Notes 4. Executive Director Report
Action	**3:15**	**Financial Reports – Donalda Dodson/Lisa Harnisch** • Approve June 2023 Financial Reports **Action: Approve - Continuing budget resolution** • Overview of revenues forecast
Action	**3:25**	**Governance Policy Reports – February thru July 2023** *Recommendation: Approve* • Board Management Delegation • Global Ends • Executive Limitations
Inform/ Input	**3:30**	**Health Sector Work and Upstream Initiative Work ahead** • Overview of upcoming health and kinder readiness work
Inform	**4:00**	**Executive Director Report – Lisa Harnisch** • Spotlight: Parent Education at MacLaren Youth Facility (Tiffany) • State level conversations • Coordinated Enrollment • Family Connects • Staff update
Next Meeting Date		**Thursday, Oct 5, 2023. 3:00 – 4:30pm – In person at YMCA** • Governor Kitzhaber and Chelsea King will be with us to share an update on the Upstream Initiative/Child Success Model

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Board of Directors Member Application

Name: **Joe Morelock** Primary Phone number: **503-385-4759**

Home Address: **2611 Pringle Rd SE** City: **SALEM** State: **OR** Zip Code: **97302**

Primary Email Address: **joe.morelock@wesd.org**

Occupation/Position Title: **Superintendent**

Employer: Willamette ESD Business Phone number: 503-385-4759

Employer Address: **2611 Pringle Rd SE** City: **SALEM** State: OR Zip Code: **97032**

Who referred or recommended you to the Board of Directors: **Lisa Harnisch**

Please answer the following questions, you may attach an additional sheet if needed.

1. Why are you interested in serving on the Marion & Polk Early Learning Hub, Inc. (MPELH) Board of Directors?

In my work as Superintendent at WESD, I am fortunate to work with many educators who provide early learning and also with folks who are already involved with the HUB. I am excited to be involved and to learn more about the HUB's work.

2. What do you hope to contribute to the MPELH's Board of Directors?

Direction and guidance from the perspective of the WESD as well as pass along what we hear from our 21 partner school districts. Additionally, any support that we at WESD can provide the HUB in order to provide more services for more families.

3. Please explain how you feel you can make a positive contribution to the MPELH's Board of Directors.

With my current position as well as my previous ones, I have had the opportunity to get connected to many folks who are in this work. I think that, and my experience and dedication to supporting kids and families will be a positive addition to the Board.

4. Please tell us about yourself. Briefly describe your background, employment, and experience on other boards/advisory councils/committees/commissions.

30+ years in public education, from teacher and coach to technology director and superintendent. Served on professional association board for past 12 years, among others.

5. What is your experience in early learning and/or serving families with children ages 0 to 6?

As superintendent in public schools as well as now at the agency, I have been involved in several aspects of this stage of children's school experience. Have also worked with relief nurseries in the past and began projects that were developing additional resources in the "childcare desert" for Yamhill County.

6. The board is made up of members from 6 different sectors. Please circle which sector(s) you believe your role on the Board of Directors would be?

☐ Business or Community ☐ Early Education & Care ☐ Healthcare
☐ K-12 & Post-Secondary Education ☐ Parent/Caregiver ☐ Social Services

7. Board members are expected to attend meetings; the board meets on the first Thursday of every month from 3:00 to 5:00pm. Are you available at this time each month?

☐ **YES** NO

I certify the statements I have made on this form are true. I understand that completion of this form does not automatically make me a member of the Marion & Polk Early Learning Hub, Inc.'s Board of Directors. Application will be reviewed by nominating committee with a recommendation to the Board of Directors.

Signature: Date: September 5, 2023

For office use only

Date Received: _____

Date Sent to Nomination Committee : _____

Date Reviewed by Nomination Committee: _____

Consent Agenda – Action Item

Staff Recommendation: Approve

September 2023 Consent Agenda

- **a.** July 2023 Board of Directors Meeting Minutes
- **b.** July 2023 Executive Committee Meeting Notes
- **c.** July 2023 Collective Action Team Notes
- **d.** Executive Director Report

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Board of Directors Meeting Minutes

Thursday, July 6, 2023 | 12:00 – 4:00 PM
Virtual via Zoom

X	Sharon Anderson, Parent/Caregiver Advisory Committee	X	Naomi Biggs, Polk County Public Health		Angie Blackwell, Confederated Tribes of Grand Ronde	X	Phil Blea, Marion County Children's Behavioral Health
X	Olga Cobb, Salem Keizer Public Schools	X	Donalda Dodson, Oregon Child Development Coalition		Yadira Jaurez, Salem Keizer Coalition for Equality	X	Jimmy Jones, Mid-Willamette Valley Community Action
	Levi Herrera-Lopez, Mano a Mano		Justin Hopkins, Willamette Health Council	X	Dawn Meyers, Oregon Department of Human Services Child Welfare		Cydney Nestor, Oregon Department of Human Services Child Welfare
	Kim Parker-Lleranas, Willamette Workforce Partners	X	David Rheinholdt, Rheinholdt Insurance	X	Jim Seymour, Community Member	X	
MPELH Staff							
X	Lisa Harnisch, Executive Director		Margie Lowe, Performance & Fiscal Officer	X	Tiffany Gallagher, Communications Specialist & Parent Education Associate		Claudia Rodriguez, Safe at Home Program Manager
	Skye Hibbard, Coordinated Enrollment Specialist Manager		Kiara Yoder, Screening & Care Systems Coordinator		Leslye Garcia, Ready! For Kindergarten Coordinator		Nancy Figueroa, Family Navigator
	Ana Garcia, Coordinated Enrollment Specialist		Maribel Hernandez, Coordinated Enrollment Specialist		Cassandra Hernandez, Preschool Promise Liaison & Outreach Coordinator		

Guests Governor Kitzhaber and Chelsea King Upstream Initiative; Cassie Bruske, Eames Consulting; and Stephanie Whetzel, Salem-Keizer School District.

Action Summary

- June 2023 Consent Agenda;
- May 2023 Financial Reports.

Topic

Welcome and Introductions

Board members and MPELH staff introduced themselves.

Conflict of Interest

No conflicts of interest were declared.

Consent Agenda

The June 2023 consent agendas were included in the Board packet.

Phil Blea moved to approve the consent agendas as presented. Donalda Dodson seconded. Motion passed.

Financial Reports

May 2023 financial reports included revenues of $239,425. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Total expenses for May 2023 were $258,210. In addition to employee salary and benefits expenditures, expenditures include payments for program outreach for several programs, Preschool Promise, Kindergarten Partnership and Innovation (KPI) and family support subcontracts, Ready! For Kindergarten, and parent education programs.

Jimmy Jones moved to approve the May 2023 financial report as presented. Donalda seconded. Motion passed.

Reflection and Discussion- in-person board meetings

The Board appreciated hearing from staff and their excitement and energy for the work. In-person meetings can be more productive and allows for relationship building but acknowledges the virtual meetings allow for flexibility in scheduling. The Board agrees to meet quarterly in person. Staff will begin identifying locations and updating calendar appointments.

Legislative Update

Chelsea Bruske, Eames consulting reviewed the legislative wins for early learning this past session:

- **Early Learning Hubs were awarded at current service level. Does not provide assurance for the next biennium however so advocates have more work to do.**
- **Workgroups that needed funds- studying in zoning & building codes as well as staff retention.**
- **Biggest investment to build and expand infrastructure about $55 million**
- **Large investment 9% increase in per child rate for Preschool Promise. Reimbursement for the workforce.**
- **Landlords can no longer evict tenants due to a childcare being on site.**
- **Literacy investment – The Department of Early Learning & Care needs to report to the legislature the plan for the literacy investments. Some possibilities include investing in more Kindergarten Partnership & Innovation and Equity Grants.**

Oregon Health and Education Collaborative: Upstream Initiative

Governor Kitzhaber and Chelsea King, Executive Director of the Upstream Initiative attended the board meeting. They celebrated that MPELH along with community partners were selected as one of four to receive the Upstream Initiative project. The goal is to disrupt systemic stress and trauma in early childhood and families. The initiative will align directly with Raise Up Oregon and align with our broader work in the region.

Executive Director Report

- **Department of Early Learning and Care (DELC)** is transitioning to the new department, Lisa anticipates a lot of ups and downs. There are many new people and is a lot of orientation on the work of Hubs and developing our Hub Contract and deliverables. MPELH received the contract for Coordinated Enrollment and Preschool Promise but has a few follow up questions. The Early Learning Council will be taking a more pro-active stance with Hubs on RUO 2.0.
- **Preschool Promise**- enrollment going well. Four providers in our region were chronically under-enrolled last year; each went under a review process by the ELD – all were approved to move forward at current levels; but must be fully enrolled by November. The team is working with Head Start partners to make appropriate referrals and will begin building out parentinghub.org to include 0-3 subsidized programs, such as Early Head Start.

- **Health and Kindergarten Readiness-** Staff met with Willamette Health Council and with the social emotional metric there is great support for the Hub and its work. Developing a proposal to allow us to build out health sector program and partnerships.
- **Oregon Department of Human Services (ODHS) Continuous Quality Improvement**- have been a part of both Marion & Polk sessions. Great opportunity to look at deeper level connections with ODHS and community partnerships. Three parents from our PAC attended the Marion session and offered some energetic input.

Next Board Meeting: Thursday, September 7, 2023 at 3:00-4:30pm. Virtual via Zoom.

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Collective Action Team (CAT) Meeting

Thursday, July 26, 2023 - 9:00-10:00 a.m.

Cassandra Hernandez, Claudia Rodriguez, Connie Chavez, Emily Sokoloski,, Olga Gonzalez, Leslye Garcia, Maribel Hernandez, Marlene A., Melissa MacCoumber, Nancy Figueroa, Nora Aguilar, Vanessa Solorio, Luciana Ribeiro, Kyle Miller, Kiara Yoder, Ana Garcia, Tiffany Gallagher, Skye Hibbard Swanson, and Stephanie Whetzel

Topics for Discussion

Opening activity

Cassandra Hernandez, Marion & Polk Early Learning Hub, began the meeting doing an optional opening icebreaker sharing zodiac signs and having participants agree or disagree with the statements.

Paid Leave Oregon

Paid Leave Oregon is a new program that ensures individuals, employers, and families of every kind have the time and support they need to care for themselves and their loved ones when they need it most.

Emily Sokoloski and Nora Aguilar, outreach program analysts, led the discussion for Paid Leave Oregon. Here are the points presented before group questions:

- Paid Leave was passed in 2019, on track to meet all its major deliverables. Contributions started January 1st & employees can begin the application process on August 14th, 2023.
- Benefits will begin September 3rd
- Covers almost all employers in Oregon including non-profits, corporations and religious organizations
- Qualifications and how to be eligible
- Who it covers and types of documentation needed
- How it's funded
- Where and how to apply

Topics to discuss for CAT mtgs for 2024:

Notes were organized and taken on a digital application. Some ideas shared by group:

- Afterschool programs
- Resources for minority and rural communities ex. Parent education classes on mental health, masculine pride
- Free or low cost tutoring services for early childhood or first grade
- Resources for over-income families that don't qualify for Pre-k
- Weatherization
- Healthcare and pediatric services sector representation at CAT
- Car seat & safety awareness
- Network and support for home visitors
- Low income Housing
- DHS Foster care needs for those families
- Support children with delays after pandemic

Partner announcements & updates –

- Marlene- FBB Event at Riverfront on August 5th
- OFSN- Parent Night Out every second Thurs. for Pacific Source families
- Reach out Oregon- every 2nd Wednesday Support Group
- Nurturing Fathers Parenting Class
- Family Connects program and Car Seat Clinic on Sept 12th (parents need to call for appointment)
- Fun Friday Events
- September 29th Migrant Education Conference for families @ Keizer Civic Center or Willamette Academy

Next meeting: Sept 21, 9:00-10:30 a.m.

Marion & Polk Early Learning Hub –Executive Director Report

September 2023 – representing highlights from the work for July and August 2023

Early Learning Division	•
Preschool Promise Coordinated Enrollment	• We oversee enrollment for 601 slots. Of those, 228 are continuing/2nd year kiddos. We currently stand at 67% filled. • Four providers in our region were chronically under enrolled. DELC had them all, including input from us, do a corrective action plan. Each of the programs must be fully enrolled by November 2023. • DELC should be announcing soon the reallocation of PSP slots – our region was eligible for 15 slots. We are excited to work with our partners to fill the additional slots in our region.
Parent Education, including OPEC	• The contract between DELC, OHA, and OSU for the additional funding to support seems to be winding its way through the system. We hope to have confirmation of the total funding level and timeline soon. • In partnership with OFSN, the team launched a Nurturing Fathers class at the MacLaren Correctional Institution.
Kindergarten Partnership and Innovation	• KPI coordinators came together in August for a planning retreat. KPI funding this year will focus on literacy, implementation of jump-start guidance, and continued work on connecting early childhood with schools. • One of the KPI Coordinators housed at Woodburn has taken a new position within the district. A new KPI Coordinator in the Woodburn District has been identified, and will be focusing on the Woodburn KPI activities only. Leslye Garcia has accepted the position of KPI Coordinator for the north county sites (Silver Falls, Mt Angel, Gervais, North Marion). Leslye will continue her great work with Ready for Kindergarten and car seat clinics.
Dolly Parton Imagination Library	• We currently have over 2,300 children registered. • Creekside Rotary adopted the 97306 zip code, which is huge. We have seen a large uptick in registrations due to in large part the traction this has created. • Capital Manor selected us as one of their chosen programs/non-profits to support. We launch in September 13 with a sing-along and challenge to raise approximately $15,000 to support the launch of 97304 (West Salem) geographic area. • Marion County Board of Commissioners are considering an investment of $30,000 to support DPIL in 97305. We hope to hear favorable news soon.
Family Connects	• Acceptance rates of Family Connects continues to be lower than hoped. Salem Health has started to provide information at discharge about Family Connects. Family Building Blocks continues to work on recruitment at the Santiam Hospitals. • We continue to champion program/policy alignment so that all home visiting programs are maximized.

ODHS	• Staff have been participating in the Oregon Department of Human Services Continuous Quality Improvement processes for both Marion and Polk counties. • We have been working with CASA, Salem Angels, and Safe Families to collaborate on volunteer recruitment. • One long-standing case we have been working on is now before the court for guardianship. Claudia was issued subpoena to go before the court. The case continues Sep 8.

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Summary of Financial Results Period Ending June 2023

Revenue:

June 2023 included revenues of $453,409. Funds from the Oregon Department of Education Electronic Grants Management System (EGAMS) and the Oregon Health Authority are recorded as receivables this month for Hub Coordination and other grants and contracts as MPELH awaits receipt of the funds.

Expenses:

Total expenses for June 2023 were $469,110. In addition to employee salary and benefits expenditures, expenditures include payments for program outreach for several programs, Preschool Promise, Kindergarten Partnership and Innovation (KPI) and family support subcontracts, Ready for Kindergarten curriculum, and parent education programs.

Balance Sheet

As of June 30, 2023, MPELH has assets of $4,455,018 and current liabilities of $222,888. The required reserve of approximately $1,434,279 is met with a portion of the Unrestricted Net Assets. MPELH's contract with the State Early Learning Division requires the Hub to maintain a six-month operating reserve; the MPELH Board of Directors recently approved increasing the reserves to a nine-month period due to state contract delays. MPELH calculates the reserve estimate based on nine months' of staff salaries and benefits and six months' of phase-out operations for subcontractors. All subcontracts contain a dis-appropriation clause allowing rapid discontinuation. A recent contribution from the Salem-Keizer Education Foundation of $79,704 is set aside for the Imagination Library project to benefit the donation source community.

Changing Grants and Contracts

- The Early Learning Division (the soon to be Department of Early Learning and Care) plans to continue the funding distribution formula for hubs that was used in 2021-23 for the coming biennium so that resources for smaller hubs support a core staffing level. This was accomplished by reducing allocations to large hubs and by eliminating the School Readiness program in the coming period. MPELH, as one of the largest hubs has lower funding for coordination in the 2021-23 biennium and expenditures for local KPI sites have been reduced because of the School Readiness program loss. There may be some adjustments based on risk population changes.
- The grant agreement with the Oregon Health Authority to support the Family Connects newborn visitation program is expected to remain the same for the coming year.

- OPEC Marion County Parent Education Program ($60,750) and funding from the Student Success Act will be approximately $102,000 for Marion County parent education. Polk and Yamhill will receive a similar amount through their parenting hub. Each hub has also received $30,000 for parent leadership development and support as well from the ELD.
- OPEC grantors announced federal approval of Title XIX (Medicaid) funds for statewide parent education programs. The required matching funds will come from the current state support for the program. The new funds are expected to be available in the coming year. The OPEC grantors confirmed that they would continue their existing support for the next two years.
- MPELH's contract for 40 Preschool Promise placements, will continue in the new fiscal year allowing the Hub to continue to subcontract with three in-home providers to deliver services for children. The 2023-25 Preschool Promise Coordinated Enrollment contract appears to maintain the current level which supports both marketing/outreach and staff to review student applications and support placements for providers.
- The Dolly Parton Imagination Library initial four sites' expenditures are supported by grants from the Marie Lamfrom Charitable Foundation, the Oregon Community Foundation, the Rotary Clubs of Salem, DKG International, and individual donors. Future years' expenditures will also be supported by these sources along with the legacy contribution from the Salem-Keizer Education Foundation. MPELH is applying for additional grants to fund expansion to new communities. The Willamette Health Council and a new grant from the Oregon Community Foundation provided sufficient funds to add the 97317 (Four Corners area) to the program at the end of the calendar year. Remaining KPI funds for the Santiam Canyon communities provided funds to support expansion to the Aumsville community.

Match Requirements

- Oregon Hub Coordination Funds 25% Match ($160,741 non-state funds). In the 2022-23 fiscal year this is projected to be met by the OPEC grant ($60,750) and the Family Connects contract ($100,000).
- Oregon Family Support Funds 25% Match ($68,471 non-state funds). This match has been met by funds (approximately $65,000) provided through local partners as a part of the Emergency Family Support Program and the Safe at Home program funded by a private foundation.
- OPEC Grant Match ($18,750). This match is met by the Hub Coordination and KPI funds provided by the Early Learning Division.

State Administrative Expenditure Limit

- Family Support Funds -- 10%
- Preschool Promise – Funds included in the Preschool Promise Coordination Account
- All Other State Grants – 15%

Marion & Polk Early Learning Hub
Statement of Activities
Year-to-Date for the Period ending June 30, 2023

	Month Actual	YTD Actual	Annual Budget	YTD Budget %
Revenues				
Hub Coordination	64,225	737,533	679,480	109%
Parenting Education	0	120,746	120,746	100%
Preschool Promise	112,055	1,016,932	991,400	103%
School Readiness/KPI	102,067	522,311	561,798	93%
Other Grants & Contracts	175,062	772,253	837,729	92%
Total Revenues	453,409	3,169,775	3,191,153	99%
Expenses				
Salaries and Benefits	83,876	971,926	1,092,769	89%
Professional Development	188	11,483	12,000	96%
Supplies/Materials/Equipment	38,455	67,574	30,140	224%
Subcontracts and Local Grants	173,752	972,828	943,694	103%
Family Support/Aid	42,749	166,633	191,539	87%
Parent Education Series	12,968	144,850	227,832	64%
Parent Support Activities	33,305	46,727	27,965	167%
Special Proj/Collaborations	1,083	5,168	207,093	2%
Facilitator Support/Training	4,085	4,690	11,600	40%
Training & Curriculum	26,410	239,076	228,209	105%
Travel/Trans/Meetings	1,350	10,264	3,994	257%
Facilities	19,755	73,737	70,802	104%
Parent Advisory Committee	1,450	12,790	26,779	48%
Communicatons/Outreach	27,842	173,733	103,689	168%
Administrative Costs	1,842	70,933	66,116	107%
Total Expenses	469,110	2,972,412	3,244,221	92%
Net Income (Loss)	**(15,701)**	**197,363**	**(53,068)**	

	YTD Actual	Annual Budget	YTD Budget %
Expenditures by Program			
Hub Coordination	514,842	679,480	76%
KPI/School Readiness	522,166	561,798	93%
Parent Education Grants	222,106	223,560	99%
Preschool Promise	1,016,932	991,400	103%
BCare Connect	462	5,578	8%
Family Support	693,904	782,405	89%
Total Expenses	**2,972,412**	**3,244,221**	**92%**

Marion & Polk Early Learning Hub
Statement of Position (Balance Sheet)
June 30, 2023

ASSETS

Current Assets			
Petty Cash	$	300	
Key Bank		114,346	
MAPS Bus checking		884,805	
MAPS Bus MMKT-1589		1,451,326	
Prepaid Expense		15,718	
Accounts Receivable		1,983,844	
Total Current Assets			4,450,339
Fixed Assets			4,679
Total Assets			**4,455,018**

LIABILITIES AND NET ASSETS

Current Liabilities			
Accounts Payable	$	111,898	
Accrued Wages/Benefits		66,786	
Credit Cards		44,204	
Total Current Liabilities			222,888
Total Liabilities			222,888
Net Assets			
State Required Restricted		1,354,350	
Unrestricted		2,016,724	
OPEC Marion Region		93,112	
Other State and Local Grants		767,944	
Total Net Assets			4,232,130
Total Liabilities and Capital			**4,455,018**

GOVERNANCE PROCESS REVIEW

Mission: To convene, collaborate and catalyze action in our hub region to better align services and resources for children and families.
Vision: Every child is safe, healthy, and prepared to learn. Every family is strong and resilient. Early learning services are coordinated, effective and efficient.
Goals: Coordinated and aligned services, Kindergarten readiness, and family stability

POLICY REVIEW & ASSIGNMENTS SCHEDULE

Policy		Review Page Number	Month
	Executive Director remunerations will be decided by the Board after a review of monitoring reports received in the last year.		February
Board Management Delegation	Unity of Control Delegation to the Executive Director	2 3-4	February
	Accountability of the Executive Director Monitoring Executive Director Performance Global Board Management Delegation	5-6 7-8 9	March
Global Ends	Global Ends Statements	10	April
	Board shall establish its cost of governance budget for the next fiscal year	11-12	May
Executive Limitations	Compensation and Benefits Financial Planning/Budgeting Financial Conditions and Activities	13-14 15 16-17	May
	Communication and Support to the Board Asset Protection Emergency Executive Director Succession	18-19 20-21 22	June
	Treatment of Staff Treatment of Contracting Organizations Global Executive Limitations	23 24 25	July
Governance Process	Governing Style Board Job Description Agenda Planning	26-27 28-29 30-31	September
	Chief Governance Officer's Role Board Secretary's Role Board's Treasurer's Role	32-33 34 35	October
	Board Member's Code of Conduct Board Committee Principles	36-37 38-39	November
	Cost of Governance Global Governance Process	40-41 42	December

BOARD MANAGEMENT DELEGATION

BOARD MANAGEMENT DELEGATION

The Board's sole official connection to the operational management, its achievements and conduct of MPELH will be through the Executive Director.

		Page in Policies
1.	**Unity of Control**	12
2.	Delegation to the Executive Director	12
3.	Accountability of the Executive Director	12
4.	Monitoring Executive Director Performance	13
5.	Global Board Management Delegation	12

Compliance Rating System

Red = out of compliance
Yellow = near compliance
Green = full compliance

Policy Effectiveness Rating System

Red = eliminate policy
Yellow = improve policy
Green = maintain policy

1) Unity of Control — Report Due: February 2023

Policy Statement	Compliance Rating	Policy Effectiveness Rating	Comments
Only officially passed motions of the Board are binding on the Executive Director.			
Decisions or instructions of individual Board members, officers, or committees are not binding on the Executive Director except in rare instances when the Board has specially authorized such exercise of authority.			
In the case of individual Board members or committees or advisory boards requesting information or assistance, the Executive Director can refuse such requests that require, in the Executive Director's opinion, a material amount of staff time and funds. Board members, committee members or advisory board members may refer such requests back to the Board.			

BOARD MANAGEMENT DELEGATION

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		Page in Policies
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Policy Effectiveness Rating System

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Yellow = improve policy
Green = maintain policy

2) Delegation to the Executive Director — Report Due: February 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
The Board shall instruct the Executive Director through written policies that prescribe the organizational Ends to be achieved, and proscribe organizational situations and actions to be avoided, allowing the Executive Director to use any reasonable interpretation of these policies			
The Board in conjunction with the Executive Director will develop policies instructing the Executive Director to achieve specified results, for specified recipients, at a specified cost. These policies will be developed systematically from the broadest, most general level to more defined levels, and will be called Ends policies. All issues that are not ends issues as defined here are means issues.			
The board shall develop policies that limit the latitude the Executive Director may exercise in choosing the organizational means. These limiting policies will describe those practices, activities, decisions, and circumstances that would be unacceptable to the Board even if they were to be effective.			

Policies will be developed systematically from the broadest, most general level to more defined levels, and they will be called Executive Limitations policies. The Board will never prescribe organizational means which are the authority of the Executive Director.			
As long as the Executive Director uses any reasonable interpretation of the Board's Ends and Executive Limitations policies, the Executive Director is authorized to establish all further policies, make all decisions, take all actions, establish all practices, and develop all activities. Such decisions of the Executive Director shall have full force and authority as if decided by the Board.			
The Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between Board and Executive Director Domains. By doing so, the Board changes the latitude of choice given to the Executive Director. But as long as any particular delegation is in place, the Board shall respect and support the Executive Director's choices.			
The Executive Director will meet ORS standards by applying for grants that strengthen opportunities for Marion and Polk County children and families. Grants are intended to bring in additional resources for services in Marion and Polk counties and to be coordinated with community partners. The Executive Director will work with the community to mitigate direct competition for grant funding.			

Executive Director Signature: _____ Date: _____

Board Chair: _____ Date: _____

BOARD MANAGEMENT DELEGATION

BOARD MANAGEMENT DELEGATION

The Board's sole official connection to the operational management, its achievements and conduct of MPELH will be through the Executive Director.

		Page in Policies
1.	Unity of Control	12
2.	Delegation to the Executive Director	12
3.	**Accountability of the Executive Director**	12
4.	Monitoring Executive Director Performance	13
5.	Global Board Management Delegation	12

Compliance Rating System

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Policy Effectiveness Rating System

Red = eliminate policy
Yellow = improve policy
Green = maintain policy

3) Accountability of the Executive Director — Report Due: March 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
The Executive Director is the Board's only link to operational achievement and conduct, so that all authority and accountability of staff, as far as the Board is concerned, is considered the authority and accountability of the Executive Director.			
The Board shall not give instructions to persons who report directly or indirectly to the Executive Director.			
The Board shall not formally evaluate any staff other than the Executive Director.			
The Board shall view Executive Director Performance as identical to organizational performance, so that organizational accomplishment of Board-stated Ends and avoidance of Board-proscribed means will be viewed as indicators of successful Executive Director performance.			
As part of the annual Executive Director performance review, the Executive Committee or designee will complete an annual staff survey and/or interview that includes questions about the integrity, competency and supervision as defined in the Executive Director Performance Review Process Policy. The Executive Committee will prepare and deliver a report			

outlining the feedback from staff to the board chairperson. The board chairperson will review the report with the Executive Director and bring significant concerns to the attention of an ad-hoc committee comprised of the board officers. The ad-hoc committee will determine whether or not to forward concerns to the full Board of Directors for action.			
The Board Chairperson will receive grievances related to the conduct of the Executive Director and determine whether or not to hear the grievance and if so by what process.			

BOARD MANAGEMENT DELEGATION

BOARD MANAGEMENT DELEGATION

The Board's sole official connection to the operational management, its achievements and conduct of MPELH will be through the Executive Director.

Page in Policies

Compliance Rating System	**Policy Effectiveness Rating System**
Red = out of compliance Yellow = near compliance Green = full compliance	Red = eliminate policy Yellow = improve policy Green = maintain policy

1. Unity of Control 12
2. Delegation to the Executive Director 12
3. Accountability of the Executive Director 12
4. Monitoring Executive Director Performance 13
5. Global Board Management Delegation 12

4) Monitoring Executive Director Performance			Report Due: March 2023
Policy Statement	**Compliance Rating System**	**Policy Effectiveness Rating**	**Comments**
The Executive Director's job performance will be systematically monitored by Executive Director job outputs: organizational accomplishment of board policies on Ends and organizational operation within the boundaries established in board policies on Executive Limitations.			
Monitoring is simply to determine the degree to which Board policies are being met. Information that does not do this will not be considered monitoring information.			
The Board shall acquire monitoring information by one or more of three methods: 1. By internal report, in which the Executive Director discloses interpretations and compliance information to the Board. 2. By external report, in which an external, disinterested third party selected by the Board assesses compliance with Board policies. 3. By direct Board inspection, in which a designated member or members of the board assess compliance with the appropriate policy criteria.			
The Board shall judge both the reasonableness of the Executive Director's interpretation and whether the data demonstrate accomplishment of the interpretation.			
The standard for compliance shall be any reasonable Executive Director interpretation of the Board policy being monitored. The Board is final arbiter of reasonableness and shall judge with a "reasonable person" test rather than with interpretations favored by individual Board members.			
All policies that instruct the Executive Director will be			

monitored at a frequency and by a method chosen by the Board. The Board can monitor any policy at any time by any method but will ordinarily depend on a routine schedule.			

BOARD MANAGEMENT DELEGATION

BOARD MANAGEMENT DELEGATION

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Compliance Rating System

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Yellow = near compliance
Green = full compliance

Policy Effectiveness Rating System

Red = eliminate policy
Yellow = improve policy
Green = maintain policy

5) Global Board Management Delegation			Report Due: March 2023
Policy Statement	**Compliance Rating System**	**Policy Effectiveness Rating**	**Comments**
The Board's sole official connection to the operational management, its achievements and conduct of MPELH will be through the Executive Director.			

Rater Signature: _____ Date: _____

Board Chair: _____ Date: _____

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1. Global Ends Statements	1
a. Children are ready for Kindergarten	
b. Families are stabled and attached	
c. Services for children and families are coordinated and aligned	
2. Board shall establish its cost of governance budget for the next fiscal year	11

Policy Effectiveness Rating System

Red = eliminate policy
Yellow = improve policy
Green = maintain policy

Compliance Rating System

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Yellow = near compliance
Green = full compliance

1) Global Ends Statements — Report Due: April 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
• Children are ready for kindergarten • Families are stabled and attached. • Services for children and families are coordinated and aligned			

The limits of acceptable staff behavior determined by the Board. They are developed in a proactive, but negative and boundary-setting way. They help determine the staff's means to ensure prudent and ethical conduct.

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Policy Effectiveness Rating System

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Compliance Rating System

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1) Compensation and Benefits — Report Due: May 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
With respect to employment, compensation, and benefits to employees, consultants, contract workers, and volunteers the Executive Director will not cause or allow jeopardy to financial integrity or to public image.			
The Executive Director will not: ▪ Change the Executive Director's own compensation and benefits, except as those benefits are consistent with a package for all other employees. ▪ Promise or imply permanent or guaranteed employment. ▪ Establish current compensation or benefits that deviate materially from the geographic or professional market for the skills employed. ▪ Create obligations over a longer term than revenues can be safely projected, in no event longer than one year and in all events subject to losses of revenue. ▪ Establish or change pension benefits to cause unpredictable or inequitable situations, including those that: • Incur unfunded liabilities • Provide less than some basic level of benefits to all full-time employees, though differential benefits to encourage longevity are not prohibited			

• Allow any employee to lose benefits already accrued from any foregoing plan • Treat the Executive Director differently from other key employees			

EXECUTIVE LIMITATIONS

EXECUTIVE LIMITATIONS

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Compliance Rating System

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2) Financial Planning/Budgeting			**Report Due: May 2023**
Policy Statement	**Compliance Rating System**	**Policy Effectiveness Rating**	**Comments**
The Executive Director will not cause or allow financial planning for any fiscal year, or the remaining part of any fiscal year, to deviate materially from the MPELH Board of Directors Ends priorities, risk financial jeopardy, or fail to be derived from a multi-year plan.			
The Executive Director will not allow budgeting to: ▪ Risk incurring those situations or conditions described as unacceptable in the Board policy "Financial Condition Activities" (see next section below.) ▪ Omit credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions. ▪ Provide less for Board development, outside monitoring, and outreach during the year than is set forth in the Cost of Governance Policy (see Global Governance Section: Cost of Governance)			

EXECUTIVE LIMITATIONS

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3) Financial Conditions and Activities — Report Due: May 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
With respect to the actual, ongoing financial condition and program expenditures and activities, the Executive Director will not cause or allow the development of financial jeopardy or material deviation of actual expenditures from the Board's established priorities.			
The Executive Director will not: ▪ Expend more funds than have been received in the fiscal year to date unless the Board's debt guideline is met (see next statement). ▪ Incur debt in an amount greater than can be repaid by certain and otherwise unencumbered revenues within sixty days. ▪ Fail to maintain adequate reserves as defined by state contracts. ▪ Conduct inter-fund shifting in amounts greater than can be restored to a condition of discrete fund balances by certain and otherwise unencumbered revenues within the fiscal year. ▪ Fail to settle payroll and debts in a timely manner. ▪ Allow tax payments or other government ordered payments or filings to be overdue or inaccurately filed. ▪ Make a single purchase or commitment of greater than $10,000 that has not been previously authorized within a Board approved budget, with a $20,000 annual cap. ▪ Acquire, encumber, or dispose of real estate. ▪ Fail to bill for services and diligently pursue receivables. ▪ Make any purchase: ○ wherein normally prudent protection has not been given against conflict of interest;			

○ of more than $25,000 without having obtained comparative prices and quality; ○ of more than $50,000 without a clear decision making process. ○ Orders shall not be split to avoid these criteria.			

Executive Director Signature: _____ Date: _____

Board Chair: _____ Date: _____

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4) Communication and Support to the Board — Report Due: June 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
The Executive Director will not cause or allow the Board to be uninformed or unsupported in its work.			
The Executive Director will not: ▪ Neglect to submit monitoring data required by the Board in the Board Management Delegation policy in a timely, accurate, and understandable fashion. This should directly address provisions of Board policies being monitored, including Executive Director interpretations consistent with the Board Management Delegation policy. ▪ Allow the Board to be unaware of any actual or anticipated noncompliance with any Ends or Executive Limitations policy of the Board regardless of the Board's monitoring schedule. ▪ Allow the Board to be without decision information required periodically by the Board or let the Board be unaware of relevant trends known by the Executive Director. ▪ Let the Board be unaware of any significant incidental information it requires including anticipated media coverage, threatened or pending lawsuits, and material internal and external changes. ▪ Allow the Board to be unaware that, in the Executive Director's opinion, the Board is not in compliance with its own policies on Governance Process and Board			

Management Delegation, particularly in the case of Board behavior that is detrimental to the working relationship between the Board and the Executive Director. ▪ Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and other. ▪ Allow the Board to be without a workable mechanism for official Board, officer, or committee communications. ▪ Deal with the Board in a way that favors or privileges certain Board members over others. ▪ Fail to submit to the Board a consent agenda containing items delegated to the Executive Director yet required by law, regulation, or contract to be Board-approved, along with applicable monitoring information.			

EXECUTIVE LIMITATIONS

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5) Asset Protection — Report Due: June 2023

Policy Statement	**Compliance Rating System**	**Policy Effectiveness Rating**	**Comments**
The Executive Director will not cause or allow corporate assets to be unprotected, inadequately maintained, or unnecessarily risked.			
The Executive Director will not: ▪ Fail to insure adequately against theft and casualty as well as liability losses to Board members, staff, and the organization itself. ▪ Allow personnel access to material amounts of funds. ▪ Subject facilities and equipment to improper wear and tear or insufficient maintenance. ▪ Unnecessarily expose the organization, its Board, or staff to claims of liability. ▪ Fail to protect intellectual property, information, and files from loss or significant damage. ▪ Receive, process, or disburse funds under controls that are insufficient to meet the Board appointed auditor's standards. ▪ Compromise the independence of the Board's audit or other external monitoring or advice, such as by engaging parties already chosen by the Board as consultants or advisers. ▪ Invest or hold operating capital in insecure instruments, including uninsured accounts, or non-FDIC or US federal government securities for more than 90 days.. ▪ Endanger the organizations public image, credibility, or its ability to accomplish Board established goals. ▪ Change the organization's name or substantially alter its identity in the community. ▪ Create or purchase any subsidiary corporation without			

board approval.			

EXECUTIVE LIMITATIONS

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6) Emergency Executive Director Succession — Report Due: June 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
In order to protect the Board from sudden loss of Executive Director Services, the Executive Director will not permit there to be less than one other executive sufficiently familiar with Board and Executive Director issues and processes to take over with reasonable proficiency as an interim successor.			
The Executive Director will not fail to establish, with board involvement, a process and plan for developing successors.			

Executive Director Signature: _____ Date: _____

Board Chair: _____ Date: _____

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7) Treatment of Staff — Report Due: July 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
With respect to the treatment of paid and volunteer staff, the Executive Director will not cause or allow conditions that are unfair, undignified, disorganized, or unclear.			
The Executive Director will not: ▪ Operate without a written personnel policy that (a) clarifies rules for staff, (b) provides for effective handling of grievances, (c) protects against wrongful conditions, and (d) is available to all employees. ▪ Discipline any staff member for non-disruptive expression of dissent. ▪ Fail to acquaint staff with the Executive Director's interpretation of their protections under this policy. ▪ Allow staff to be unprepared to deal with emergency situations.			

EXECUTIVE LIMITATIONS

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8) Treatment of Contracting Organizations — Report Due: July 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
With respect to interactions with contracted organizations or those applying to be contracting organizations, the Executive Director will not cause or allow conditions, procedures, or decisions that are unsafe, untimely, undignified, or unnecessarily intrusive.			
The Executive Director will not: ▪ Elicit information for which there is no clear necessity. ▪ Use methods of collecting, reviewing, transmitting, or storing information that fail to protect against improper access to the material. ▪ Fail to contract with facilities with appropriate accessibility and privacy. ▪ Fail to establish with contractors a clear understanding of what may be expected and what may not be expected from the contracted organizations. ▪ Fail to provide a way to be heard for organizations who believe they have not been accorded a reasonable interpretation of their protections under this policy.			

EXECUTIVE LIMITATIONS

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9) Global Executive Limitations — Report Due: July 2023

Policy Statement	Compliance Rating System	Policy Effectiveness Rating	Comments
The Executive Director will not cause or allow any organizational practice, activity, decision, or circumstance that is either a violation of the law, imprudent, or in violation of commonly accepted business and professional ethics and practices. The Executive Director will abide by all terms and conditions in the funding contracts.			

Executive Director Signature: _____ Date: _____

Board Chair: _____ Date: _____

Health & Early Learning Sector Program Expansion

Marion & Polk Early Learning Hub (MPELH) is focused on improving kindergarten readiness across the region through cross-sector collaborations to increase parent education, workforce development, and additional capacity to meet the needs of children and families. MPELH has been an active part of the Integrated Care for Kids (InCK), performs as the Family Connects Community Alignment Specialist, is the Parenting Hub for Marion County providing parent education, works with families to find the best subsidized preschool program, and much much more. Additionally, MPELH works with community partners on a variety of system improvement and capacity building initiatives, including (but not limited to) System of Care, Community Impact Committee, Community Advisory Committee, Community Impact Network.

As part of MPELH's role in supporting Health and Kindergarten Readiness, the overarching intent of this proposal is to work with the Willamette Health Council (WHC) and PacificSource Community Solutions (PCS) in realizing the Health and Kindergarten Readiness (HAKR) work plan. The newly adopted Raise Up Oregon 2.0 sets the vision and guidance of the development of the early learning system. MPELH and community partners were recently identified as one of 4 Community Design Pilots as part of the Oregon Health and Education Collaborative Upstream Initiative. This work will be focused on prevention systems supporting children ages prenatal to age 3. Investments in the early learning (ages 0-5) sphere offers a 9% return on investment, while an investment in prevention and on ages 0-3, a 13% return on investment.

MPELH is ready and willing to be a strong partner, leader, convener, and coordinator in the region to build upon successes and systems to support families with children ages prenatal through age 5.

Work in Progress

Health and Kindergarten Readiness Strategies

Developmental Screening (1 FTE housed at MPELH + resources to support community education and supports)

***FOCUS**: Build internal capacity to support ASQ and ASQ SE usage in the region. Develop and refine referral pathways for children to receive appropriate services. Identify support when a child is not eligible for EI/ECSE services.*

***APPROACH:** Internal capacity and resources to support training, community partnership building, and referral pathways.*

- Support the Bright Futures recommendations of all children ages 0-5 being screened for social emotional health and receiving necessary services as needed
- Train and educate on ASQ and ASQ SE for early childhood providers, families, and clinic staff

- Improve the referral from medical to other community resources (e.g. parent education, kinder transition, etc.)
- Demystify the EI/ECSE referral process: education and awareness, refine and improve how referrals and follow up are completed
- Explore how to have health partners utilize ASQ/ASQ SE conducted in early learning environment
- Increase access to EI/ECSE; Identify alternative ways to meet needs of children and families if child is not eligible for EI/ECSE services
- Align with the WESD project, bringing medical providers into the community education on social emotional and working with children with behavioral challenges
- Cultivate previous InCK work to align with the HAKR metric and PCS Strategic Plan
- Participate in cross-sector engagement with PCS on necessary improvements to developmental screening implementation

Work in Progress

Social Emotional/Behavioral Health (1 FTE housed at MPELH + community based supports for key activities)

***FOCUS**: Build internal capacity to support social emotional supports for the region. Develop and refine referral pathways for children to receive appropriate services. Engage with THW/CHW systems across the region. Identify support when a child is not eligible for services.*
***APPROACH:** Internal capacity and resources to support training, community partnership building, and referral pathways.*

Develop system to bring physical health, early learning, and behavioral health in alignment:

- Improve referral pathways between health, EI/ECSE, behavioral health, parent education, and community supports
- Develop additional services to support families, including family navigators
- Support workforce development: CHW/THW, Encourage OT/PT/SLP, and therapists to obtain endorsement in infant mental health and preschool mental health endorsement
- CHW/THWs to work with families to navigate systems, meet immediate needs
- Align with System of Care strategic plan and
- Cultivate previous InCK work to align with the HAKR metric and PCS Strategic Plan. Collaborate with PCS to maintain InCK developed asset map
- Participate in cross-sector engagement with PCS the metric and necessary improvements
- Identify prevention strategies in alignment with the Upstream Initiative

Public Safety and Education (1 FTE housed at MPELH + community grant resources for materials)

***FOCUS**: Build internal capacity to support safety and parent education. Support community education and outreach*

APPROACH: *Internal capacity and resources to support training, community partnership building, and education events.*

Car Seat Coalition

- Collaboration and partnership with ODOT in the leadership of the Coalition
- Develop outreach and marketing campaign to support Car Seat Safety in our community
- Plan and organize of car seat clinics around region, as needed
- Car seat education - work with appropriate organizations to weave into parent education, medical providers, community events, and other care settings
- Oversee the ODOT grant funding for car seat purchases
- Purchase materials for clinics and community based organizations as needed

Safe Sleep Coalition

- Oversee/provide leadership for Safe Sleep Coalition partners
- Provide Safe Sleep education - work with appropriate organizations to weave into parent education, medical providers, community events, and other care settings
- Develop campaign to support Safe Sleep in our community
- Work with birthing centers on demonstrations and information delivered to families
- Purchase materials for clinics and community based organizations as needed

Work in Progress

Service Navigation: Family Navigator Supports (1 FTE housed at MPELH + community grant supports)

FOCUS*: Providing families with service navigation services.*
APPROACH: *MPELH Family Navigators linked to early childhood settings to support families experiencing challenges. Link with Clinical settings to support*

- Increase family navigators to help system navigation, mitigate barriers, and address social determinants of health and equity (ex. food insecurity, access to affordable housing and EL programs)
- Engage clinicians and clinics with highest number of pediatric members to raise awareness of kindergarten readiness and EL programs
- Expand Family Navigation to support families to be able to deal with family situations, access to care and community supports
- Create linkage with Clinical resource navigators
- Communication campaign to for families on who to call in a time of need when dealing with behaviors
- Provide grants and support for community based organizations for supports
- Collaboration with THW/CHW systems and upcoming grant with WHC to support THW/CHW system

Service Navigation: Building Clinical Connections (support to clinics)

***FOCUS**: Build clinical support and connections to community based work*
***APPROACH:** Fund Clinical Champion pilot - clinic staff to connect families to resources and work with MPELH, PCS, WHC to identify systemic areas to*

- Funding a Clinical Coordination Champions (starting with one or two clinics)
    - Build capacity and workflows in clinics based on family needs, provider needs/recommendations
    - Build parent education on releases of information and need for sharing info across programs (what/why/how) to reduce parent fear and avoidance
    - Advocate for services and system development
    - Utilize data to support development of
    - Connect with early childhood/MEPLH work (eg parent education, kinder readiness, etc.)
    - Expand SDOH work in clinics and community
    - Work with Family Navigators

Work in Progress

Existing MPELH Programs & Initiatives - work represented above would be connected and aligned with the initiatives already in place.

- Family Connect Community Alignment: working with Marion County (and soon to be Polk County) on the initial implementation of the Universally offered newborn home visiting program
- Family Support:community grants to support the emergent needs of children and families
- Reach Out and Read: support the purchase of books for clinics participating in Reach Out and Read
- Parent Education Hub: funding and coordination of parent education for Marion County
- Preschool Hub: Support families in finding the best fit subsidized preschool program. Perform eligibility and enrollment function for Preschool Promise Programs
- Kindergarten Partnership & Innovation: focus on early engagement of families in the kindergarten transition and vertically aligned early childhood and kinder professional development
- Ready For Kindergarten: parent education for caregivers on kindergarten readiness tools for children ages 0-5
- Safe at Home: supporting child welfare involved families with supports to a safe return home

https://www.oregon.gov/oha/HPA/DSI-TC/Pages/Dev-Screen-Tech-Assist.aspx

https://www.oregon.gov/oha/HPA/ANALYTICS/CCOMetrics/Final-2023-CCO-System-Level-Social-Emotional-Health-Specifications.pdf

MARION & POLK EARLY LEARNING HUB
hub inc.

MPELH BOARD MEETINGS
SEPTEMBER 2023 - AUGUST 2024

DATE MEETING TIME: 3:00 - 4:30PM*	LOCATION
SEPTEMBER 7, 2023	ZOOM
OCTOBER 5, 2023	YMCA- CAPITOL ROOM 685 COURT ST, SALEM, OR
NOVEMBER 2, 2023	ZOOM
DECEMBER 7, 2023	YMCA- CAPITOL ROOM 685 COURT ST, SALEM, OR
JANUARY 2024	NO MEETING
FEBRUARY 1, 2024	ZOOM
MARCH 7, 2024	YMCA- CAPITOL ROOM 685 COURT ST, SALEM, OR
APRIL 4, 2024	ZOOM
MAY 2, 2024	ZOOM
JUNE 6, 2024 ANNUAL MEETING 12:00 - 4:00PM *	YMCA- CAPITOL ROOM 685 COURT ST, SALEM, OR
JULY 11, 2024	ZOOM
AUGUST 2024	NO MEETING

YOU SHOULD HAVE RECEIVED CALENDAR APPOINTMENTS

?

LISA - 503.910.9296
TIFFANY- 971.718.6330

Parent Education within the Oregon Youth Authority

PILOT PROJECT: APRIL 2023 - DECEMBER 2023

HOW IT CAME TOGETHER

Interest from Oregon Youth Authoritys (OYA) Office of Inclusion and Intercultural Relations to provide parenting education skills to the incarcerated youth at MacClaren Youth Corredctional Institute. Staff contacted the Marion & Polk Early Learning Hub (MPELH) through a personal connection.

PARTNERSHIPS

MPELH knew Oregon Family Support Network (OFSN) had recently begun offering Nurturing Fathers parenting curriculum through a grant from the Willamette Health Council. MPELH has funding to support parent education in Marion County through Oregon Parent Education Collaborative (OPEC). A planning committee was formed Spring 2023.

LOGISTICS

As this is a specialized population there are extensive logistics needed by all entities. A Memorandum of Understanding (MOU) was developed :

- OYA- recruit youth; host class on site
- OFSN- participate in required background checks by OYA; facilitate 13 week series; and engage in an intentional inclusive group
- MPELH- participate in required background checks by OYA; provide workbooks; and supply culturally and dietary appropriate meals.

NURTURING FATHERS CLASS DETAILS

The Nurturing Fathers Program is an evidence-based, 13-week training course designed to teach parenting and nurturing skills to men. Each 2½ hour class provides proven, effective skills for healthy family relationships and child development.

During each class, MPELH staff will be providing an additional activity to build confidence in the youths' parenting skills. These activities will range from changing diapers to car seat safety to tips for reading to your child.

Every Thursday, August 31 - November 30, 2023
4:00 - 6:30pm

Expansion Possibilities

OYA has expressed interest in expanding this pilot to other correctional institutions across the state!

Paulo Futi & Paola Sumoza-Macial

MARION & POLK EARLY LEARNING HUB
hub inc.
Tiffany Gallagher, Kiara Yoder & Leslye Garcia

parented
BUILDING STRONG CONNECTIONS + COMMUNITIES

Oregon Family Support Network
Oscar Estrada & Christopher Smith